



2020

PROSPECTUS

Southern Institute of Technology

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SIT ZERO FEES SCHEME

The Zero Fees Scheme means we cover your tuition fees, so all you have to pay for are the direct material costs for your course.

Who does it apply to?

- ↳ New Zealand citizens
- ↳ New Zealand residents/permanent residents living in New Zealand during their study
- ↳ Australian citizens residing in NZ during their study

What does it mean for you?

This is your opportunity to get a quality education WITHOUT a large student loan. Who wants to be paying off debt for the next 10-20 years? Many of our savvy graduates start their careers debt-free. This is no exaggeration - over a three-year degree, you can save between \$7,000 - \$14,000.

How did the Zero Fees Scheme start and when does it end?

The Zero Fees Scheme was introduced in 2001 to reverse the declining population trend in Invercargill. Southland community and business funders contributed \$7.25 million over the first three years on top of government funding, and the scheme was so successful that it has been able to continue ever since. Southland is the only region in New Zealand to offer the Zero Fees Scheme - it is a unique system made possible by wide community support. It is currently guaranteed until at least the end of 2021, but we hope it will continue long into the future.

About Direct Material Costs

There will still be some direct material costs that you will have to pay for at the time of enrolment, or you will need to arrange a student loan to cover these costs. For current fees for each course please see our website www.sit.ac.nz

Zero Fees Scheme: Terms and Conditions

The Zero Fees Scheme, where available, applies only to the base tuition fee attached to each programme of study. Direct material costs apply. Particular programmes may incur additional costs to the students, for example, uniform, textbooks, tools, activities, NZQA charges.

Programmes offered under the Zero Fees Scheme are:

- ↳ Tertiary Education Commission (TEC) funded (you must be a New Zealand citizen or NZ resident/permanent resident or Australian citizen living in New Zealand during your course of study to receive TEC funding)
- ↳ Of 12 or more weeks in duration
- ↳ Studied either full time or part time (part time students must demonstrate that they intend to complete the qualification to be eligible to apply for the Zero Fees Scheme)
- ↳ Leading to a national or local qualification

In order to retain eligibility for the Zero Fees Scheme, students must:

- ↳ Demonstrate satisfactory academic progress as defined in the requirements of the course or programme of study
- ↳ Maintain satisfactory attendance - at least 80% (or otherwise as specified by the programme). Attendance is not applicable for SIT2LRN
- ↳ Adhere to the programme's specific rules and requirements
- ↳ Adhere to the provisions of SIT's Student Code of Conduct

Full terms and conditions are detailed on our website at www.sit.ac.nz/Zero-Fees.

All matters relating to breaches of terms and conditions, or student rights and responsibilities will be handled in accordance with SIT's policies and procedures, as outlined in the Student Handbook that all students receive at the beginning of their course.

Exceptions

There are very few courses not covered by the Zero Fees Scheme, and these are clearly marked on our website.

Selection Criteria

Right of entry into programmes of study is restricted by SIT and apparent eligibility may not lead to automatic acceptance. Applicants must demonstrate attributes, which in

the assessment of SIT, should lead to success.

Where SIT is satisfied that it is necessary to do so because of insufficiency of staff, accommodation, or equipment, it may determine the maximum number of students who may be enrolled in a programme of study.

Where the number of applicants for enrolment exceeds the number of places available in a programme, the criteria for selection shall be academic merit, order of receipt and suitability for admission to that programme of study.

Eligible students not admitted to their chosen programme of study will be placed on a waiting list and/or may be referred to another programme.

Satisfactory Completion

Requirements for satisfactory completion of each course are available under individual course details on our website, www.sit.ac.nz. These requirements cover attendance of classes, completion of modules/credits, completion of assessments, and in some cases, additional requirements such as undertaking work placements. It is your responsibility to be aware of these requirements and fulfill them, in order to be eligible to graduate.

Disclaimer

The information contained in this document is accurate at the time of printing. It is intended for guidance purposes only, and does not confer a contractual obligation on any faculty or division of Southern Institute of Technology.

The Institute reserves the right to offer, withdraw or substitute any programme or part of a programme, make alterations to the structure, content, assessment or moderation processes, and implement any other such changes to a programme or element of a programme as it may deem desirable or necessary, without prior notice. These changes may result from internal recommendations or requirements, and also from external factors or compliance issues beyond SIT's control.

ACCOMMODATION BURSARIES

Mayor Tim Shadbolt Accommodation Bursaries for Invercargill

Southern Institute of Technology (SIT) is pleased to announce accommodation bursaries for students eligible for the Government's Fees-Free policy that came into effect on 01 January 2018. His worship, Mayor of Invercargill, Tim Shadbolt, having supported this initiative from the onset, has now consolidated his backing by lending his name to the bursaries.

Eligibility criteria for the Mayor Tim Shadbolt Accommodation Bursaries for Invercargill reflects that of the Government's Fees-Free policy. To check your eligibility for the Fees-Free Policy, please check here <http://www.feesfree.govt.nz>. SIT can confirm that eligible students, in addition to getting their first year of tertiary study for free, will also be able to apply for free shared accommodation at SIT's apartments in Invercargill, for the academic year (40 weeks maximum). Alternatively, eligible students at our Invercargill campus can opt to receive a \$100/week accommodation bursary, regardless of whether they live at home or in rental accommodation. Again, this will be offered for the academic year, for up to 40 weeks maximum.

To check accommodation availability, please contact Paul Watts on paul.watts@sit.ac.nz as limited spaces are available.

FREQUENTLY ASKED QUESTIONS

What happens next after I have registered my interest with SIT for the Mayor Tim Shadbolt Accommodation Bursaries for Invercargill?

SIT will send out an application form to those who have registered an interest to apply for the Accommodation Bursaries. These forms need to be completed and sent back to us. Further details and instructions will be made available with the application form. Alternatively, you can download a copy of the application form from our website.

Will someone studying through SIT2LRN but living in Invercargill be eligible for the Bursaries?

No, you must be a full-time student studying a course offered as face to face delivery at SIT's campus in Invercargill to be eligible for the Bursary.

Is the \$100 a week for up to 40 weeks available for students studying at the Invercargill campus but living in wider Southland (including Gore, Winton, Riverton etc.)?

Yes, if you live in Southland, you are eligible for the Government Fees-Free policy and you are attending SIT's campus in Invercargill as a full-time student, you can apply for the Mayor Tim Shadbolt Accommodation Bursaries for Invercargill.

Youth Guarantee Students

We will consider applications from Youth Guarantee students attending the Invercargill campus.



NZQA/NCEA

Qualification	Explanation	NZQA / NCEA Level
CERTIFICATE	Certificates are normally programmes of study between 12 weeks and 1 year. Certificates are often required for entry level positions.	Level 2, Level 3 & Level 4
DIPLOMA	Diplomas are normally 1 or 2 years of study and are often necessary for advanced trades or technical and professional occupations. Some diplomas may be cross-credited towards degrees.	Level 5 & Level 6
BACHELOR DEGREE	Degrees are Bachelor level qualifications and require specialist study in a particular subject area. A degree usually takes three years of study, covering levels 5, 6 and 7.	Level 5, Level 6 & Level 7
GRADUATE CERTIFICATES & DIPLOMAS	Graduate Certificates and Graduate Diplomas are available to applicants who have a degree (or in special cases, the equivalent skills, knowledge and work experience) to gain further skills and knowledge in either a familiar or a new discipline.	Level 7
POSTGRADUATE DIPLOMAS, POSTGRADUATE CERTIFICATES	Postgraduate Diplomas and Graduate Certificates are available to applicants who have a degree in the same subject area (or in special cases the equivalent skills, knowledge and work experience).	Level 8
MASTERS DEGREE	A Master's degree is a postgraduate qualification which builds on a Bachelor's degree or Postgraduate qualification, or in some cases extensive professional experience. A Master's may be undertaken by taught courses or advanced scholarship and research, or a combination of both.	Level 9

For general information on NCEA please contact: NCEA HELP (0800 623 243) or www.nzqa.govt.nz

STILL AT SCHOOL?

Get a head start on your career through our STAR and Trades Academy Courses

STAR and Trades Academy are schemes that give high schools funding to allow them to provide programmes for their senior students, in conjunction with SIT. Some programmes lead to credit against NZQA unit standards. Programmes can range from one day 'Taster' courses to term-long courses where students attend SIT classes one day per week. SIT is constantly working to provide STAR programmes to meet schools' needs.

SIT is pleased to offer SIT2LRN's unit standards via STAR distance learning, meaning students can study without travel or timetable issues. A list of units is available on request. Students may enrol in SIT2LRN modules as STAR students or as part time students with written permission from the school.

Star Courses by SIT2LRN Distance Learning

Contact the STAR Coordinator at your school to find out what's on offer this term.





SIT student at work on "real-world" project in automotive workshop

YOUTH GUARANTEE SCHEME

The Youth Guarantee Scheme is an initiative allowing SIT to provide free training to successful candidates.

Am I eligible?

The Youth Guarantee Scheme is open to students who:

- ⌵ Are aged 16 to 19 at the start of the course
- ⌵ Are enrolled in full-time study
- ⌵ Are wanting to train towards a qualification in their chosen career pathway
- ⌵ Have achieved up to NCEA Level 2

What courses can I enrol in?

Invercargill Campus

- ⌵ Automotive Engineering
- ⌵ Automotive Heavy Trades
- ⌵ Construction
- ⌵ Electrical Engineering
- ⌵ Hairdressing (Salon Support)
- ⌵ Joinery
- ⌵ Mechanical Engineering
- ⌵ Hospitality (Level 3)
- ⌵ Animal Care

Christchurch Campus

- ⌵ Automotive Engineering
- ⌵ Construction

- ⌵ Electrical Trade Skills
- ⌵ Hairdressing (Salon Support)
- ⌵ Collision Repair & Automotive Refinishing
- ⌵ Refrigeration & Air Conditioning

Queenstown Campus

- ⌵ Construction
- ⌵ Hospitality (Level 3)

Note: Youth Guarantee Scheme courses may vary from year to year. Other subjects may be available dependent on funding and demand.

How do I apply?

1. Once you have enrolled into a full time course that is Youth Guarantee approved you will automatically be sent out an application form to apply for the Youth Guarantee Scheme.
2. Once you have filled out and sent back your application you will be contacted and we will set up an interview with you and a support person.
3. SIT will select the successful applicants and contact you to confirm the outcome.

Be in quick! SIT has a limited number of spaces available on the Youth Guarantee Scheme, therefore it is important that applications are received as early as possible before your course begins.

Benefits to students

- ⌵ FREE education
- ⌵ Individual academic guidance, support and pastoral care available
- ⌵ Regular student liaison contact available
- ⌵ Career advice and goal setting
- ⌵ Individual progress is monitored and assistance given where necessary
- ⌵ Numeracy and literacy support
- ⌵ Access to student support services

Where can I find more information?

For more information about this scheme and courses offered by SIT, visit www.sit.ac.nz, or phone the youth guarantee coordinator on 0800 40 3337 ext 8670.



Students enjoying varied activities and experiences during SIT's 'O' Week

STUDENT SUPPORT SERVICES

All services below (unless otherwise stated) can be found in the Student Services Centre at SIT's Invercargill Campus, B Block, Tay St.

Student Loans/ Allowances

For information on student allowance, student loans, benefits and student hardship please contact StudyLink on www.studylink.govt.nz or 0800 88 99 00



Marcia Te Au-Thomson

community support groups.

Located in Te Pakiaka, Bottom floor, C Block (access also available from Forth St).

Open Monday-Thursday, 9am-4.30pm, and Friday 9am to 2pm

Email: Marcia.teauthomson@sit.ac.nz

Phone: 03 211 2699 ext 8776



Lisa Stuart

Scholarship Info

For a current list of scholarships available, please visit our website on www.sit.ac.nz/scholarships

Liaison Officers

We have liaison officers who will assist you with course enquiries and can visit schools and groups on request. Located in the Administration Building, 133 Tay Street. Phone: 03 211 2699

Tauira Tautoko

Tauira Tautoko is the student support centre based in Te Pakiaka at SIT. Here, students are provided with a culturally safe social space to spend time with friends.

Enjoy a free cuppa and a chat, chill and relax between classes, access computers, experience new activities, eg. waiata and waka toi (maori arts), participate in pot luck lunches and celebrate special events.

Your friendly Kaiawhina team are here to provide support, linking you to resources, iwi networks and



Anna Ellis

Health Nurse

A registered nurse is on duty daily to help you with any health issues.

Phone: 03 211 2699 ext 8874

Chaplain

Chaplaincy is offered to all students; it is accessible, impartial and confidential. Pastoral and spiritual care is offered without prejudice against culture or belief.

Office: I-101, the glass office in the Information Technology building (Tay St campus). Stop and have a chat anytime or if you wish to have an appointment, contact Lisa.

Email: chaplain@sit.ac.nz or Phone: 03 211 2699 ext 8721



Lois McMurdo

Counselling

A counsellor is available to help with any problems which are affecting your personal wellbeing and/or your ability to study.

Phone: 03 211 2699 ext 8781.



Liv Hall

Disability Liaison

SIT prides itself on being an equal opportunity educational provider. This means that if you have a verified disability or impairment of any nature, SIT will do all it can to ensure you have access to quality learning opportunities.

Disability Liaison provides a number of services, including:

- ↳ Advice
- ↳ Support - specialised equipment, parking, reader/writers, alternative formats for course work
- ↳ Exam support - time extensions, alternative presentation of exams (if curriculum allows)
- ↳ Ergonomic furniture and equipment

Contact disability.liaison@sit.ac.nz or text 027 6055 965



Jenna Shepherd
Youth Guarantee Scheme



Rob Te Maiharoa
Youth Guarantee Scheme



Phil Dobson - Employment

Youth Guarantee Scheme/Sports/Activities/ Employment

Youth Guarantees is an initiative allowing SIT to provide free training to successful candidates in a range of courses. Youth Guarantees provides: individual academic guidance, support and pastoral care, regular student liaison contact, numeracy and literacy support and access to all student support services.

Social sports at SIT – If you are wanting to join a sports team, or get involved in one off sports competitions please come and see us to register your interest or join a team.

The sports/activities coordinator also organises our End of Month Activities which include a FREE lunch and fun activities for attending students.

Phil can also help you perfect your CV and assist with tailoring it to the job you are applying for. He can guide you through SITuations Vacant our online job search sight for SIT students, and direct you to our employment notice boards when you are looking for a job. Offices are located in the Student Services Centre, B Block.



Jerry Hoffman

Learning Assistance

The Learning Assistance staff office is located in the foyer of the SIT library. Services are freely available to all students.

The Learning Assistance Unit offers workshops and individual help with study skills, time management, exam preparation, memory strategies, academic writing, note taking, maths and academic reading.

Phone: 03 211 2699 ext 8796

SIT Library

SIT's library is an ideal study and research centre, with an extensive collection of specialised texts, magazines, DVD and electronic databases. The library has a staff of professional librarians available to help.

Phone: 03 211 2699 ext 8836
www.sit.ac.nz/Library

SIT Student Lounge

Situated in the Student Centre in B Block, the Student Lounge is a social space with Sky TV, pool table, foosball table and table tennis as well as computers for casual use.

A great place to chill out between classes!



James Wilkinson

Pasifika Liaison

James can assist Pasifika students with course advice and study issues, help students get in touch with the local Pasifika community and he also organises Pasifika cultural events.

Phone: 03 211 2699



Jodi Conway

Māori Liaison

Jodi can assist Māori students with course advice and study issues, help students get in touch with the local Māori community and organise Māori cultural events.

Phone: 03 211 2699

SIT Bookshop

Students receive a 10% discount on required textbooks. The store stocks required texts for all courses as well as additional reading. They also cater to special orders, and can search their international database. Stationery and SIT merchandise can also be purchased.

Location: Student Centre, B Block, Tay Street campus

Hours: 8:30am - 4:00pm
Monday to Friday

Phone: 0800 748 266 or
03 211 2699 ext 8705

Email: bookshop@sit.ac.nz

Café

The student café, sunroom and eating spaces are situated in the main administration block (H Block), Tay St.

SIT Childcare Centre

The SIT Childcare Centre provides an environment where teachers, families/whanau and children can work together in partnership to form a foundation that will allow children to develop positive learning for life.

Includes: morning and afternoon tea, soundproof sleeping rooms, inside and outside play areas. There is a WINZ subsidy available depending on income. Bookings are essential.

Corner of Ness and Eye Streets, Invercargill
Phone: 03 218 3604
Email: childcare@sit.ac.nz
Hours: 7.45am-5.15pm
Monday to Friday

Orientation Week and Student Events

Orientation Week is held at the beginning of each semester. This is a great opportunity to get familiar with SIT and Invercargill, meet new people, and have fun! For more information about events during O-week and throughout the year, visit SIT's website on www.sit.ac.nz/events

Theatres

Centrestage Theatre is a 300 person theatre. Free lunchtime music concerts are held for the public on Fridays. SIT also has an Upstage Theatre in the Downtown campus building which is a more intimate venue with 60 seats.

Bus Trips

SIT provides bus trips that take students on day trips from Invercargill to Queenstown or Dunedin during the year. To book a

trip, visit the SIT Bookshop in the Student Services area in B Block. Cost is \$2 per person.

SIT Fashion Shop

SIT have their own fashion boutique. The store is located in the SIT Arcade (between Esk and Don Streets). This shop sells clothing and art made and designed here in Invercargill by graduates and current students of SIT. The shop is also a work space, so you can come in and see garments in the making.

Bungalow Restaurant and Vault Cafe

The Bungalow Restaurant and Vault Cafe are SIT's hospitality training venues, offering great food and service at an even greater price! Enjoy memorable and delicious dining whilst participating in the training of our future chefs, kitchen hands, restaurant

staff and managers. Only open during certain parts of the year - visit SIT's website for dates and menus. Phone 03 214 3116 for bookings.

24-hour Computer Labs

If you would like 24-hour computer access, you must go to the facilities department to have your ID card loaded with access (no charge). Computer labs are located in B Block (B2:09 and B2:10).

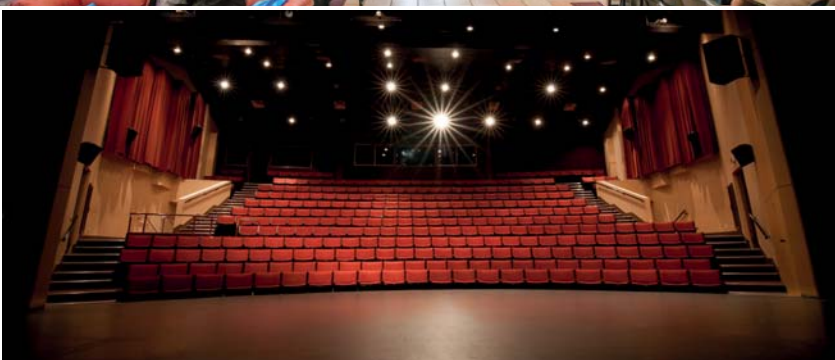
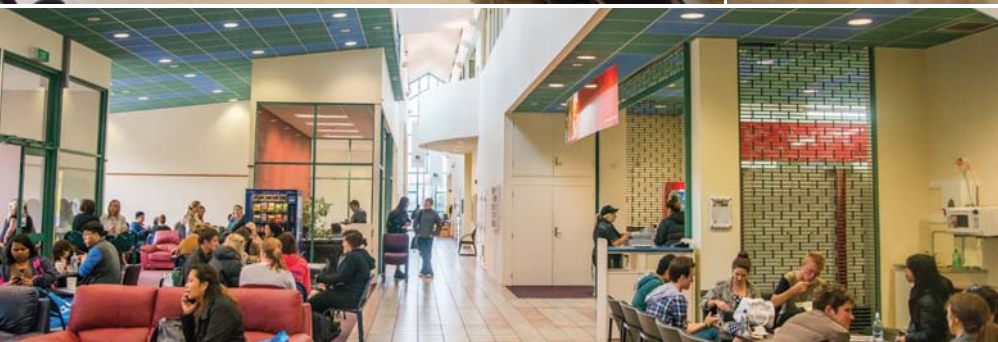
SIT Gym

Our modern gymnasium is equipped with quality fitness equipment. Various programmes can be provided including, rehabilitation, strength, health and performance.

Located on the corner of Conon and Tay Streets.

Open Monday to Friday
11am-1pm and 3pm-7pm
February to November.

- ▷ One year \$162
- ▷ Month \$18
- ▷ Concession card for 10 sessions \$45
- ▷ Casual \$5 per session





INVERCARGILL CAMPUS

SIT's main campus is located at 133 Tay Street, Invercargill.

With around 5,000 students studying on campus and another 7,000 around the country studying via SIT2LRN distance learning, SIT is big enough to offer variety and a vibrant student culture, yet has small class sizes ensuring plenty of hands-on experience and ready access to equipment which for many subject areas, is the highest industry-standard of any educational institute in New Zealand.

SIT's 'Downtown' campus complex is located on Don Street and it is the creative hub housing our Music, Audio, Fashion, Screen Arts and Visual Arts students. These students work closely together, often collaborating for performances, exhibitions and filming opportunities during the year.

A major drawcard to the region for students is the southern

outdoors - endless adventure and recreation opportunities at your doorstep. Invercargill is also the home of world-class sports facilities including the SIT Zerofees Velodrome, hockey turfs, soccer grounds, an olympic-sized pool, and a well-equipped indoor stadium.

From excellent shopping to lively cafés, restaurants and bars, Invercargill has all the benefits of city life, without the traffic jams and long commutes!

Southland is famous for its 'southern hospitality'. You will find the people are warm, friendly and laid-back. Our students are highly valued by the Southland community for the diversity and energy they bring to the region, and there is ample opportunity for students to participate in sport, recreation, community and social events, as well as to gain employment.

Living in Invercargill is very affordable, the city is compact and easy to get around, and students have easy access to world class facilities that are the envy of much larger cities.

What you can expect when you choose to study in Invercargill:

- ↳ Affordable accommodation close to campus
- ↳ Friendly and welcoming community
- ↳ Safe and supportive environment for students
- ↳ Access to world-class sport and recreational facilities
- ↳ Easily accessible health and family services
- ↳ Clubs and societies to join for almost any interest
- ↳ The opportunity to forge lifelong friendships

1

SIT Main Campus

133 Tay Street, Invercargill

Phone: 0800 4 0 FEES
[0800 4 0 3337]

Email: info@sit.ac.nz

2

SIT Downtown Campus

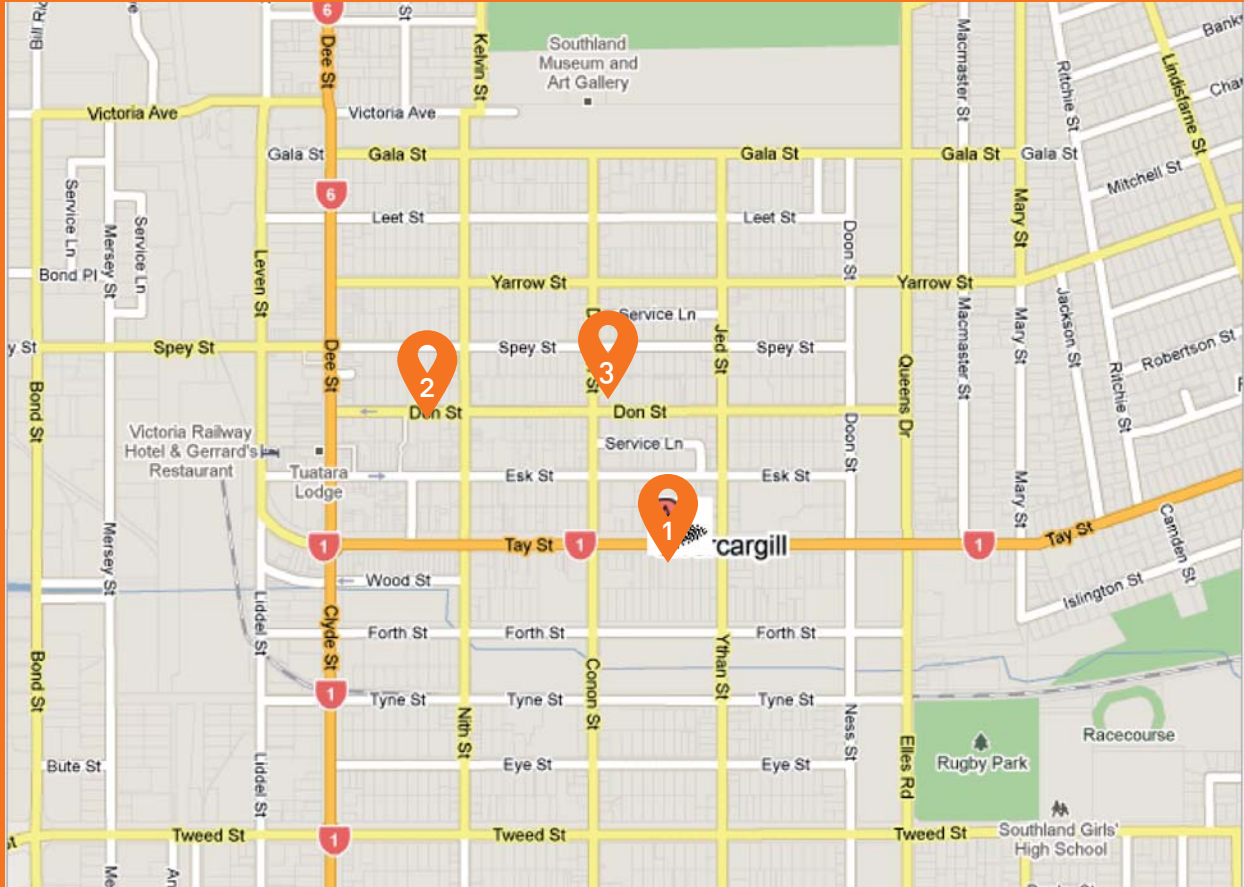
25 Don Street, Invercargill

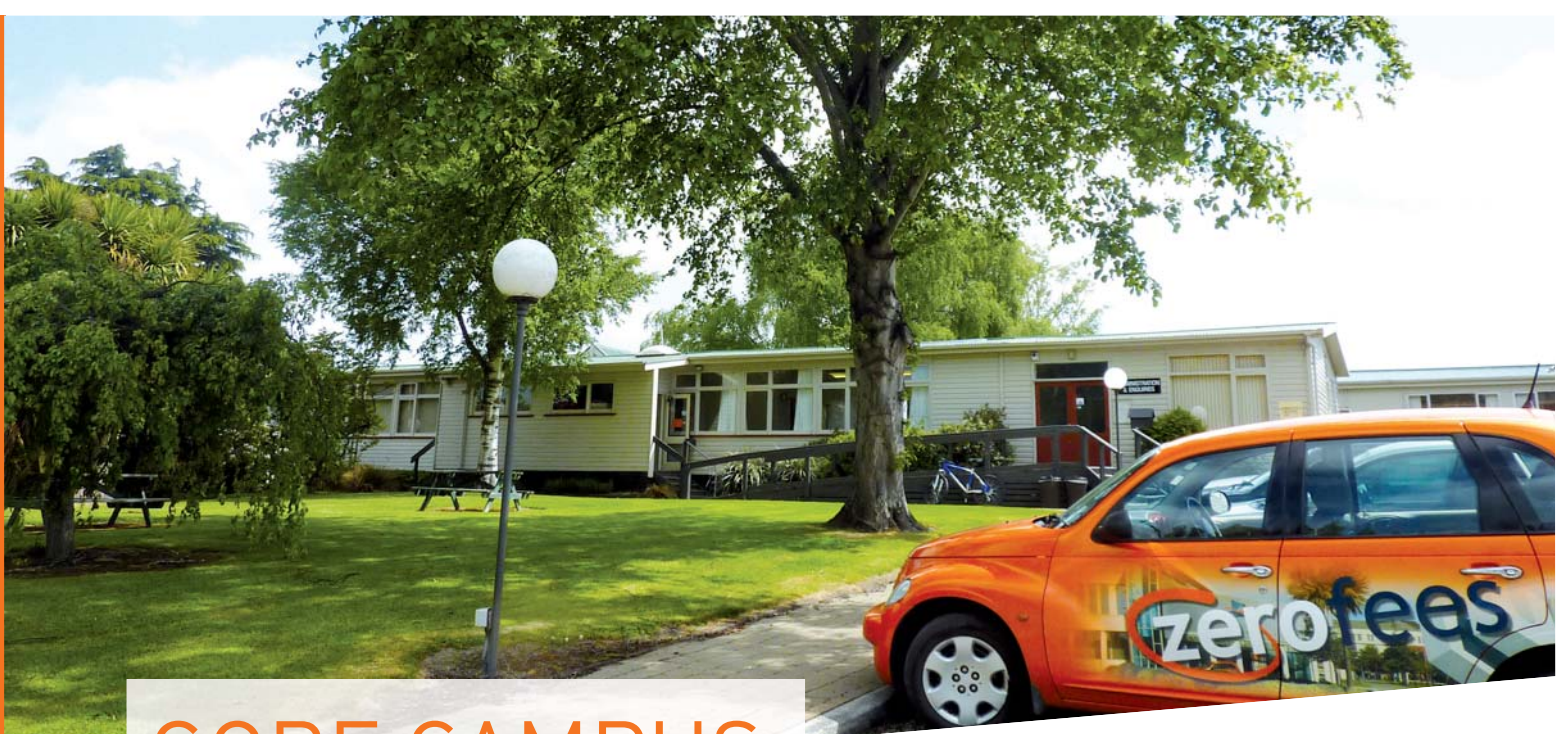
3

SIT School of Audio Production

Radio Network House

Corner Don and Deveron Streets,
Invercargill





GORE CAMPUS

SIT's Gore Campus is situated in beautiful grounds and serves the education and training needs of the greater Eastern Southland area. The campus offers a variety of courses designed to provide wider employment opportunities, prepare you for further study or allow you to train while you work.

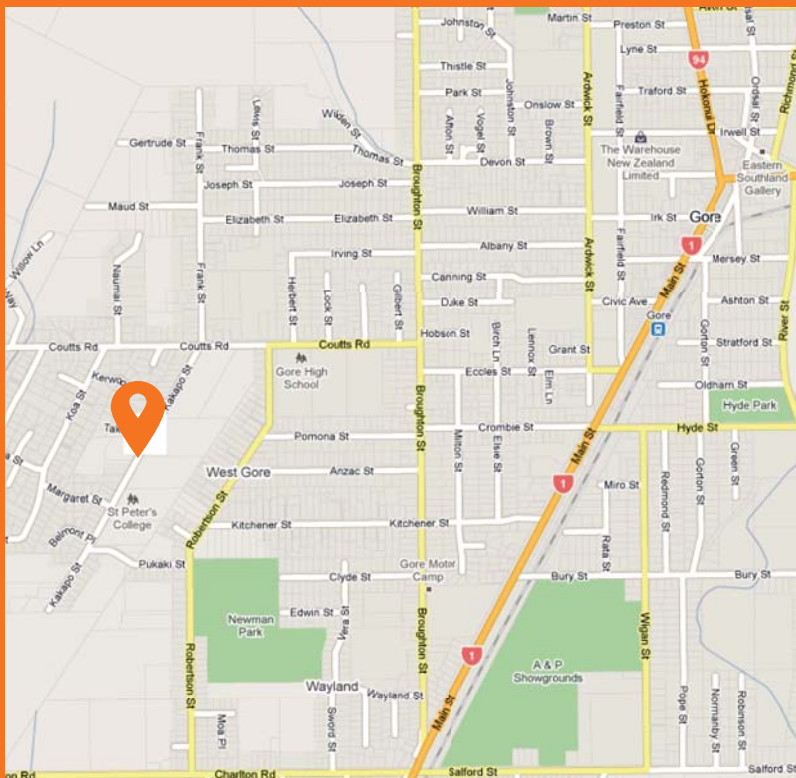
It offers a range of part-time or full-time study options designed to ensure they fit with your lifestyle,

with flexible learning times and modern facilities. Courses are based on local demand and include a range of programmes such as hospitality, computing, and art for leisure.

With small classes, close tutor attention and class interaction, SIT brings together all the elements that will set you on the pathway to success.

With its rich heritage and picture-

perfect landscape, Eastern Southland has a wide range of recreational and cultural activities, including renowned brown trout fishing, mountain biking, vintage aircraft, the Eastern Southland Gallery and the Hokonui Moonshine Museum. Gore's multi-sport complex is one of the best, hosting an ice-skating rink, aquatic centre and stadium.



SIT Gore Campus

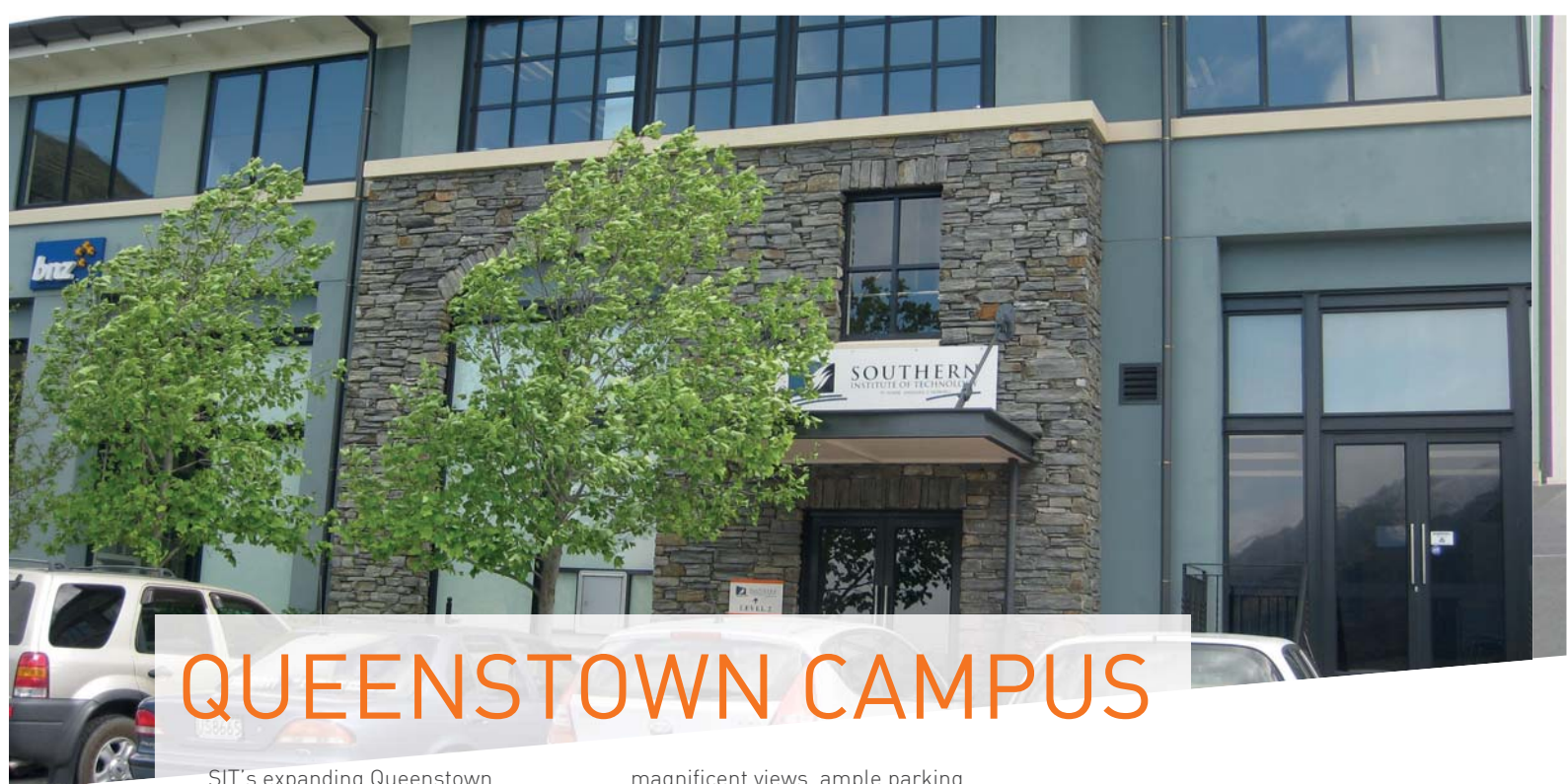
70 Kakapo Street, Gore

Phone:

[03] 208 9833

Email:

gore@sit.ac.nz



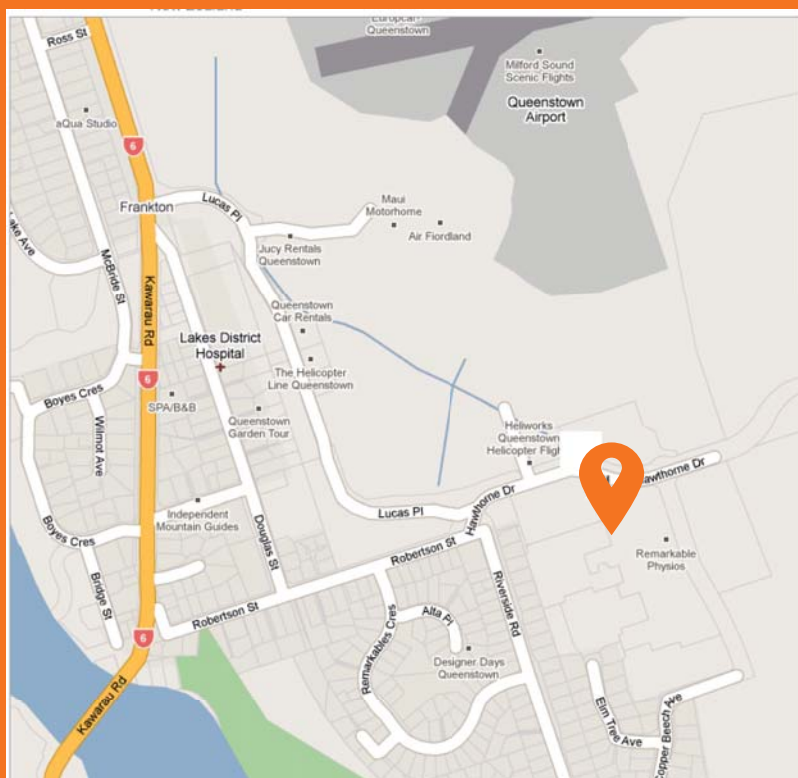
QUEENSTOWN CAMPUS

SIT's expanding Queenstown Campus (established 2009) is conveniently located in the Remarkables Park Town Centre at Frankton, with the spectacular backdrop of the Remarkables mountain range. Our modern facilities provide an exceptional teaching environment: new purpose built spaces, plenty of natural light,

magnificent views, ample parking, and easy access by public transport.

Studying at SIT's Queenstown Campus gives you the opportunity to enjoy the adventurous Queenstown lifestyle whilst taking advantage of the Zero Fees Scheme.

We offer a range of part-time or full-time study options designed to fit with your lifestyle.



SIT Queenstown Campus

Level 2, Dart House, Remarkables Park Town Centre

Hawthorne Drive, Queenstown

Phone:

0800 QT 4 SIT [0800 784 747]

or [03] 442 5375

Email: info@sit.ac.nz



CHRISTCHURCH CAMPUS

SIT's Christchurch Campus is a small, friendly campus that offers specialised training in accredited, recognised programmes.

Class sizes are small, and enrolment numbers restricted so that you have greater learning opportunities. The tutors provide close personal attention to each student.

Our facilities include well equipped workshops and classrooms.

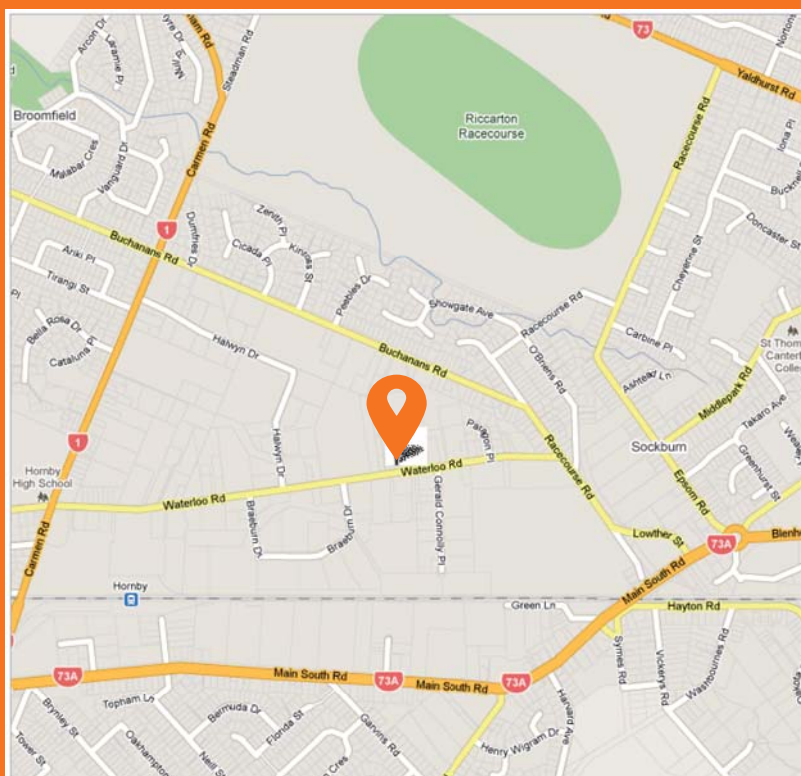
We know that the decisions on what, where and when to study, aren't the easiest to make, and we are here to help you identify a path that will lead to great employment opportunities and/or further training.

Support Services and Facilities

- ↘ Student café
- ↘ Common room
- ↘ Free parking

The following can be arranged by Administration:

- ↘ Books and materials from the SIT Invercargill Library and SIT Bookshop can be delivered to the Christchurch campus
- ↘ Counsellor
- ↘ Learning support
- ↘ Disability support
- ↘ Employment/Training support
- ↘ Student Activities Officer



SIT Christchurch Campus

60 Waterloo Road, Hornby, Christchurch

Phone:
0800 TO STUDY
[0800 867 883]

Email:
sit@sit.ac.nz

Welcome haere mai



MUSIC + AUDIO INSTITUTE OF NEW ZEALAND



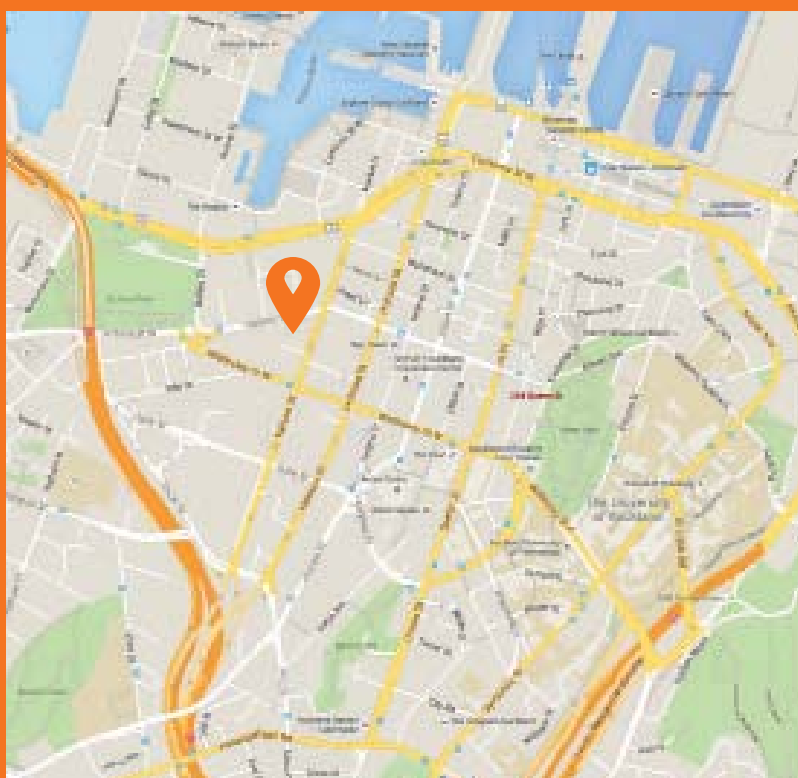
AUCKLAND CAMPUS

SIT's Auckland Campus is located on Victoria Street West in the heart of central Auckland's education and business precinct.

Here, SIT delivers the New Zealand Diplomas in Business Level 5 and Level 6, which lead on to the Bachelor of Applied Management.

The New Zealand Diploma in Business is an ideal entry level programme that allows students to learn about how businesses are run. Subjects include Finance, Marketing, Human Resource Management and Strategic Management.

With highly skilled tutors you learn in a friendly and welcoming environment that supports you to achieve your study and career goals.



SIT Auckland Campus

Level 3
150 Victoria Street West
Auckland

Phone:
0800 4 0 FEES (0800 4 0 3337)

Email:
info@sit.ac.nz



SIT2LRN
enquiries

SIT2LRN DISTANCE LEARNING

SIT2LRN Distance Learning offers the most accessible and flexible tertiary qualifications in New Zealand. Our courses are internationally recognised NZQA accredited qualifications from Certificates to Bachelor's degrees, Postgraduate qualifications and Master's programmes, delivered online and completed by correspondence, wherever you are in the world. And yes, SIT2LRN Distance Learning courses are eligible for the Zero Fees Scheme too! You can study at home or anywhere around the world thanks to SIT2LRN, our distance learning faculty.

"I really appreciate the concise study guides, focus on relevant, hands-on assignments, and activities that help to form my own point of view. Comprehensive feedback on my assignments from my tutors helped immensely."

Megan Hiew

SIT2LRN Bachelor of Professional Communication



COMING SOON



Programmes coming soon.
Subject to accreditation and
approval processes.

CONSTRUCTION MANAGEMENT

- ↳ Bachelor of Construction (Construction Management)
- ↳ Bachelor of Construction (Construction Project Management)
- ↳ Bachelor of Construction (Quantity Surveying)
- ↳ Bachelor of Architectural Technology

CREATIVE INDUSTRIES

- ↳ Postgraduate Diploma in Creative Industries (Level 8)
- ↳ New Zealand Diploma in Audio Engineering and Production (Level 6)
- ↳ New Zealand Diploma in Music (Level 6)
- ↳ New Zealand Certificate in Music (Level 4)
- ↳ New Zealand Certificate in Entertainment and Event Technology (Level 4) with strands in Lighting and Live Sound

SIT2LRN (STUDY ANYWHERE)

- ↳ Graduate Certificate in Agribusiness Management
- ↳ Graduate Diploma in Agribusiness Management





A wide range of industry products used by our Beauty Therapy students

BEAUTY THERAPY & HAIRDRESSING



Beauty Therapy & Makeup Artistry	20
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Beauty Therapy student on task in SIT's purpose-built clinic

BEAUTY THERAPY & MAKEUP ARTISTRY

SIT has top quality, modern facilities with purpose-built clinics which the students' run as a business, offering a wide range of treatments to the public.

With award-winning tutors and industry leading instruction, students will gain cutting edge technical skills, business capability and industry experience to ensure they are sought-after employees worldwide.

Our Beauty Therapy programmes are very popular and spaces are limited so we advise students to enrol early to secure their admission.

Real industry experience

As well as operating their own Beauty Therapy clinic, students participate in events, competitions, workshops and lectures with guest speakers.

The best way to enter the industry

Our dedicated, qualified tutors have excellent industry contacts and experience and create a supportive learning environment. Programmes cover the most up-to-date theoretical and practical Beauty Therapy techniques for treatments such as manicures, pedicures, depilatory waxing, facial treatments, make-up, electrology, facial electrics and massage. The programme

also covers anatomy and physiology and includes credits in professional conduct and business awareness.

Makeup Artistry

Are you interested in a career in Makeup Artistry? Our Christchurch campus now offers the New Zealand Certificate in Makeup Artistry, allowing students to train in modern purpose built facilities. This qualification is designed for learners who are beginning their career in the industry. Students will have the opportunity to learn a wide variety of makeup applications including special effects, fashion, runway and photographic.

PROGRAMMES IN BEAUTY THERAPY & MAKEUP ARTISTRY

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill						●
C Christchurch						●

C New Zealand Certificate in Makeup Artistry

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I New Zealand Certificate in Beauty Therapy

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NEW ZEALAND CERTIFICATE IN MAKEUP ARTISTRY

Qualification	New Zealand Certificate in Makeup Artistry
Level	4
Dates	January to October
Duration	One year full-time
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates will be able to:

- Implement professional standards and expectations relating to a makeup artistry workplace, including all relevant health, safety and hygiene obligations
- Consult with clients and perform an in depth analysis for makeup artistry and product needs to create a makeup plan
- Apply knowledge of a broad range of makeup artistry applications, and related skills, to meet client's needs in accordance with industry standards
- Apply knowledge of a broad range of complementary services, and related skills, for achieving a total look to meet client's needs in accordance with industry standards
- Apply knowledge of human anatomy and physiology relevant to makeup services to ensure client comfort and safety is maintained
- Research a brief, produce relevant reference material and complete the brief within the designated timeframe
- Implement a broad range of communication and networking skills to work effectively within a makeup workplace
- Apply knowledge of skin and skin-related disease and disorders to identify symptoms and advise clients of possible implications in terms of proposed makeup services
- Apply knowledge of small business practice relevant to makeup artistry within the beauty sector

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, have attained NCEA Level 1 and have a desire to work as a makeup artist in a variety of industries.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The aims of this qualification are:

- To enable individuals to gain skills and knowledge that are directly relevant to working or further training in the Beauty Sector
- To provide the beauty sector with individuals who can work with a degree of self-management, designing and applying makeup in a variety of related industry areas

- To provide a training programme that will enhance and increase the knowledge base, skills and professionalism of those working or intending to work in the beauty sector

NEW ZEALAND CERTIFICATE IN BEAUTY THERAPY

Qualification	New Zealand Certificate in Beauty Therapy
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates will be able to:

- Implement professional standards and expectations relating to the beauty workplace including all relevant health, safety and hygiene obligations
- Undertake a full consultation with clients, build client rapport, and perform an in-depth needs analysis for beauty services and product needs to develop a beauty treatment plan
- Apply knowledge of natural nail services, products, and tools, and related skills, to meet clients' needs in accordance with industry standards and current and emerging trends
- Apply knowledge of facial and skin care services, and related skills, to meet clients' needs, during and after treatment, in accordance with industry standards and current and emerging trends
- Apply knowledge of manual hair removal and body care services, and related skills, to meet clients' needs, during and after treatment, in accordance with industry standards and current and emerging trends
- Apply knowledge of relevant aspects of chemistry, physics and biology in a beauty services context to provide effective services and ensure client comfort and safety
- Provide nutritional advice specific to the skin, which is complementary to healthy skin, hair and nails
- Apply knowledge of skin and skin-related disease and disorders to identify symptoms and advise clients of possible implications in terms of proposed beauty services
- Provide reception and client sales services and carry out associated transactions and administration
- Contribute to the operation of a small beauty sector business or client base

Application Criteria

NCEA (Level 1) or equivalent.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification is designed to provide the beauty sector with therapists who have the skills and knowledge to analyse, plan and provide a broad range of beauty services.

This qualification is intended for learners who have little or no prior learning or experience in beauty services.

The beauty sector will benefit by having beauty therapists with the skills and knowledge to competently provide a range of beauty services.



SIT hairdressing model

HAIRDRESSING

Show off your creativity!

Enrol in the New Zealand Certificate in Hairdressing (Salon Support), Invercargill and Christchurch, or the New Zealand Certificate in Hairdressing (Emerging Stylist), Invercargill.

SIT has modern, purpose-built salons for hairdressing at both Christchurch and Invercargill campuses. With award winning tutors and industry leading instruction, SIT hairdressing students are fully equipped with the skills required for

a professional career in the hairdressing industry.

We offer the New Zealand Certificate in Hairdressing (Salon Support) (Level 3) with intakes in February (Invercargill and Christchurch) and June (Invercargill). Our one year full-time course will provide you with a qualification that can lead on to our New Zealand Certificate in Hairdressing (Emerging Stylist) (Level 4) (Invercargill), or equip you with enough fundamental hairdressing and customer service skills to enable you to continue in

a hairdressing apprenticeship, including plenty of practical experience to support the essential theory delivered.

Scheduled salon days, photographic shoots, and both internal and external competition events are held throughout our courses and our Invercargill students are invited annually to assist with the SIT Chrysalis Fashion show. These events are an amazing opportunity for you to work alongside our Beauty Therapy students doing the hair and make-up for the catwalk models.

PROGRAMMES IN HAIRDRESSING

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill						●
C Christchurch						●

C New Zealand Certificate in Hairdressing (Salon Support) 23

I New Zealand Certificate in Hairdressing (Emerging Stylist) 23

NEW ZEALAND CERTIFICATE IN HAIRDRESSING (SALON SUPPORT)

Qualification	New Zealand Certificate in Hairdressing (Salon Support)
Level	3
Dates	Invercargill February to November June to February Christchurch February to November
Duration	34 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This programme is based in our hairdressing facility which has three salons. Industry standards and expectations are applied at all times, with a good balance between theory and practical training. Students will work on live models and undertake work experience.

Application Criteria

School Leavers

- ↳ 10 credits at NCEA Level 1 in both literacy and numeracy
- ↳ Three years' minimum secondary education
- ↳ Preferred school subjects include Science, Maths, English and Art. Other desirable skills include communication and customer service skills
- ↳ Desire to work in the hairdressing industry

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- ↳ Apply knowledge of salon culture, hierarchy and specific industry terminology to communicate appropriately with clients, peers and supervisors within the salon, follow instructions and ensure observation of technical skills is respectful of the client experience
- ↳ Undertake limited reception duties, including appointment making, home hair care sales and maintenance of retail product displays
- ↳ Apply knowledge of the key role a salon assistant plays to provide limited support services that contribute to the client journey through the salon
- ↳ Perform a limited scope consultation, including hair and scalp analysis
- ↳ Perform elementary styling tasks, including blow drying, moulding, setting and long hair-ups
- ↳ Safely hold scissors, follow a pre-cut guide, comb and project the hair and maintain even tension on a mannequin
- ↳ Mix, apply and remove a limited range of colour treatments as directed

- ↳ Understand the process and basic principles when neutralising chemical reformation services
- ↳ Meet the personal health and presentation requirement

NEW ZEALAND CERTIFICATE IN HAIRDRESSING (EMERGING STYLIST)

Qualification	New Zealand Certificate in Hairdressing (Emerging Stylist)
Level	4
Dates	March to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The programme is based around our three salons and includes the regular use of live models. Industry disciplines and expectations are applied at all times.

Training, assessment and involvement in events and competitions add real value to the graduates' experience and help introduce them to this vibrant industry.

Students must be sponsored by a salon for their weekly work placement.

Application Criteria

Applicants should:

- ↳ Have successfully completed the New Zealand Certificate in Hairdressing (Salon Support) [Level 3] [NZ2411] or its equivalent
- ↳ Have written support from a work experience sponsor

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- ↳ Perform client consultations, including hair and scalp analysis in relation to chemical services
- ↳ Recommend home hair care products to meet a range of client needs
- ↳ Perform complex styling tasks, including blow waving, fingerwaving, setting and long hair-ups
- ↳ Perform foundation scissor and razor cutting services
- ↳ Select colour and perform a range of colouring and decolouring services
- ↳ Assist colleagues with a range of chemical reformation services, including application and neutralising
- ↳ Ensure own actions impact positively on the profitability of a salon

“A part of me wishes I had done this earlier. The tutors are amazing, they have helped me gain so much knowledge, practical skills and confidence in myself.”

Blake Peterson
Certificate in Elementary Hair Design



BUSINESS



Business & Commerce	25
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Programme Manager for SIT2LRN Warren Smith

BUSINESS & COMMERCE

If you're thinking of a career in business, or want to progress in your current role by gaining additional qualifications, we offer a wide range of business courses.

Degree and Postgraduate study

Our flagship business and commerce programmes are the Postgraduate Diploma in Business Enterprise, and the three year Bachelor of Commerce, which offers a choice of three majors - Accounting, Management or Marketing. Both programmes offer an unrivalled mix of academic and practical learning

and are delivered by top tutors. Final year Bachelor of Commerce students complete a consultation paper that provides a solution to a real need identified by their own employer or other industry beneficiary. PGDipBE students complete a dissertation on their topic of choice centered on any innovative business product, service, venture or facility, for which they develop a scoping study that is subsequently developed into a comprehensive, research based business or strategic plan.

Certificate and Diploma level

If you're a school leaver, changing careers or wanting to update your skills to return to the workforce, our New Zealand Certificate in Business (Administration and Technology) is a fantastic first step. Equip yourself with a wide range of practical skills and the confidence to begin employment in an office environment, or move on to further study in the New Zealand Certificate in Business and beyond!

PROGRAMMES IN BUSINESS & COMMERCE

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill		●	●	●	●	●

1 New Zealand Certificate in Business (Administration and Technology)	26
1 New Zealand Certificate in Business (Small Business)	26
1 New Zealand Diploma in Business (Accounting Strand) (Level 5)	27
1 New Zealand Diploma in Business (Accounting Strand) (Level 6)	27
1 Bachelor of Commerce	28
1 Graduate Diploma in Accounting	29
1 Graduate Diploma in Professional Accounting	29
1 Postgraduate Diploma in Business Enterprise	30

NEW ZEALAND CERTIFICATE IN BUSINESS (ADMINISTRATION AND TECHNOLOGY)

Qualification	New Zealand Certificate in Business (Administration and Technology)
Level	3
Dates	Invercargill February to June July to November Gore February to July July to November
Duration	18 weeks full-time
Location	Invercargill, Gore
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The programme has been designed around a simulated real-life business entity. Students will become part of the organisation and play active roles in the business' daily activities.

Application Criteria

School Leavers

- ✎ 10 credits at NCEA Level 2 in both literacy and numeracy
- ✎ Other desirable skills include computing, communication and customer service skills
- ✎ Four years' secondary education

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be qualified to enter a variety of occupations in office management, secretarial, word processing, computing and clerical positions.

NEW ZEALAND CERTIFICATE IN BUSINESS (SMALL BUSINESS)

Qualification	New Zealand Certificate in Business (Small Business)
Level	4
Dates	February to June July to November
Duration	18 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Technical Knowledge and Skills

- ✎ Develop a business plan for a small business
- ✎ Develop and implement a system for monitoring and improving business performance
- ✎ Manage finances for the business
- ✎ Manage the marketing activities of the business
- ✎ Implement technology options for the business
- ✎ Manage staff and human resource processes for the business

People Skills

- ✎ Select and apply customer service techniques to maximise customer satisfaction
- ✎ Develop and maintain effective business relationships with stakeholders

Affective Skills

- ✎ Demonstrate professional and ethical behaviour in a socially and culturally appropriate manner
- ✎ Maintain personal and/or professional growth for the ongoing effectiveness of the business
- ✎ Work independently and show initiative to achieve goals

Business Environment

- ✎ Comply with internal policies, legislation and other external requirements for the business

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2: 60 credits at Level 2 or above, plus 20 credits from any level, and Level 1 Literacy and Numeracy requirements:

Literacy - 10 credits at Level 1 or above, made up of:

- ✎ Specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or
- ✎ Package of three literacy unit standards (26622, 26624, 26625 - all three required), and

Numeracy - 10 credits at Level 1 or above, made up of:

- ✎ Specified achievement standards through a range of subjects, or
- ✎ Package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be equipped with the skills to start, operate and grow a small business in New Zealand.

NEW ZEALAND DIPLOMA IN BUSINESS (ACCOUNTING STRAND) (LEVEL 5)

Qualification	New Zealand Diploma in Business (Accounting Strand)
Level	5
Dates	February to June July to November
Duration	One year full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Core Cognitive Skills

- Apply problem-solving and decision-making in operational contexts for efficient and effective performance of the entity

Core Affective Skills

- Manage own and others' learning and performance within an operational context for efficient and effective performance of the entity
- Apply professional and ethical behaviour, in a socially and culturally appropriate manner

Core Business Environment

- Analyse the impact of internal and external environments on entities
- Analyse how the origin and nature of the bi-cultural partnership (as embedded in the Treaty of Waitangi) can be applied to business activities and relationships

Technical Knowledge and Skills

- Record and process a wide range of financial transactions
- Apply accounting concepts and standards to prepare financial statements and reports
- Prepare budgets and monitor business performance against budgets
- Analyse and interpret financial information to inform decision-making
- Apply tax rules for individuals and small businesses
- Determine internal controls to minimise financial risk
- Evaluate debtor risk and apply relevant actions to mitigate
- Act in accordance with the accounting profession's Code of Ethics

People Skills

- Research and communicate technical financial information for a business entity's performance

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the tourism or related sector for two or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Notwithstanding the above admission categories in exceptional circumstances, applicants of mature age who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Business (Accounting Strand) will have the skills and knowledge to be employed in a variety of business entities in accounting roles such as:

- Finance administrator
- Inventory controller
- Accounts receivable/payable officer

Graduates may also be able to contribute to community groups in volunteer accounting functions.

NEW ZEALAND DIPLOMA IN BUSINESS (ACCOUNTING STRAND) (LEVEL 6)

Qualification	New Zealand Diploma in Business (Accounting Strand) (Level 6)
Level	6
Dates	February to June July to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Provide New Zealand business entities with people who have general and specialised business knowledge and skills that can be applied in a range of strategic roles
- Graduates will benefit New Zealand business entities by contributing to the achievement of entities' strategic objectives, through the application of knowledge and skills, in an ethical manner, in a bi- and multi-cultural environment
- In addition, graduates will have specialised knowledge and skills for application in strategic roles in New Zealand business entities, depending on which strand is achieved

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of 4 years secondary education, and have attained a minimum of 12 NCEA credits at Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the tourism or related sector for two or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Notwithstanding the above admissions category in exceptional circumstances, applicants of mature age who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

Core knowledge and skills

- ↘ Determine and develop the business entity's strategic objectives
- ↘ Apply knowledge of the principles and practices of operations, management accounting, sales/marketing, Human Resources (HR) and risk management, for the strategic objectives of the entity
- ↘ Contribute at strategic levels to innovation and organisational change

Core people skills

- ↘ Research, evaluate, and communicate information for entity performance
- ↘ Develop and maintain strategic business relationships with stakeholders for efficient and effective performance of the entity

Core cognitive skills

- ↘ Apply analytical and problem-solving skills to resolve complex situations and challenges for efficient and effective performance of the entity

Core affective skills

- ↘ Model professional, ethical, and socially and culturally appropriate behaviour
- ↘ Motivate and develop self and others to improve employee engagement and productivity

Core business environment

- ↘ Develop strategies for managing the impact of external environments on the entity and the effect on the entity's performance
- ↘ Analyse how the origin and nature of the bi-cultural partnership (as embedded in the Treaty of Waitangi) can be applied to business activities and relationships

Accounting strand - Technical knowledge and skills

- ↘ Prepare and present general or special purpose financial reports for companies, including accounting policies and notes, with reference to accounting standards or the Special Purpose Framework for For-Profit Entities
- ↘ Evaluate and use management accounting information for decision-making and problem-solving within a broad range of contexts
- ↘ Integrate business finance techniques for strategic planning, measuring, and controlling business operations
- ↘ Evaluate and use accounting information systems to solve business problems
- ↘ Apply tax rules to a range of NZ entities in a range of situations, including tax planning considerations
- ↘ Review critically, analyse and interpret financial and non-financial information to inform strategic decision making
- ↘ Model behaviour in accordance with the accounting profession's Code of Ethics

People skills

- ↘ Research, evaluate, and communicate complex financial information for the entity's performance

BACHELOR OF COMMERCE

Qualification	Bachelor of Commerce
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

SIT's Bachelor of Commerce is a high quality three year degree programme that will equip you with the knowledge and skills required to succeed in business.

With a choice of three majors (**accounting, management or marketing**), you have the flexibility to design a programme that best serves your career aspirations, and to enjoy the mix of academic theory and strong practical and applied skills taught by our experienced and respected tutors.

This programme is approved and accredited with both Chartered Accountants Australia and New Zealand (CAANZ) and NZQA.

Our teaching staff have extensive business experience, combined with excellent academic backgrounds and strong links with the professions, while the Bachelor of Commerce has a strong practical and applied focus. We know that our programmes will challenge you, but that you will feel supported and excited about your future once you decide to study with SIT. Our business staff are passionate about teaching and enjoy working with students of all ages and from different cultures.

We have strong links with local businesses and focus on creating opportunities whereby our students can obtain real world experience before they graduate.

Application Criteria

University Entrance - NCEA Level 3

Three subjects at Level 3, made up of:

- ↘ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↘ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↘ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Entry may also be granted to mature applicants who are at least 20 years of age when the programme begins and can provide evidence of aptitude or appropriate work or other experience, or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications as approved by the Programme Operations Manager.

Special Admission

A student who has successfully completed a minimum of three papers in the New Zealand Diploma in Business may transfer their enrolment and be admitted onto the Bachelor of Commerce programme. The Programme Operations Manager will advise according to the current cross credit schedules.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will have a sound understanding and awareness of the New Zealand business environment alongside practical skills that will add value to a business, either as an employer, employee or business owner. Possible careers include:

- Accounting majors can find careers in financial accounting, financial management, corporate accounting, taxation, auditing and business consulting. Students can apply to become members of Chartered Accountants Australia and New Zealand (CAANZ)
- Management majors can find careers in production management, supply chain or logistics management, human resources management, project management or general management (after obtaining relevant experience in the business environment)
- Marketing majors can find careers in marketing and sales management, product management, merchandising, services marketing, market research, brand management, customer services management, key account management or general management (after obtaining relevant experience within a sales and marketing environment)

GRADUATE DIPLOMA IN ACCOUNTING

Qualification	Graduate Diploma in Accounting
Level	7
Dates	February to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Accounting is to give people who already have a degree, or extensive business experience, an opportunity to extend their knowledge in accounting, without having to complete a degree.

This programme is suitable for those who have an existing qualification and want to add accounting to their skill-set. It requires completion of Bachelor of Commerce second year pre-requisite papers for both financial and management accounting (compulsory).

Our teaching staff have extensive business experience, combined with excellent academic backgrounds and strong links with the professions, while our programmes have a strong practical and applied focus. We know that our programmes will challenge you, but that you will feel supported by us and excited about your future once you decide to study with us. Our business staff are passionate about teaching and enjoy working with students of all ages and from different cultures.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the graduate diploma programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed the Graduate Diploma in Accounting, will have developed skills and knowledge in the area of accounting. The programme provides the theoretical, practical and professional skills appropriate for employment in a range of accounting areas or further study in many industries.

Graduates will be able to work in a range of accounting disciplines including financial accounting, financial management, corporate accounting, taxation, auditing, and business consulting in many industries.

GRADUATE DIPLOMA IN PROFESSIONAL ACCOUNTING

Qualification	Graduate Diploma in Professional Accounting
Level	7
Dates	February to November
Duration	One year full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Professional Accounting is to give people who already have a degree, or extensive business experience, an opportunity to extend their knowledge in a specialised field, without having to complete a degree.

This programme is suitable for those who already have the equivalent accounting study up to the second year of the Bachelor of Commerce.

Our teaching staff have extensive business experience, combined with excellent academic backgrounds and strong links with the professions, while our programmes have a strong practical and applied focus. We know that our programmes will challenge you, but that you will feel supported and excited about your future once you decide to study with SIT. Our business staff are passionate about teaching and enjoy working with students of all ages and from different cultures.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed the Graduate Diploma in Professional Accounting will have developed skills and knowledge in the area of accounting.

Graduates will be qualified to work in a range of accounting disciplines including financial accounting, financial management, corporate accounting, taxation, auditing, and business consulting in many industries.

POSTGRADUATE DIPLOMA IN BUSINESS ENTERPRISE

Qualification	Postgraduate Diploma in Business Enterprise
Level	8
Intakes	January, February, March, May, July, September, October, November
Duration	18 months full-time, part-time study is available
Location	Invercargill, SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This programme is designed to meet the needs of graduates who wish to start their own business as well as those who want to learn about entrepreneurship, innovation and business enterprise management in an existing business. Students in the programme will not only be focused on creating new business ventures, but will also have a willingness and commitment to learn about new enterprise creation and development from theoretical and research based perspectives.

Application Criteria

Application by Academic Qualification

Applicants in this category will have either graduated with a degree or honours degree in any discipline from a New Zealand tertiary institution accredited to offer qualifications at this level, or graduated with a degree from an overseas tertiary institution, deemed by the Faculty of New Media, Arts and Business Board of Studies to be of equivalent standing.

Special Application

Notwithstanding the above application criteria, in exceptional circumstances an applicant who does not hold a prescribed tertiary qualification may be eligible for special application to the programme if he or she can demonstrate knowledge and skills equivalent to a Bachelor level graduate, and can provide evidence of relevant work experience. Applicants seeking entry under this criterion must also be able to demonstrate that they have the aptitude, commitment and personal skills that suggest the likelihood of successful course completion. In some cases the applicant may have to complete an approved course or programme which is deemed to prepare students for the required academic standard for entry.

Additional Criteria

In addition, the following requirements apply to all applicants:

Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation.

Applicants are asked to make a confidential declaration as to whether or not they have prior criminal convictions. They are advised at the time of the request for information that a prior conviction may not necessarily exclude them from applying.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be able to work collaboratively and constructively as entrepreneurs with a range of people, situations and locales. Graduates bring a highly-focused approach to independent investigation and research, and to innovative ideologies and practices. Graduates will have expertise in six key areas of business operation: business enterprise management; entrepreneurship and innovation; marketing for business enterprise operations; financing enterprise; human resource management in innovation; and enterprise information communications technology, which are further advanced through a paper in research methodology and a one-year research dissertation in business enterprise. Graduates will be able to work as self-employed practitioners, or pursue national and international professional careers with commercial bodies and agencies.

Training while working for an accounting firm has been of huge value to Caitlin as she was able to gain accounting experience with a wide variety of industries from corporate, agricultural, management accounting, taxation and small businesses. An additional benefit is that Crowe Horwath is part of a global accounting firm, providing opportunities for secondment anywhere in the world.

Caitlin Mahon
Bachelor of Commerce (Accounting)





MARKETING & MANAGEMENT

Students studying Management and Applied Management will learn about existing business management practices and the development and implementation of strategies to alter, improve or streamline them.

Applied management theory can involve the research and use of emerging technologies and new business theories where students will have the opportunity to investigate the application of these theories to business. Specialisations in areas such as Marketing and Event Management offer an in-depth study of the application of theories to these disciplines.

Our newest programme, the Master of Applied Management, is aimed at

management practitioners and recent graduates, wishing to undertake an advanced programme of study in order to prepare for further study or to assist with obtaining a more senior position. Public and private sector organisations employing graduates of the Master of Applied Management will benefit from the advanced knowledge and capabilities (including analytical, managerial and research) that the graduates have acquired during their programme of study. This programme is offered on the Invercargill campus and also by SIT2LRN distance learning.

Southern Institute of Technology (SIT) has strong links with local businesses

and focuses on creating opportunities whereby our students can obtain real world experience before they graduate.

Our high quality programmes will equip you with the knowledge and skills required to succeed in business, marketing and management. The teaching staff have extensive experience, combined with excellent academic backgrounds and strong links with the professions.

We know that our programmes will challenge you, but that you will feel supported and excited about your future.

PROGRAMMES IN MARKETING & MANAGEMENT

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill	●	●	●	●		

1 Bachelor of Commerce (Marketing or Management Major)	32
1 Graduate Certificate in Management	32
1 Graduate Diploma in Management	33
1 Postgraduate Diploma in Applied Management	33
1 Master of Applied Management	34

BACHELOR OF COMMERCE (MARKETING OR MANAGEMENT MAJOR)

Qualification	Bachelor of Commerce
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

SIT's Bachelor of Commerce is a high quality three year degree programme that will equip you with the knowledge and skills required to succeed in business.

With a choice of three majors (accounting, management or marketing) you have the flexibility to design a programme that best serves your career aspirations, and to enjoy the mix of academic theory and strong practical and applied skills taught by our experienced and respected tutors.

This programme is approved and accredited with both Chartered Accountants Australia and New Zealand (CAANZ) and NZQA.

Our teaching staff have extensive business experience, combined with excellent academic backgrounds and strong links with the professions, while the Bachelor of Commerce has a strong practical and applied focus. We know that our programme will challenge you, but you will feel supported and excited about your future once you decide to study with SIT. Our business staff are passionate about teaching and enjoy working with students of all ages and from different cultures.

We have strong links with local businesses and focus on creating opportunities whereby our students can obtain real world experience before they graduate.

Application Criteria

University Entrance - NCEA Level 3 . Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Entry may also be granted to mature applicants who are at least 20 years of age when the programme begins and can provide evidence of aptitude or appropriate work or other experience, or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications as approved by the Programme Operations Manager, or equivalent mathematics qualifications, either New Zealand Diploma in Business paper 430 Quantitative Business Methods or an overseas paper that NZQA recognises as being equivalent to the New Zealand Diploma in Business paper 430 Quantitative Business Methods.

Special Admission

A student who has successfully completed a minimum of three papers in the New Zealand Diploma in Business may transfer their enrolment and be admitted onto the Bachelor of Commerce programme. The Programme Manager will advise according to the current cross credit schedules.

Provisional Part-time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more year one papers.

Upon successful completion of the papers, the student may apply for admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will have a sound understanding and awareness of the New Zealand business environment alongside practical skills that will add value to a business, either as an employer, employee or business owner.

- ↳ Management majors can find careers in production management, supply chain or logistics management, human resources management, project management or general management (after obtaining relevant experience in the business environment)
- ↳ Marketing majors can find careers in marketing and sales management, product management, merchandising, services marketing, market research, brand management, customer services management, key account management or general management (after obtaining relevant experience within a sales and marketing environment)

GRADUATE CERTIFICATE IN MANAGEMENT

Qualification	Graduate Certificate in Management
Level	7
Dates	February to November
Duration	Six months full-time, part-time is study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Certificate in Management is a half year full-time programme specialising in management or marketing.

The aim of the Graduate Certificate in Management is to give people who already have a degree an opportunity to broaden their knowledge in a discipline other than their original degree.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the graduate certificate programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed the Graduate Certificate in Management will have developed skills and knowledge in that specialist business area. The programme provides the theoretical, practical and professional skills appropriate for employment or further study in the sector.

Graduates will be able to work in a range of management positions, and business consulting in many industries.

GRADUATE DIPLOMA IN MANAGEMENT

Qualification	Graduate Diploma in Management
Level	7
Dates	February to November
Duration	One year full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Management is to give people who already have a degree, or extensive business experience, an opportunity to extend their knowledge in a specialised field, without having to complete a degree.

Our teaching staff have extensive business experience, combined with excellent academic backgrounds and strong links with the professions, while our programmes have a strong practical and applied focus. Our business staff are passionate about teaching and enjoy working with students of all ages and from different cultures.

We have strong links with local businesses and focus on creating opportunities whereby our students can obtain real world experience before they graduate.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the graduate diploma programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed the Graduate Diploma in Management will have developed skills and knowledge in that specialist business area. The programme provides the theoretical, practical and professional skills appropriate for employment or further study in the sector. Graduates will be qualified to work in a range of management positions, and business consulting in many industries.

GRADUATE DIPLOMA IN MARKETING

Qualification	Graduate Diploma in Marketing
Level	7
Dates	February to November
Duration	One year full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Marketing is a one year full-time programme specialising in marketing.

The aim of the Graduate Diploma in Marketing is to give people who already have a degree, or extensive business experience,

an opportunity to extend their knowledge in a specialised field, without having to complete a degree.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Operations Manager will use this information to assess whether the applicant is likely to successfully complete the graduate diploma programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed the Graduate Diploma in Marketing will have developed skills and knowledge in that specialist business area. The programme provides the theoretical, practical and professional skills appropriate for employment or further study in the sector.

Graduates will be able to work in a range of marketing positions, and business consulting in many industries.

POSTGRADUATE DIPLOMA IN APPLIED MANAGEMENT

Qualification	Postgraduate Diploma in Applied Management
Level	8
Dates	February to November
Duration	One year full-time, up to five years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Postgraduate Diploma in Applied Management is aimed at management practitioners and recent graduates (domestic and international) wishing to undertake a comprehensive programme of study in order to upgrade their qualifications and extend their management knowledge and skills with the objective of obtaining employment or advancing their careers. Public and private sector organisations employing graduates of the Postgraduate Diploma in Applied Management will benefit from the broad knowledge and skill set (including problem-solving and team work) that the graduates will have acquired during their programme of study.

Application Criteria

Students will have completed all requirements of a relevant bachelor's degree or graduate diploma or postgraduate certificate, with at least a B grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant work experience which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

All enrolments in the postgraduate applied management programme are approved at the discretion of the Programme Manager, in consultation with the Head of Faculty and teaching staff as required.

Career Opportunities

International trends are for employers to reward postgraduate study well, especially in larger enterprises. The skills you learn are increasingly recognised as setting you apart from other potential employees. Possible employment in the private or public sector include strategic management and planning, change management, human resources management, marketing management, management and research.

Graduates of the Postgraduate Diploma in Applied Management will be able to:

- ↘ Show evidence of advanced knowledge about specialist areas of management
- ↘ Learn independently and recognise the importance of continued learning
- ↘ Engage in rigorous intellectual analysis, criticism and problem-solving
- ↘ Recognise, evaluate and address management-related ethical issues
- ↘ Work effectively in teams and take on leadership roles as needed
- ↘ Apply acquired knowledge and skills in practical situations
- ↘ Communicate effectively (orally, visually and in writing)
- ↘ Analyse and critique management research literature

Successful completion of this postgraduate diploma provides a pathway into SIT's Master of Applied Management programme.

MASTER OF APPLIED MANAGEMENT

Qualification	Master of Applied Management
Level	9
Dates	February to November
Duration	18 months full-time, up to seven years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Master of Applied Management is aimed at management practitioners and recent graduates (domestic and international), wishing to undertake an advanced programme of study in order to prepare for further study or to assist with obtaining a more senior position. Public and private sector organisations employing graduates of the Master of Applied Management will benefit from the advanced knowledge and capabilities (including analytical, managerial and research) that the graduates have acquired during their programme of study.

Application Criteria

Students will have completed all requirements of a relevant bachelor's degree, graduate diploma, postgraduate certificate or postgraduate diploma with at least a B grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances a mature aged applicant who can show evidence of ability to succeed in the programmes, may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant work experience which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

All enrolments in the Masters of Applied Management programme are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff as required.

Career Opportunities

For graduates who know they want to become business leaders, SIT's Master of Applied Management can be a way to start achieving your career goals more quickly. This Master's programme will give you the tools to advance your management, decision-making and problem-solving skills so you can move into senior managerial positions.

The variety of sectors and organisation types this qualification is able to be applied to is huge. Almost every type of organisation has scope for management careers. Graduates may opt to become self-employed practitioners, or pursue domestic and/or international professional careers in roles such as: strategic manager, change manager, general manager, operations manager, international manager, human resource manager, marketing manager, or management consultant.

Graduates of the Master of Applied Management will be able to:

- ↘ Design, carry out and communicate the results of significant research projects in the field of management studies and relate the findings to professional and research literature
- ↘ Analyse and critique professional and research publications in management studies and related subject areas, identify practical applications and relate findings to their own research
- ↘ Evaluate the positive and negative impacts of business and management practices on society and address related ethical and professional issues
- ↘ Demonstrate mastery of complex concepts and theories in the field of management studies and their application in solving practical problems
- ↘ Apply their analytical, managerial and research capabilities to unfamiliar situations involving the application of management practices
- ↘ Think critically and act responsibly when confronted with academic or professional challenges
- ↘ Demonstrate high levels of skill in a management or research role in an organisation

"I highly recommend the course. It is packed with well-researched theory that can be easily turned into practical solutions within organisations.

Patience Satoro
Master of Applied Management



Ruben Hayward Animation student works on a matte painting

CREATIVE INDUSTRIES



Audio Production	36
Music	40
Fashion	42
Screen Arts (Film, Animation, Game)	48



Student on audio production task in one of SIT's five well equipped recording studios

AUDIO PRODUCTION

SIT's Audio Production courses range from Certificate up to Graduate Diploma level and focus on hands-on learning of skills that can lead to a successful career. Our programmes are taught by experienced tutors who are respected industry professionals with extensive professional networks.

Students undertake a range of practical and academic work, including events with local groups, building professional networks and the opportunity for third

year Bachelor students to intern at SAE's Byron Bay campus in Australia for 12 weeks.

Facilities are of the highest standard, with five recording studios fully equipped with quality equipment, a recording auditorium and a 300 seat professional theatre.

The Audio Production programmes have a close alignment with SIT's Contemporary Music and Screen Arts programmes, along with an academic partnership with

the School of Audio Engineering, Byron Bay and AVID Technology.

Areas of study include: live sound, studio recording, mixing, mastering, post-production for film, electronics, computing and audio software and audiology.

Many students opt to complete a **double degree in Audio Production and Music in just four years.**

PROGRAMMES IN AUDIO PRODUCTION

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●	●	●

- I** New Zealand Certificate in Foundation Skills (Level 2) Strand in Music and Music Technology 37
- I** Certificate in Audio Production 37
- I** Diploma in Audio Production 37
- I** Bachelor of Audio Production 38
- I** Graduate Certificate in Audio Production 38
- I** Graduate Diploma in Audio Production 39

NEW ZEALAND CERTIFICATE IN FOUNDATION SKILLS (LEVEL 2) STRAND IN MUSIC AND MUSIC TECHNOLOGY

Qualification	New Zealand Certificate in Foundation Skills (Level 2) Strand in Music and Music Technology
Level	2
Dates	July to November
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Search, comprehend, use and communicate information from a variety of texts and digital media relevant to the context
- ↘ Apply basic knowledge, including literacy and numeracy skills, to solve problems relevant to the context
- ↘ Reflect on experiences with a range of people, cultures and communities
- ↘ Work collaboratively and effectively in a team or group to achieve a task or outcome
- ↘ Develop and reflect on relevant learning and career goals

Application Criteria

Open Entry.

Career Opportunities

Graduates will be able to demonstrate basic music and music technology skills and gain further skills and knowledge to improve their educational and employment pathways.

The programme recognises the importance of applying core capabilities such as confidence, basic knowledge and skills, and literacy and numeracy, in a range of familiar music contexts.

CERTIFICATE IN AUDIO PRODUCTION

Qualification	Certificate in Audio Production
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Certificate in Audio Production students learn how to use a range of equipment and software as well as understanding the fundamentals of sound recording and mixing.

Students will also acquire skills and knowledge that are required by the industry and directly relevant to gaining employment, leading to further training, enabling them to apply for entry to the Bachelor of Audio Production.

Application Criteria

All applicants should have a keen interest or experience in audio and attributes which demonstrate that they have a reasonable chance of successfully completing the programme.

School leavers will have preferably completed four years of secondary school education. Mature students are welcome to apply.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

At the successful completion of this programme, students will have acquired the relevant skills and knowledge necessary to begin a career in the audio industry and have gained the level of knowledge required for application to enter into the Bachelor of Audio Production.

DIPLOMA IN AUDIO PRODUCTION

Qualification	Diploma in Audio Production
Level	5
Dates	February to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Produce complex music using a range of audio software and hardware, and a range of audio engineering techniques and processes
- ↘ Create and produce complex music, recordings and other sound-related works
- ↘ Apply music and sonic theory to produce complex music
- ↘ Apply a broad range of research and analytical skills to inform own practice
- ↘ Manage and take responsibility for own professional practice
- ↘ Analyse characteristics of the audio and related music industry to develop own career plan

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects – at Level 3, made up of:

- ↘ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↘ Literacy - 10 credits at Level 2 or above, made up of 5 credits in reading, 5 credits in writing, and
- ↘ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

All applicants may have to submit a portfolio of work including transcripts, examples of written work and studio practice in an applicable discipline as directed by the Programme Manager, prior to attending an interview.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this programme wishing to work in the audio production industry will be equipped with a foundation of basic skills and knowledge required for entry level employment or/and provide a base for further education.

BACHELOR OF AUDIO PRODUCTION

Qualification	Bachelor of Audio Production
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

SIT's Bachelor of Audio Production is the most established audio production degree in Australasia. Graduates have the professional technical skills to succeed in the industry and the programme offers unparalleled opportunities for hands-on learning, including an internship for third year students for 12 weeks at the School of Audio Engineering's Byron Bay campus in Australia.

Areas of study include: sound, microphones, studio recording, live set-ups, film sound, TV sound, radio sound, sound acoustics, electronics and audiology.

SIT has well over a million dollars worth of audio equipment, including an SSL AWS 900SE+ console, industry-standard microphones (including Neumann, AKG, Sennheiser, Shure, Rode, Audio-technical), Avid D-Command ES (Post production surround mixing console for home theatre, film, or music), Toft ATB24 analogue recording console, Mackie 32-8 analogue console, Yamaha 01V 96 digital console, ProTools in every studio, and a Mac lab.

We have five purpose-built recording studios and a large recording auditorium (which can fit a full orchestra/brass band) plus a 300 seat performance auditorium with JBL VRX series 3-way front of house monitors, QSC power amps, 6 RCF powered foldbacks, Allen & Heath GL2400 analogue and Presonus digital front of house mixing consoles, foldback mixing console, in-ear monitoring, signal processing - Lexicon, DBX, and Shure microphones.

SIT also offers students the opportunity to complete a double degree in the Bachelor of Audio Production and the Bachelor of Contemporary Music after four years' full-time study. Graduates from this pathway of study will be well rounded musicians and sound engineers. They will be well versed in high quality studio recording and live sound work as well as having skills to pursue a career as a performer, composer or specialised instrumental teacher.

Application Criteria

School Levers

University Entrance - NCEA Level 3

- ✎ Three subjects at Level 3, made up of 14 credits each, in three NZQA University Entrance approved subjects, and
- ✎ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ✎ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Mature entry applicants will have achieved the age of 20 by March 1 of the first year of enrolment in the programme, and have provided evidence of relevant prior learning and experience.

However, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry e.g. Certificate in Audio Production.

Completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications, will also be considered subject to approval by the Head of Faculty.

Special Admission

An applicant who does not meet academic criteria may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Additional Criteria

Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be skilled in high quality studio recording and live sound work. They will have skills in business management and career options include: audio work in radio, television, film or theatre. Further options include acoustic consulting, sound system installation, disc jockey work, record production, music publishing or record company work. Specialist audio training provides our graduates with the ability to work in more specialist fields. Graduates from this programme may also choose to enter the audio education industry.

GRADUATE CERTIFICATE IN AUDIO PRODUCTION

Qualification	Graduate Certificate in Audio Production
Level	7
Dates	February to June
Duration	17 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Certificate in Audio Production programme offers graduates who have majored in a different discipline the opportunity to learn skills in a focused area of the Audio Production sector, such as the use of sound engineering tools, industry applications of audio technologies, specialised audiological testing, or professional communication and hearing skills.

Students have the opportunity to study specialist audio papers or undertake a major research project.

Application Criteria

Application by Academic Qualification

Entry is open to degree graduates, however those who have been able to demonstrate equivalent practical, professional or educational experience of an appropriate kind may be granted admission.

Additional Criteria

Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be able to apply, to an advanced level, the theoretical and practical skills required to capture and manipulate sound and its behaviour in an industry setting. They can apply knowledge of audio production concepts, principles and techniques to identify and provide solutions for issues and problems in a specialised area of their choice.

This programme leads students towards employment in the audio and entertainment industries as well as on to further study in related fields.

GRADUATE DIPLOMA IN AUDIO PRODUCTION

Qualification	Graduate Diploma in Audio Production
Level	7
Dates	February to November
Duration	34 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Audio Production will equip graduates who have majored in a different discipline with the skills and knowledge that fulfil the expectations of the audio production industry, its practitioners and clients.

Students will study compulsory papers on audio equipment and choose from elective papers in acoustics, electronics, technology, specialist audio topics or a major research project.

Graduate Diploma graduates will acquire critical thinking and independent learning skills, along with in-depth knowledge in audio production which will enhance their professional skills in this selected area or staircase to postgraduate study.

Application Criteria

Entry is open to degree graduates, however those who have been able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

Additional Criteria

Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be able to apply, to an advanced level, the theoretical and practical skills required to capture and manipulate sound and its behaviour in an industry setting. They can apply knowledge of audio production concepts, principles and techniques to identify and provide solutions for issues and problems.

This programme leads students towards employment in the audio and entertainment industries as well as on to postgraduate study in related fields.

When making her decision to study at SIT, Claire said “The course seemed to offer more versatility in the field than any other course in New Zealand and the people were helpful. The staff went out of their way to tell me about the course.”

Claire Benedict
Bachelor of Audio Production & Bachelor of Contemporary Music





"Nation" perform at 'SIT's O' Week

MUSIC

SIT can help you turn your passion for music into a career.

- ↳ Small, friendly classes
- ↳ One-on-one lessons in your major instrument
- ↳ The right mix of practical performance and music theory
- ↳ Fantastic performing and recording facilities

The SIT School of Music offers a range of contemporary music courses in which students undertake weekly

performances, organised tours and concerts and enjoy one-on-one lessons and performance workshops. Students also have access to world class recording equipment, recording studios at SIT Sound, and collaboration with audio production students provides future business networks, and of course great friendships!

As well as being strongly practical, students are taught to read and transcribe music charts. Our tutors have all worked in the music industry, and are

able to prepare students for a wide range of music careers.

Students can study a variety of majors, from practical performance through to songwriting or music education studies. Graduates of SIT music courses are performing, teaching and writing music throughout New Zealand and around the world. Graduates can also go on to postgraduate study as the programme develops research and critical thinking skills in its academic papers.

PROGRAMMES IN MUSIC

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill			●	●	●	●

- 1 New Zealand Certificate in Foundation Skills (Level 2) strand in Music and Music Technology 41
- 1 Certificate in Intermediate Contemporary Music 41
- 1 New Zealand Certificate in DJ and Electronic Music Production (Level 4) 41
- 1 Diploma in Contemporary Music 42
- 1 Bachelor of Contemporary Music 42
- 1 Graduate Certificate in Contemporary Music 43
- 1 Graduate Diploma in Contemporary Music 44

NEW ZEALAND CERTIFICATE IN FOUNDATION SKILLS (LEVEL 2) STRAND IN MUSIC AND MUSIC TECHNOLOGY

Qualification	New Zealand Certificate in Foundation Skills (Level 2) strand in Music and Music Technology
Level	2
Dates	July to November
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Search, comprehend, use and communicate information from a variety of texts and digital media
- ↘ Apply basic knowledge, including literacy and numeracy skills, to solve problems
- ↘ Reflect on experiences with a range of people, cultures and communities
- ↘ Work collaboratively and effectively in a team or group to achieve a task or outcome
- ↘ Develop and reflect on relevant learning and career goals

Application Criteria

Open Entry.

Career Opportunities

Graduates will be able to demonstrate basic music and music technology skills and gain further abilities and knowledge to improve their educational and employment pathway.

The programme recognises the importance of applying core capabilities such as confidence, basic knowledge and skills, as well as literacy and numeracy, in a range of familiar music contexts.

CERTIFICATE IN INTERMEDIATE CONTEMPORARY MUSIC

Qualification	Certificate in Intermediate Contemporary Music
Level	3
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates will be able to demonstrate a broad range of fundamental theoretical, practical and technical music skills. They will be able to participate in group performances and understand the operation of recording systems. Graduates will have a basic knowledge of music theory and aural recognition.

Application Criteria

School Leavers

Students must be a minimum of 17 years at the start of their course and ideally have NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in

a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process. An audition may be expected.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This programme will equip students with a level of knowledge, skills and competence in music to provide a pathway to further education and training, and the skills to meet specific industry profiles for people entering the workforce as musicians or other members of the music industry. This programme leads to further study, such as SIT's Bachelor of Contemporary Music.

NEW ZEALAND CERTIFICATE IN DJ AND ELECTRONIC MUSIC PRODUCTION (LEVEL 4)

Qualification	New Zealand Certificate in DJ and Electronic Music Production (Level 4)
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Use electronic music production and DJ techniques and processes to create and produce electronic music
- ↘ Create and produce electronic music using a range of sound and electronic music hardware and software, and music production and DJ techniques
- ↘ Apply music and sonic theory to create and produce electronic music
- ↘ Perform as a DJ with confidence and ability for an audience
- ↘ Create and produce electronic music and other sound-related works
- ↘ Apply a broad range of research skills to inform own DJ practice
- ↘ Operate in DJ and related industries using a range of personal and interpersonal skills and safe practices
- ↘ Apply understanding of the DJ and electronic music industry to develop own career plan

Application Criteria

School Leavers

Applicants should be 16 years of age, or older, have successfully completed NCEA Level 1 or equivalent, and have achieved a minimum standard of English as demonstrated by a minimum of 8 credits at NCEA Level 1 in English.

Mature Applicants

Consideration will be given to applicants aged 20 years or older who do not meet the entry criteria if they can demonstrate a history of industry experience which in the opinion of the Programme Managers exhibits a likelihood of success in the programme of study.

All applicants are required to attend an interview. Preference will be given to those with good passes at NCEA Level 2 or above and/or experience in DJ or music production. Providing examples of music production or DJ mixes is recommended.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification is for students who wish to develop their practice in DJ and electronic music. It provides the music industry with performers who have a limited repertoire of DJ and electronic music production skills that allow them to perform in community and professional contexts.

Graduates can contribute to the cultural, social and economic life of Aotearoa New Zealand.

DIPLOMA IN CONTEMPORARY MUSIC

Qualification	Diploma in Contemporary Music
Level	5
Dates	February to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the qualification is to provide those wishing to work in the music industry with a foundation of basic skills and knowledge required for entry level employment or/and provide a base for further education.

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy – 10 credits at Level 2 or above, made up of 5 credits in reading, 5 credits in writing, and
- ↳ Numeracy – 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 – all three required)

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

All applicants may have to submit a portfolio of work including transcripts, examples of written work and studio practice in an applicable discipline as directed by the Programme Manager, prior to attending an interview.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with theoretical and practical skills to perform as professional musicians or progress to higher level study in music.

Graduates of this qualification will be able to:

- ↳ Apply music theory to read and write music to an advanced level
- ↳ Apply composition, arranging and/or lyric writing techniques to create a variety of music
- ↳ Perform music competently and creatively to engage an audience
- ↳ Apply technical ability and artistic proficiency on a musical instrument(s)
- ↳ Create music and sound recordings for critique using a range of recording, editing and mixing techniques
- ↳ Research and analyse a range of influences to inform own practice
- ↳ Manage and take responsibility for own professional practice
- ↳ Analyse characteristics of the music industry to develop own career plan

BACHELOR OF CONTEMPORARY MUSIC

Qualification	Bachelor of Contemporary Music
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Feature of the programme include:

- ↳ Access to high quality instruments, equipment, studios and two performance theatres (both equipped with state-of-the-art audio equipment)
- ↳ Strong music theory and practical components, with a broad base of industry studies
- ↳ Students are provided with weekly performance opportunities to hone skills and develop stage presence
- ↳ Complete a double degree in Audio Production and Contemporary Music in just four years

The Bachelor of Contemporary Music has been designed to prepare students for a professional career within the contemporary music sector. Six 'practical studies' papers are at the heart of the degree, and give the option of specialising in any one of the following: keyboard, electric guitar, bass guitar, voice, drums, trumpet, saxophone, songwriting or music education.

These specialist papers are threaded throughout each year of the programme, supplemented by a number of other papers which give insights into related areas of the contemporary music industry. These papers include world music perspectives, introduction to music technology, contemporary music theory, popular music since 1940, song writing, music education, music industry studies and contemporary style analysis. A feature of the third year is an extended project which enables students to undertake detailed investigation into a topic or area within the field of contemporary music.

SIT also offers students the opportunity to complete a double degree in the Bachelor of Audio Production and Bachelor of Contemporary Music after four years' full-time study. Graduates

from this pathway of study will be well rounded musicians and sound engineers. They will be well versed in high quality studio recording and live sound work, as well as having skills to pursue a career as performers or specialised instrumental teachers.

Application Criteria

School Leavers

University Entrance - NCEA Level 3, three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards (26623, 26626, 26627 - all three required), or
- ↳ Completion of an external or overseas qualification, which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty

Mature Applicants

Mature entry applicants will have achieved the age of 20 by March 1 of the first year of enrolment in the programme, and have provided evidence of relevant prior learning and experience.

Special Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Notwithstanding the above admissions categories, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry e.g. Certificate in Audio Production.

Additional Criteria

In addition, the following requirements apply to applicants in all admissions categories:

- ↳ All applicants are required to attend a live audition, or to provide a high quality CD or provide links to an audition performance on a shared platform such as Youtube or Dropbox. Once an application is received, applicants will be sent details regarding audition material
- ↳ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills and knowledge to pursue a career in the arts as a performer or specialised instrument teacher. It is an excellent degree for those wishing to pursue further training as a primary or secondary teacher, and can also lead to further postgraduate study in music.

The qualification aims to produce graduates who have a wide range of professional skills and are industry-ready.

GRADUATE CERTIFICATE IN CONTEMPORARY MUSIC

Qualification	Graduate Certificate in Contemporary Music
Level	7
Dates	Dates to be advised
Duration	21 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Certificate will cover to an advanced level, the theoretical and practical skills required for students to create, play or sing contemporary music in an industry setting. The programme will include knowledge of musical concepts, principles and techniques to identify chords, scales and modes in order to provide solutions for issues and problems associated with instrumental soloing. Students can demonstrate knowledge of a targeted area of their own choice, in the field of contemporary music.

Application Criteria

Entry is open to degree graduates, however those who are able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

In addition, all applicants must gain approval from the Programme Manager regarding paper selection, and any applicable prerequisite requirements. Where the requisite knowledge or skill does not exist to allow direct entry into a Level 6 or 7 paper, some Level 5 study may be required in addition to the credit requirements.

Additional Criteria

The following requirements apply to applicants in all admissions categories:

- ↳ All applicants are required to attend a live audition, or send links to a prepared audition in an online format such as Dropbox, Google drive or Youtube. The audition performance should be of 10 to 15 minutes duration, and display the performer's ability in three contrasting pieces and/or styles on one or more chosen instruments of specialisation and/or voice
- ↳ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The overall aim of the Graduate Certificate in Contemporary Music is to equip graduates who may have majored in a different discipline, with the skills and knowledge that fulfil the expectations of the contemporary music industry, its practitioners and clients.

Graduate Certificate students will broaden their knowledge and focus on a targeted area of contemporary music which will enhance their professional skills or allow them to staircase to further study.

This programme leads students towards employment in the audio or entertainment industry, as well as on to further study in related fields.

GRADUATE DIPLOMA IN CONTEMPORARY MUSIC

Qualification	Graduate Diploma in Contemporary Music
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The overall aim of the Graduate Diploma in Contemporary Music is to equip graduates, who may have majored in a different discipline, with the skills and knowledge that fulfil the expectations of the contemporary music industry, its practitioners and clients.

Graduate Diploma students will acquire critical thinking and independent learning skills, along with in depth knowledge in contemporary music and will enhance their professional skills in this selected area or staircase to postgraduate study.

Application Criteria

Entry is open to degree graduates, however those who are able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

In addition, all applicants must gain approval from the Programme Manager regarding paper selection, and any applicable pre requisite requirements. Where the requisite knowledge or skill does not exist to allow direct entry into a Level 6 or 7 paper, some Level 5 study may be required in addition to the credit requirements.

Additional Criteria

The following requirements apply to applicants in all admissions categories:

- ↳ All applicants are required to attend a live audition, or to provide a high quality CD or provide links to an audition performance on a shared platform such as Youtube or Dropbox. Once an application is received, applicants will be sent details regarding audition material

- ↳ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates can apply, to an advanced level, the theoretical and practical skills required to create, play or sing contemporary music in an industry setting. They can apply knowledge of musical concepts, principles and techniques to identify chords, scales and modes, in order to provide solutions for creative issues and problems associated with soloing on their instrument. Students can demonstrate critical thinking and independent learning skills, along with an in-depth knowledge of contemporary music.

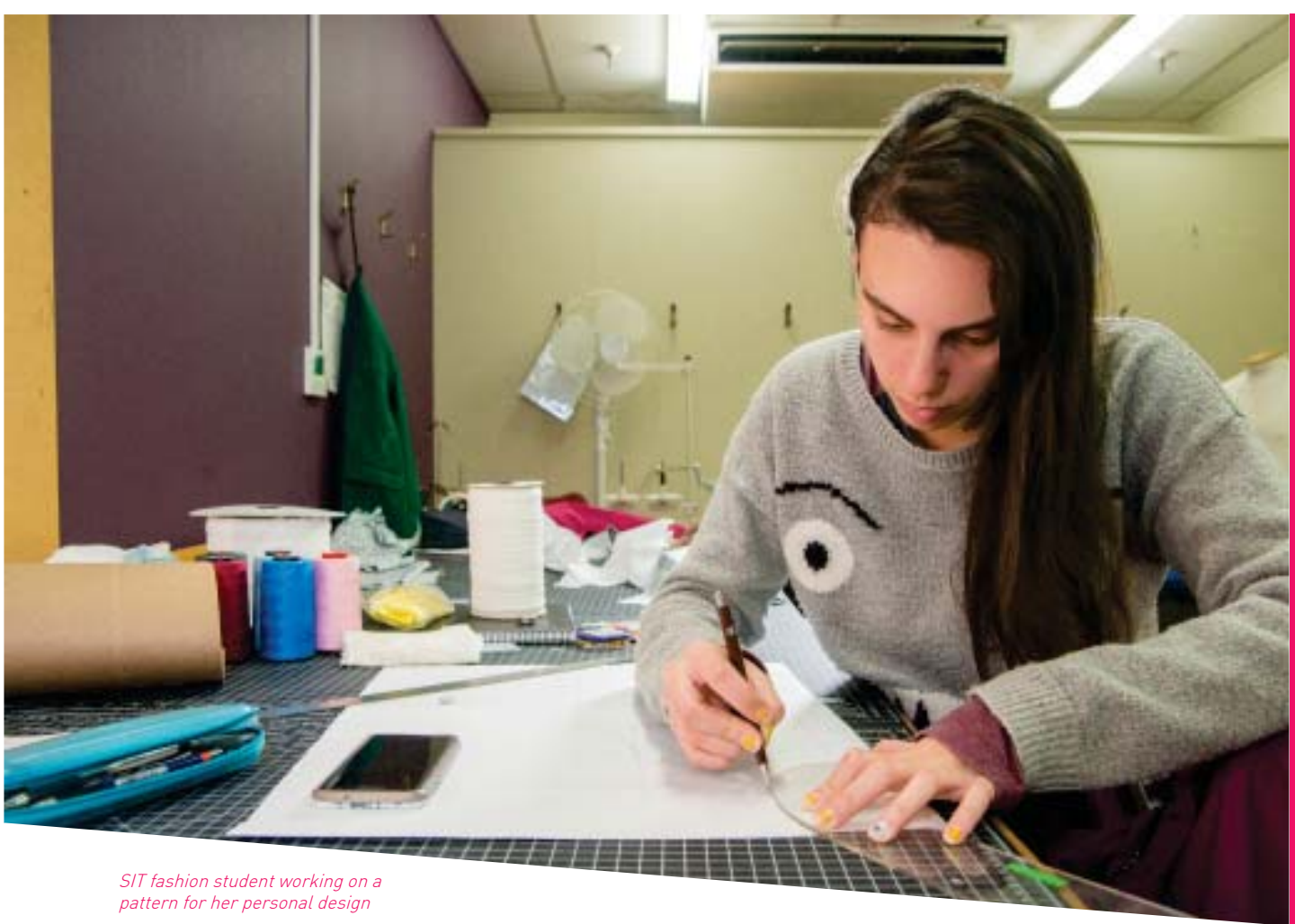
This programme leads students towards employment in the entertainment industry, as well as on to postgraduate study in related fields.

“The facilities and performance opportunities are great. We had fully, professional studios to work in and Centrestage Theatre to perform in. We performed at Centrestage every Friday, putting on a concert which is awesome, it got us into the scene and I guess you could say, really introduces you to the real world”.

Joanna Buchanan

Bachelor of Contemporary Music & Graduate Diploma in Contemporary Music





SIT fashion student working on a pattern for her personal design

FASHION

As a result of having fantastic tutors, as well as industry-standard equipment and software, fashion students at SIT can immerse themselves in a supportive, creative environment and let their talents blossom. SIT offers a Certificate course and Level 5 and 6 Diplomas, in addition to the Bachelor of Fashion (Design and Technology) degree and the graduate diploma programme, all devised to ensure our graduates are fully prepared to enter employment in this exciting and dynamic field.

Studying at SIT gives you access to fully automatic industrial sewing machines as well as computer programmes with hardware used for pattern-making; plus the help and encouragement from our experienced and creative tutors.

The Bachelor of Fashion (Design and Technology) can be taken as a three year full-time or five year part-time course of study. The course offers 'real world' projects - making real garments for

real people. It has equal focus on both the creative and technical aspects of the fashion industry, from concept and design development through to practical production. An important part of the programme is exposure at public fashion shows, competitions and SIT's central city fashion shop.

PROGRAMMES IN FASHION

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill			●	●	●	●

- 1 New Zealand Certificate in Fashion (Level 4) 46
- 1 New Zealand Diploma in Fashion (Level 5) 46
- 1 New Zealand Diploma in Fashion (Level 6) 47
- 1 Bachelor of Fashion (Design and Technology) 47
- 1 Graduate Diploma in Fashion (Design and Technology) 48

NEW ZEALAND CERTIFICATE IN FASHION

Qualification	New Zealand Certificate in Fashion
Level	4
Dates	February to June July to November
Duration	17 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Understand the fashion supply chain internationally and locally
- ↳ Identify and describe potential pathways within fashion
- ↳ Apply basic technical skills and knowledge when producing fashion items
- ↳ Communicate fashion design concepts to internal and external stakeholders
- ↳ Apply knowledge of fashion marketing when liaising with internal and external stakeholders

Application Criteria

School Leavers

Students must be a minimum of 17 years at the start of their course and ideally have NCEA Level 2 or 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of the ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The aims of the qualification are for students to gain entry-level skills and knowledge of the fashion industry. The fashion industry and creative and cultural sector in Aotearoa New Zealand will benefit by having people trained in fashion to support operations within the industry.

Graduates will be able to apply introductory skills and knowledge of fashion to assist in areas such as design, styling, retail/merchandising, and basic garment construction.

NEW ZEALAND DIPLOMA IN FASHION

Qualification	New Zealand Diploma in Fashion
Level	5
Dates	February to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Demonstrate knowledge of operations within the fashion industry
- ↳ Apply design and technical skills and processes in response to a fashion brief
- ↳ Manage a fashion design project from concept to completion
- ↳ Demonstrate safe and ethical practices in the fashion industry
- ↳ Analyse own fashion design work and the work of others
- ↳ Generate and communicate fashion design concepts to internal and external stakeholders

Application Criteria

Successful completion of the New Zealand Certificate in Fashion (Level 4), or application by academic qualification.

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years' secondary education, and have attained a minimum of 12 NCEA credits at Level 2.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The fashion industry and creative and cultural sector in Aotearoa New Zealand will benefit by having people who can apply core technical skills and knowledge of fashion design and construction at an operational level.

Graduates of this qualification will be equipped with the skills and knowledge for employment within the fashion industry at an assistant level in areas such as: wholesale and retail, design, manufacturing, planning and production, community education.



"Loved the course, every year there was a new challenge. When I graduated I felt sad as we had become like a family.

The tutors were very open and knowledgeable as well as being very inspirational which is important.

George Borrie
Bachelor of Fashion (Design & Technology)

George Borrie's award nominated garment in the Hokonui Fashion Awards

NEW ZEALAND DIPLOMA IN FASHION DESIGN

Qualification	New Zealand Diploma in Fashion Design
Level	6
Dates	February to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of this qualification is for students to gain skills in design and production of fashion projects from initial concept, through to the completion of fashion garments and to be able to communicate their design outcomes to internal and external stakeholders. Students will also gain an understanding of business-related processes within the fashion industry.

Application Criteria

Successful completion of the New Zealand Diploma in Fashion (Level 5), or application by academic qualification.

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years' secondary education, and have attained a minimum of 12 NCEA credits at Level 2.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be able to:

- Apply technical solutions to resolve design outcomes
- Manage a complex fashion design project from concept to completion
- Demonstrate understanding of business-related processes within the fashion design industry
- Evaluate and critique own fashion design work, and the work of others
- Research, generate and communicate design concepts of a fashion design outcome to internal and external stakeholders

Graduates of this qualification will be equipped with skills and knowledge for employment at an intermediate level within the fashion industry in areas such as: design, production and planning, wholesale and retail, manufacturing.

BACHELOR OF FASHION (DESIGN AND TECHNOLOGY)

Qualification	Bachelor of Fashion (Design and Technology)
Level	7
Dates	February to November
Duration	Three years full-time or five years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

SIT's Bachelor of Fashion (Design and Technology) emphasises both the creative and technical aspects of the fashion industry, from concept and design development through to production. The theoretical areas of the course provide students with the opportunity to develop their understanding of the socio-cultural influence on fashion and to extend their ability to work through the design development process. The practical areas of the course allow students to realise these concepts in the form of 3D outcomes. Students will explore the interaction between design thinking and realisation. This balance between the theoretical knowledge and the practical skills that underpin the programme, is essential for the development of an inquiring creative fashion designer.

In the first two years, the programme is structured to allow students to gain a solid understanding of the design development process, understand fashion from a cultural perspective, explore a wide variety of 2D imagery and build their capacity of pattern development and garment construction for a diverse selection of garment types. The third year provides opportunities for students to develop these skills to a point where they are used in a more professional context in preparation for successful careers in the fashion industry and/or further study.

This degree offers 'real world' projects - making real garments for real people. Students have access to fully automatic industrial sewing machines and computer programmes with hardware used for computer-aided pattern-making. They also have many opportunities to gain public exposure at fashion shows, competitions and SIT Fashion - our central city fashion shop.

Application Criteria

School Leavers

University Entrance - NCEA Level 3 - three subjects at Level 3, made up of:

- 14 credits each, in three NZQA University Entrance approved subjects, and
- Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

The entry requirements noted above may be applicable to mature entry applicants. Adults over the age of 20 years who do not have the minimum entry requirements may be admitted if they can satisfy the teaching institution they are capable of studying at this level and have a reasonable chance of successfully completing each paper attempted.

Special Admission

Students must have successfully completed SIT's Certificate in Pattern Making and Garment Construction (Level 3), National Certificate in Clothing Manufacture (Design and Patternmaking), or the New Zealand Certificate in Fashion (Level 4), or have completed an external or overseas qualification, which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

However, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The degree will prepare graduates for employment in the fashion industry and/or further study by developing creative, innovative designers who are culturally aware, consumer conscious and skilled in the technological aspects of the fashion industry. Graduates of the programme will be skilled in research, design development, manual and CAD pattern making, garment construction, illustration, portfolio presentation, written and oral communication and have sound knowledge of business marketing and management practices in the fashion industry.

Graduates will be able to express their personal vision of fashion through innovative design, while considering the practical aspects of garment manufacture and fulfilling the requirements of a brief. They will have acquired the skills to develop innovative designs from original research, then produce those garments demonstrating their talent as designers, their design philosophies and their abilities as technicians in fashion production. By mastering traditional skills and utilising current technology, graduates will be able to enhance and communicate their creative design and technological abilities and work in the fashion industry as multi-skilled, innovative professionals and/or be prepared for postgraduate study both within New Zealand and overseas.

“SIT have some great people who really look out for your best interests, so if you are serious about studying fashion, get in contact to suss out a look around!”

Luke Dawson
Bachelor of Fashion (Design and Technology) graduate

GRADUATE DIPLOMA IN FASHION (DESIGN AND TECHNOLOGY)

Qualification	Graduate Diploma in Fashion (Design and Technology)
Level	7
Dates	February to November
Duration	One year full-time or three years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The programme has been designed to offer study to further develop knowledge and skills relevant to the application of fashion and design, including key ideas, principles and concepts associated with the theory and application of the papers. These include fashion design development, fashion production, fashion illustration and imagery, textile art and technology, computer aided pattern development, introduction to costume, design and production (client, corset, swimwear, lingerie, competition wear, couture and unconventional), specialised pattern making techniques and specialised construction techniques.

Application Criteria

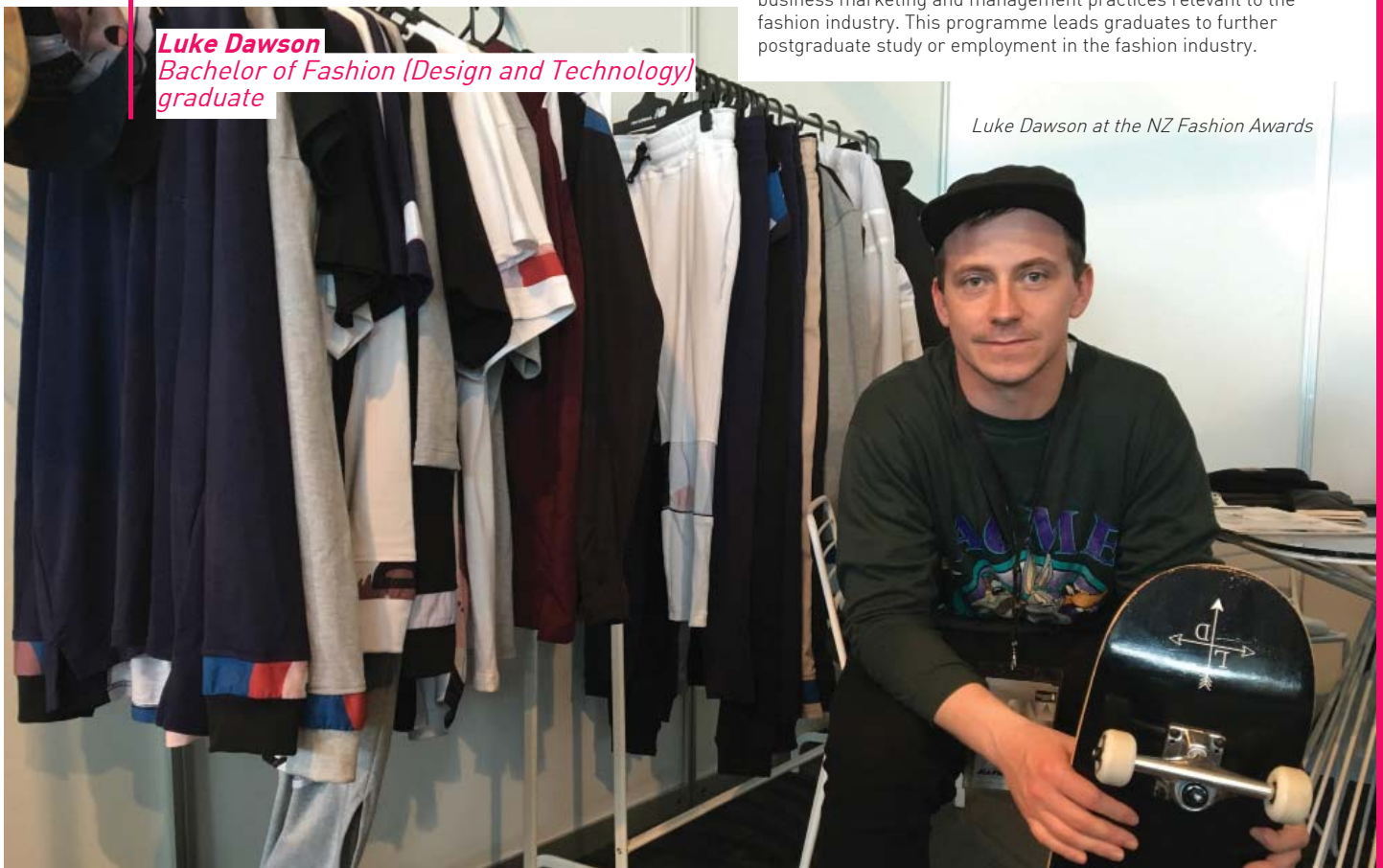
Entry is open to degree graduates who have graduated from a bachelor's degree programme or those who can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this programme are creative, innovative designers who are culturally aware, consumer conscious and skilled in the technological aspects of the fashion industry. They can demonstrate skills in research, design development, manual and CAD pattern making, garment construction, illustration and portfolio presentation. Graduates will also be able to apply business marketing and management practices relevant to the fashion industry. This programme leads graduates to further postgraduate study or employment in the fashion industry.

Luke Dawson at the NZ Fashion Awards





Animation project by SIT student Brandon Dunn

SCREEN ARTS

Bring your creative ideas to life with filmmaking, game design, and animation!

Quality Learning Environment

SIT's film, animation and game design students get access to industry standard hardware and software. We offer a productive, creative learning environment in which you will receive expert advice and guidance. Invercargill's location is ideal as SIT students get the opportunity to intern with production companies working both locally on feature films, and in studios throughout the country. A very high percentage of our graduates are now

employed in the industry, both in New Zealand and overseas.

Degree Level Study

The Bachelor of Screen Arts is a three year full-time programme in the exciting arena where creative arts meet digital technology. The programme allows students to specialise in either digital film, animation or game design. A wide range of subjects is covered, including digital film production, editing, screenwriting, 2D and 3D animation, stop motion, motion graphics, and research and development.

Skills to Adapt and Evolve

The programme aims to develop your digital creative skills ensuring the ability to adapt in a rapidly changing industry. Abilities in storytelling, character development, research and critical thinking are essential components of the research and development skills necessary to thrive in the contemporary creative industries. We help you bring your creative ideas to life in real-world environments and in doing so facilitate a seamless transition into the thriving creative industries sector.

PROGRAMMES IN SCREEN ARTS

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●	●	●

I New Zealand Certificate in Digital Media and Design	51
I New Zealand Certificate in Creativity	51
I New Zealand Diploma in Digital Media and Design (Level 5)	52
I New Zealand Diploma in Animation (Level 5)	52
I New Zealand Diploma in Screen Production (Game Design) (Level 5)	53
I New Zealand Diploma in Digital Media and Design (Level 6)	53
I New Zealand Diploma in Animation (Level 6)	54
I New Zealand Diploma in Screen Production (Game Design) (Level 6)	54
I Bachelor of Screen Arts	56
I Graduate Diploma in Screen Arts (Digital Filmmaking)	56
I Graduate Diploma in Screen Arts (3D Animation)	57

NEW ZEALAND CERTIFICATE IN DIGITAL MEDIA AND DESIGN

Qualification	New Zealand Certificate in Digital Media and Design
Level	3
Dates	Dates to be advised
Duration	17 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Certificate in Digital Media and Design (Level 3) aims to provide students with the skills and knowledge required for employment or further training.

The theoretical and practical skills taught in this qualification reflect the diverse range of skills required to work in the sector. Students will explore a variety of techniques and approaches to animation, gaming and film-making through a variety of projects.

The programme aims to develop a character and associated environment to support a game concept/film concept through a narrative or experimental framework, basic 3D and spatial concepts through the principles of sculpture in actual and digital environments, basic concepts through the principles of painting, and basic concepts through the principles of photography.

Application Criteria

School Leavers

Students must be a minimum of 17 years at the start of their course and ideally have NCEA Level 2 or 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- Describe a design process in a digital media context
- Recognise problems in a digital media and design context
- Follow directions and apply introductory skills to a specific digital media and design context/problem
- Collaborate with peers, reflect on and evaluate own work
- Identify the importance of being a responsible digital citizen and potential career pathways within digital media and design

This qualification is primarily intended to provide a pathway to higher level study; however graduates may gain work experience in the digital media and design industry in advertising, web design, in-house design and news media.

NEW ZEALAND CERTIFICATE IN CREATIVITY

Qualification	New Zealand Certificate in Creativity
Level	4
Dates	February to June July to November
Duration	17 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Investigate media and creative processes when producing own work
- Present work for review that shows evidence of the application of creative processes
- Examine the role of creativity in practical contexts to change or improve outcomes
- Explore own creative practice in relation to wider contexts

Application Criteria

All applicants are required to submit a portfolio and take part in an interview process.

School Leavers

Students must be a minimum of 17 years at the start of their course and ideally have NCEA Level 2.

Applicants should demonstrate a keen interest in applied arts as a realistic career choice or personal development.

Mature Applicants

Applicants over the age of 20 years at time of enrolment, will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

This qualification is for people wanting to gain foundation skills in creativity, including the ability to explore ideas in a range of conventions and media.

Graduates will be able to apply skills with some guidance in experimentation, communication of ideas, problem solving, risk-taking and self-evaluation in different areas of work and communities. They will have the creative skills and knowledge to fill assistant and/or support roles across a variety of creative industries and studios.

NEW ZEALAND DIPLOMA IN DIGITAL MEDIA AND DESIGN (LEVEL 5)

Qualification	New Zealand Diploma in Digital Media and Design
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the qualification is to provide those wishing to work in the film industry with a foundation of basic skills and knowledge required for entry level employment or/and provide a base for further education.

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of 14 credits each, in three NZQA University Entrance approved subjects, and

Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and

Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required).

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge for a junior/entry-level position in various areas within creative industries, including advertising, web design, in-house design studio, and news media.

NEW ZEALAND DIPLOMA IN ANIMATION (LEVEL 5)

Qualification	New Zealand Diploma in Animation
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Apply problem solving skills to a range of creative and/or technical challenges in an animation production environment
- Create animated works integrating animation principles and using a range of current tools, techniques and processes to meet project briefs
- Analyse and evaluate own animation work and the work of others
- Self-manage animation project briefs within defined guidelines
- Demonstrate and apply professional and ethical practices in an animation production work environment
- Work collaboratively within a multi-disciplined animation production team

Application Criteria

All applicants must submit a portfolio and attend an interview to be considered for entry.

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of 14 credits each, in three NZQA University Entrance approved subjects, and

Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and

Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required).

Mature Applicants

Must be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

Preference will be given to those mature aged applicants who can demonstrate evidence of successful completion of a programme of study to NZQA Level 3 or higher.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be equipped to work as assistant animators or creatives in a studio environment with the basic animation skills and knowledge required for entry level positions in 2D animation.

NEW ZEALAND DIPLOMA IN SCREEN PRODUCTION (GAME DESIGN) (LEVEL 5)

Qualification	New Zealand Diploma in Screen Production (Game Design) (Level 5)
Level	5
Dates	To be advised
Duration	One year full-time or four years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Gain knowledge of the business and legal issues confronting visual practitioners in visual and screen arts
- Develop an understanding of genres and traditions in their cultural and historical contexts through the history and theory of screen arts
- Be able to implement various software solutions to develop an understanding of how to read and use graphic imagery
- Acquire the knowledge to describe the structure of and write a short film
- Understand the origins and purpose of the traditional 12 principles of animation including practical implementation within animation practices
- Effectively develop 2D animated narratives with supporting interactive content
- Gain a range of observational and conceptual skills, and be introduced to analytical aspects of drawing as an aid to visualising and interrogating ideas and recording practice using a variety of drawing approaches

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of 14 credits each, in three NZQA University Entrance approved subjects, and

Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and

Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required).

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience. Preference will be given to those mature aged applicants who can demonstrate evidence of successful completion of a programme of study to NZQA level 3 or higher.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- Apply creative and technical processes across a range of capture, manipulation and delivery methods/platforms to screen productions
- Analyse storytelling and its relationship to audience in screen productions
- Apply relevant screen production business practices to screen production processes
- Collaborate with team members using appropriate communication skills to realise a range of screen productions

- Apply practical and problem solving skills to a range of screen production processes
- Research and analyse the social, economic, cultural and historical conditions relevant to the screen production industry to inform screen production practice
- Apply an understanding of the relevant Health and Safety legislation and workplace safety culture in order to work safely and meet responsibilities in screen production industries

Graduates will be equipped with skills and knowledge to make a professional contribution to the screen industry either as a specialist or across a range of roles such as camera, editing, continuity, sound, lighting, art department, production, technical production, directing.

NEW ZEALAND DIPLOMA IN DIGITAL MEDIA AND DESIGN (LEVEL 6)

Qualification	New Zealand Diploma in Digital Media and Design
Level	6
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the qualification is to provide those wishing to work in the film industry with a foundation of basic skills and knowledge required for entry level employment or/and provide a base for further education.

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of 14 credits each, in three NZQA University Entrance approved subjects, and

Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and

Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required).

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- Apply problem-solving skills to complex digital media and design challenges
- Apply and manage a design process to meet requirements of complex project briefs independently

- ↘ Use specialised skills in the creation of complex design solutions
- ↘ Synthesise theory and practical applications to produce a body of work
- ↘ Demonstrate professional, ethical and business practices in digital media and design environments

Graduates will be equipped with the skills and knowledge required for self-employment, or for the role of junior practitioner in digital media and design, or web design.

NEW ZEALAND DIPLOMA IN ANIMATION (LEVEL 6)

Qualification	New Zealand Diploma in Animation
Level	6
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Apply problem solving skills to complex design challenges in an animation production environment
- ↘ Conceptualise and design an animation sequence
- ↘ Synthesise a wide range of animation principles and processes to meet a complex project brief
- ↘ Apply specialised skills in the creation of animation
- ↘ Work independently and collaboratively and show leadership skills within an animation production team

Application Criteria

Preference will be given to those applicants who have successfully completed the New Zealand Diploma in Animation (Level 5) or similar.

All applicants must submit a portfolio and attend an interview to be considered for admission.

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of 14 credits each, in three NZQA University Entrance approved subjects, and

Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and

Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required).

Mature Applicants

Must be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience. Preference will be given to those mature aged applicants who can demonstrate evidence of successful completion of a Level 4 qualification or higher.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be equipped with a foundation of specialist skills to work in entry level animator roles such as studio practitioner, or as self-employed/freelance practitioners. Graduates may also progress to further education in 2D and 3D animation and gaming.

NEW ZEALAND DIPLOMA IN SCREEN PRODUCTION (GAME DESIGN) (LEVEL 6)

Qualification	New Zealand Diploma in Screen Production (Game Design) (Level 6)
Level	6
Dates	To be advised
Duration	One year full-time or four years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Further develop understanding of relevant methodologies and experience implementing, documenting and presenting a practice-based investigation
- ↘ Extend comprehension of relationships between history, theory and practice
- ↘ Develop a critical understanding of studio production pipeline practice and asset management within a 3D production environment
- ↘ Design, develop and animate an emotionally complex humanoid character
- ↘ Utilise practical drawing tools in thematic and conceptual projects to explore drawing as an art form
- ↘ Participate in the design and creation of concepts and artwork for game level one world prototype

Application Criteria

All applicants should hold NCEA Level 2 or equivalent skills and knowledge, and demonstrate a keen interest in screen production; applicants are also required to submit a portfolio of their work with their application.

Mature Applicants

Applicants of 20 years of age or over, at the time of programme entry, should demonstrate an interest and aptitude for screen production which demonstrate potential for success. Examples may include completion of a programme of study at Level 2 or above in a related discipline and/ or employment in a related field for 2 or more years.


Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- ↘ Apply specialised technical knowledge and expertise to initiate, create and contribute to screen productions
- ↘ Evaluate and apply storytelling and its relationship to audience, in a range of screen productions
- ↘ Select and apply relevant screen production business models to screen productions
- ↘ Collaborate, interact, contribute to and lead teams professionally and effectively, to produce screen productions
- ↘ Analyse and generate solutions to challenges in the creation of screen productions
- ↘ Research and evaluate the social, economic, cultural and historical conditions relevant in the screen production industry and apply these to a screen production practice
- ↘ Identify and manage health and safety risks within a screen production industry context

A photograph of Jonathan Bowes-Onions, a Bachelor of Screen Arts graduate, standing on a film set. He is wearing a dark baseball cap, a striped t-shirt, and a dark vest. He has his arms crossed and is smiling. To his right is a large professional camera on a tripod. The background shows a scenic view of a lake and mountains under a cloudy sky.

“Whenever any big film projects came down south, SIT film students would usually be able to intern on the projects, not only helping us to learn from multiple different professionals working in the industry, but assisting with networking to increase our chances of securing future work after graduation.”

Jonathan Bowes-Onions
Bachelor of Screen Arts graduate

Graduates will be equipped with skills and knowledge to make a professional contribution to the screen industry either as a specialist or across a range of roles such as camera, editing, continuity, sound, lighting, art department, production, technical production, directing.

BACHELOR OF SCREEN ARTS

Qualification	Bachelor of Screen Arts
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Make your dream of a career in the creative sector a reality through inter-disciplinary study in film, animation and the visual arts.

The Bachelor of Screen Arts is a three year full-time programme intended for students interested in the exciting arena where creative arts meet digital technology. The programme has a core of subjects, which branches into two major strands - digital film (from script to finished product) and animation (limited only by your imagination).

The programme aims to provide solid technical skills while expanding creative skills adaptable to a rapidly changing industry. In 10 years time, the technology we use today will be obsolete, however skills in storytelling, character development, research and critical thinking, are enduring, irrespective of future technology.

A wide range of subjects are covered, including video production and editing, screenwriting, 2D and 3D animation, stop motion, motion graphics, and business and legal skills.

SIT's screen arts students have access to industry standard cameras, computers and software (not just educational packages).

Another drawback for our screen arts degree is the productive and supportive creative learning environment in which you will receive specialist advice and guidance from our dedicated and qualified staff.

Invercargill's location is ideal as students get the opportunity to work with production companies in Queenstown and Dunedin. A very high percentage of our graduates are now employed in the industry, both in New Zealand and overseas.

Application Criteria

School Leavers

University Entrance - NCEA Level 3 - three subjects at Level 3, made up of 14 credits each, in three NZQA University Entrance approved subjects, and

Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and

Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience; or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed

an approved course or programme which is deemed to prepare graduates for the required academic standard for entry.

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

When you complete the programme you will have the broad range of skills necessary for an industry that increasingly asks for people with a multidisciplinary approach. Depending on the specialisation chosen, you will be able to look for work in areas as diverse as video editing, screenwriting, directing, as well as other film/television production roles or numerous roles within the 3D animation, 2D animation and motion graphics industries. The real strength of the programme is that graduates will have had some experience in many of these areas, a quality that will become increasingly important as technologies converge.

The third year of the programme features a major project. For film students this may be a short film, while animation students will complete a major animation project of a similar scale and complexity

SIT often collaborates with industry. Examples of this were the Disney film 'Pete's Dragon' and the 'Goodbye Pork Pie' remake, where SIT had several student interns working, giving them the opportunity to gain valuable work experience in the film industry.

GRADUATE DIPLOMA IN SCREEN ARTS (DIGITAL FILMMAKING)

Qualification	Graduate Diploma in Screen Arts (Digital Filmmaking)
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Screen Arts (Digital Filmmaking) is a programme with a specialist discipline area that promotes and enhances the knowledge base, skills, and professionalism of creative media and film students.

Graduates use industry standard digital filmmaking software to create a film project. They apply knowledge of sound, screenwriting and video editing techniques that meet film industry requirements. This programme leads graduates to further study or employment in the screen arts sector.

Application Criteria

Applications are open to Bachelor degree graduates who can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Special Admission

Notwithstanding the above admission criteria, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry, the applicant may be admitted to the programme.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon

successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Additional Criteria

In addition, the following requirements also apply to applicants in all admission categories:

Applicants for the Graduate Diploma in Screen Arts (Digital Filmmaking) are required to submit a portfolio of their work with their application and may be asked for a written submission. They are required to have a high competence in spoken and written English, 18 credits or more at Level 2 in NCEA literacy or an equivalent or more advanced English qualification.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Students are stimulated to develop an inquiring and analytical approach to problems and issues, using independent judgment and creative thinking. Graduates of this programme are dedicated, professional practitioners who are prepared for life-long learning, with the desire to constantly update their knowledge and skills within a changing work environment.

This programme leads graduates to further study or employment in the screen arts sector as camera assistant, lighting assistant, director's assistant, production coordinator, assistant scriptwriter, sound engineer, transmedia producer.

GRADUATE DIPLOMA IN SCREEN ARTS (3D ANIMATION)

Qualification	Graduate Diploma in Screen Arts (3D Animation)
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Screen Arts (3D Animation) is a programme with a specialist discipline area that will promote and enhance the knowledge base, skills, and professionalism of creative media and film students.

Graduates can use industry standard animation software to create an animated film project. They can apply knowledge and skills associated with character animation and, depending on elective choices made, motion graphics and compositing, animation and interaction and audio techniques. This programme leads graduates to further study or employment in the screen arts sector.

Application Criteria

Applications are open to Bachelor degree graduates who can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Special Admission

Notwithstanding the above admission criteria, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry, the applicant may be admitted to the programme.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Additional Criteria

In addition, the following requirements also apply to applicants in all admission categories:

Applicants for the Graduate Diploma in Screen Arts (3D Animation) are required to submit a portfolio of their work with their application and may be asked for a written submission also.

Applicants are required to have a high competence in spoken and written English, 18 credits or more at Level 2 in NCEA literacy or an equivalent or more advanced English qualification.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

After graduation (and further work experience in some cases), possible employment in the private and public sectors include camera assistant, lighting assistant, director's assistant, production coordinator, assistant editor, scriptwriter, sound engineer, transmedia producer. Graduates wishing to undertake further study may be admitted into Master's programmes in New Zealand or overseas, possibly with some credit recognition.



SIT film intern on the set of 'Goodbye Pork Pie'



Veterinary nursing student takes special care with feline friend

ENVIRONMENTAL & LIFE SCIENCES



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Floristry students flower arrangements are popular with staff and fellow students

AGRICULTURE & FLORISTRY

Agriculture

If you're in agriculture, you're in business.

For students wishing to make a start on an agriculture career, the Vocational Pathways Primary Industry programme offers a good opportunity to gain sound practical foundation skills and knowledge in agriculture.

SIT's NZ Diploma in Agribusiness Management is offered via SIT2LRN distance learning and gives a foundation

in core business skills such as business planning, financial management, human resources, resource management and sustainability and reporting. The material is tailored to the specific requirements of the agricultural sector. See page 135 for details.

Floristry

Turn your love of art and flowers into a flourishing career. Floristry covers topics from the conditioning and preparation of products to handling, care, and customer

service skills. The material cost for the course covers all the flowers and materials used to design products such as flower arrangements, corsages, hand-tied bouquets, posies and floral gifts.

SIT also offers evening courses in Floral Design for people who would like a 'taster' course to gain confidence with the art of floristry.

PROGRAMMES IN AGRICULTURE & FLORISTRY

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill						●
6 Gore						●

1 6 Vocational Pathways Primary Industries - Agriculture 60

1 New Zealand Certificate in Floristry 60

VOCATIONAL PATHWAYS PRIMARY INDUSTRIES - AGRICULTURE

Qualification	Vocational Pathways Primary Industries - Agriculture
Level	2
Dates	July to January
Duration	24 weeks full-time
Location	Invercargill, Gore
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The programme is designed to provide learners with relevant skills and work ready attributes to prepare them to enter a range of industries in entry level positions, or progress to further study, and to provide new ways for learners to achieve NCEA Level 2 and develop pathways that progress to further study, training and employment.

Areas studied include:

- ✎ Health and Safety both on the farm and personal
- ✎ Health and Nutrition (Personal)
- ✎ Literacy and Numeracy for farming
- ✎ Two wheelers and quads
- ✎ Animal handling and welfare
- ✎ Livestock feed requirements

Application Criteria

To be eligible, applicants must:

- ✎ Be 16 years at the time of commencing study or 15 years with a school leaving certificate
- ✎ Be proficient in the English language (both written and spoken)
- ✎ Not hold NCEA Level 2 or similar qualifications

Enrolment may be subject to an interview process

Career Opportunities

Graduates will have developed the skills and knowledge to be employed under supervision in a range of entry level positions within the various primary industries. Further study may include progression to Level 3 New Zealand Certificates.

Within the vocational pathway programme, learners will gain knowledge and understanding upon which to base their career development decisions, whether this is gaining employment experience, tertiary study at higher levels, trade qualifications, or any combination of these.

NEW ZEALAND CERTIFICATE IN FLORISTRY

Qualification	New Zealand Certificate in Floristry
Level	3
Dates	February to June July to November
Duration	18 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The purpose of this qualification is to enable the recognition of intermediate level skills and knowledge required by the floristry industry.

The qualification is for people with entry level experience who wish to progress their skills and knowledge in the floristry industry. Learners will benefit by having a qualification that recognises their skills and provides a training and career pathway in the floristry industry. Student will learn how to:

- ✎ Prepare hand-tied, base medium, and wired floral items to meet customer specifications for a range of purposes and occasions
- ✎ Display and maintain plant materials and arrangements in a retail outlet to maximise their impact
- ✎ Provide front-of-shop customer service and refer complaints

Application Criteria

NCEA (Level 1) or equivalent.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The industry will benefit having trainees who can work effectively and demonstrate intermediate level floristry skills. Graduates will be capable of working under broad guidance and will have some responsibility for their own performance. Gaining an industry recognised Floristry qualification from SIT opens up opportunities to work in floristry retail, at hotels and event venues, in major corporate and government organisations, or as a business owner.

SIT Floristry students prepare for final presentation





SIT Environmental Management students participate in practical conservation experiences on Codfish Island

ENVIRONMENTAL MANAGEMENT

Learn to manage environmental resources, participate in conservation efforts, contribute to change and experience some of New Zealand's most rare and precious native flora and fauna, whilst gaining a qualification that can enable you to have a rewarding career.

Numerous field trips provide a practical component to our courses and include working alongside conservation, industry and environmental groups throughout the region.

Selected students have the opportunity to travel to Whenua Hou/Codfish Island, home to the critically endangered kakapo.

The Bachelor of Environmental Management provides a comprehensive academic and practical education in environmental science, law, geography, resource management, conservation and ecology.

PROGRAMMES IN ENVIRONMENTAL MANAGEMENT

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill			●	●		

- 1 Bachelor of Environmental Management 62
- 1 Graduate Diploma in Environmental Management 62

BACHELOR OF ENVIRONMENTAL MANAGEMENT

Qualification	Bachelor of Environmental Management
Level	7
Dates	March to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Our Bachelor programme offers students the broadest scope of any Environmental Management degree course in New Zealand.

Students will study Renewable Energy, Geographic Information Systems (GIS), Environmental Law, Resource Management, Conservation Principles, Land, Freshwater and Marine Management. Practical training includes First Aid, river crossing, camping skills, trip planning and assessment.

An exciting, hands-on course with a host of field trips, guest speakers and industry-related research projects, the Bachelor of Environmental Management prepares graduates for employment in a wide and growing number of careers.

Application Criteria

School Leavers

University Entrance - NCEA Level 3 - three subjects at Level 3 or above made up of the following:

- ↳ 14 credits each, in three approved subjects
- ↳ Literacy - 10 credits at Level 2 or above made up of five credits in reading and five credits in writing
- ↳ Numeracy - 10 credits at Level 1 or above made up of specified achievement standards available through a range of subjects, or unit standards package of three numeracy unit standards 26623, 26626, 26627 - all three required

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience. For example, successful completion of a programme of study at Level 3 and above and/or work experience or interests in environmental related groups or activities.

Completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications as approved by the Head of Faculty.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances a mature aged applicant who can show evidence of ability to succeed in the programme, may be considered for admission provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year one papers. Upon successful completion of the paper, the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

All enrolments in the Bachelor of Environmental Management are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff as required.

Career Opportunities

The degree will prepare graduates for employment in a wide and growing number of careers in the environment and energy-related fields, or for further advanced study in specialist areas such as environmental health, or policy and planning.

Our graduates now work in positions such as, resource management planner, consents and compliance officer, pest management controller, researcher, technician, environmental monitoring, analyst, auditor, geographic information systems operator (GIS), conservation roles, farm manager, air quality monitoring, geological monitoring, ecological tourism, sustainable businesses or waste management.

More than 85% of our graduates have gone into employment or further study in these fields.

The programme will provide students with exposure to a wide range of potential employers or clients in the areas of environmental management e.g. central, regional and local government; primary production and energy related industries.

Graduates will have well-developed theoretical knowledge coupled with relevant applied skills. Bachelor of Environmental Management graduates may be eligible to articulate to postgraduate programmes in environmental management at other tertiary institutions, both within New Zealand and overseas.

Further advanced study can be completed in specialist areas such as environmental health, or policy and planning.

GRADUATE DIPLOMA IN ENVIRONMENTAL MANAGEMENT

Qualification	Graduate Diploma in Environmental Management
Level	7
Dates	March to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Comprising two elective options: renewable energy auditing and mineral resources management, the programme will provide students with both the knowledge and practical skills to develop a broad understanding of environmental management.

Successful completion by students who may have a degree in a different discipline will ensure they are equipped with the knowledge required to fulfil the expectations of the environmental management industry.

Application Criteria

Entry is open to those who have graduated successfully from a bachelor degree programme or who can demonstrate equivalent relevant, practical, professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Renewable Energy strand will undertake research and analysis in an environmental management related context, conduct environmental impact assessments and analyse energy systems for environmental impact.

Graduates of the Mineral Resources Management strand will provide advice and expertise on mineral resources management as well as being able to conduct feasibility studies into the impact of resources usage in communities and the wider environment.



Veterinary Nursing students practise nursing services skills in SIT's fully equipped clinic

VETERINARY NURSING & ANIMAL CARE

If you love animals and want a career in animal care or animal welfare, our courses in Veterinary Nursing and Animal Care give you the skills and knowledge to gain employment in a variety of roles.

With five vets on hand and a fully equipped clinic, studying Animal Care and Veterinary Nursing on-campus at SIT in Invercargill offers

plenty of hands-on practice and supporting expertise. Alternatively, the SIT2LRN New Zealand Certificate in Animal Care is a great starting point for distance learning students.

Our on-campus programmes include Certificate level study in Animal Care and Animal Technology. Students can focus on companion animals, rural animals or veterinary nursing.

The New Zealand Certificate in Animal Technology (Veterinary Nursing Assistant strand) is a pre-requisite course which can lead to the New Zealand Diploma in Veterinary Nursing. Graduates of this diploma programme will have the skills and experience necessary for employment in a range of clinical, field and industry roles.

PROGRAMMES IN VETERINARY NURSING & ANIMAL CARE

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill					●	●

- 1 New Zealand Certificate in Animal Care (Companion Animals) (Level 3) 64
- 1 New Zealand Certificate in Animal Technology (Level 5) with strands in Rural Animal Technician and Veterinary Nursing Assistant 64
- 1 New Zealand Certificate in Animal Technology (Level 5) with strand in Rural Animal Technician 65
- 1 New Zealand Diploma in Veterinary Nursing 65

NEW ZEALAND CERTIFICATE IN ANIMAL CARE (COMPANION ANIMALS) (LEVEL 3)

Qualification	New Zealand Certificate in Animal Care (Companion Animals) (Level 3)
Level	3
Dates	July to December
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ To gain skills and knowledge that are directly relevant to working or further training in the animal care sector
- ↘ To provide a base for learners to progress to more advanced studies in animal care
- ↘ To provide a programme of study that will enhance the knowledge base for the contexts of companion animals for those working or intending to work in the animal care sector

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↘ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↘ Literacy – minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards – package of three literacy unit standards (26622, 26624, 26625 – all three required)
- ↘ Numeracy – a minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards – package of three numeracy unit standards (26623, 26626, 26627 – all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above, and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the head of faculty in consultation with the programme manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This course is designed to provide education and training for people wishing to progress to higher levels of tertiary training, or gain employment in animal-related industry sectors, including veterinary practices, animal laboratories, pet shops, kennels, animal welfare agencies, farms and representatives for animal drug companies.

NEW ZEALAND IN CERTIFICATE IN ANIMAL TECHNOLOGY (LEVEL 5) WITH STRAND IN VETERINARY NURSING ASSISTANT

Qualification	New Zealand Certificate in Animal Technology (Level 5) with strands in Rural Animal Technician and Veterinary Nursing Assistant
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The programme uses a paper based approach to allow for an efficient integrated approach to learning and assessment. Activities in our Zoo rooms and paper-based local industry help to ensure the theory knowledge is supported by practical skills.

Each student will spend at least 240 hours in approved work placement.

Application Criteria

For the Veterinary Nursing Assistant strand:

Students should be able to demonstrate previous experience working with animals, and an aptitude for working with the public.

- ↘ Suitable experience includes: three or more days observing in a veterinary clinic or equivalent
- ↘ An aptitude for working with the public which may include a reference from an employer where the prospective student has worked with the public (e.g. retail), or a reference from a teacher attesting to social skills

For those people entering this qualification the following entry requirements apply:

- ↘ 60 NCEA credits at Level 2
- ↘ A minimum of 12 NCEA credits in English at Level 2 and 12 credits in Maths at Level 1; and 12 credits of relevant science at Level 1, or
- ↘ The equivalent secondary study, or
- ↘ Meet the education provider's requirements for the equivalent numeracy and literacy standards.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This course is designed to provide education and training for people wishing to progress to higher levels of tertiary training, or gain employment in animal-related industry sectors, including veterinary practices, animal laboratories, pet shops, kennels, animal welfare agencies, farms and representatives for animal drug companies.

With this qualification students may choose to travel overseas and gain employment at a higher level. Students may also choose to practise as locums at various veterinary clinics around the world while gaining valuable practical experience.

The Veterinary Nursing Assistant strand is a prerequisite to enrolment into the Level 6 New Zealand Diploma in Veterinary Nursing.

NEW ZEALAND CERTIFICATE IN ANIMAL TECHNOLOGY (LEVEL 5) WITH STRAND IN RURAL ANIMAL TECHNICIAN

Qualification	New Zealand Certificate in Animal Technology (Level 5) with strand in Rural Animal Technician
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This programme provides a strong mix of theory and practical skills using an integrated approach and module based assessments. Students will complete activities in our Zoo rooms and on a farm and at least 240 hours of approved work placement will be completed during the year.

Application Criteria

For the Rural Animal Technician strand applicants should:

- ✎ Be able to demonstrate previous experience working with animals, and an aptitude for working with the public
- ✎ Suitable experience includes: three or more days observing in a veterinary clinic or equivalent
- ✎ An aptitude for working with the public which may include a reference from an employer where the prospective student has worked with the public (e.g. retail), or a reference from a teacher attesting to social skills

For those people entering this qualification the following entry requirements apply:

- ✎ 60 NCEA credits at Level 2
- ✎ A minimum of 12 NCEA credits in English at Level 2 and 12 credits in Maths at Level 1; and 12 credits of relevant science at Level 1, or
- ✎ The equivalent secondary study, or
- ✎ Meet the education provider's requirements for the equivalent numeracy and literacy standards

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This course is designed to provide education and training for people wishing to progress to higher levels of tertiary training, or gain employment in animal-related industry sectors, including veterinary practices, animal laboratories, pet shops, kennels, animal welfare agencies, farms and representatives for animal drug companies.

With this qualification students may choose to travel overseas and gain employment at a higher level. Another option is to work as a locum at various veterinary clinics around the world while gaining valuable practical experience.

Please note that the Veterinary Nursing Assistant strand of this qualification is a prerequisite to enrolment into the Level 6 New Zealand Diploma in Veterinary Nursing.

NEW ZEALAND DIPLOMA IN VETERINARY NURSING

Qualification	New Zealand Diploma in Veterinary Nursing
Level	6
Dates	February to November
Duration	One year full-time (or two years including the New Zealand Certificate in Animal Technology (Level 5) with strand in Veterinary Nursing Assistant, which is a prerequisite to the Diploma)
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The purpose of this qualification is to prepare individuals as a veterinary nursing care professional by providing them with the skills, knowledge and attributes needed to help animals attain, maintain or recover optimal health and quality of life. Graduates will also be able to practise sustainably and to engage in on-going learning in the field.

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained the New Zealand Certificate in Animal Technology (Level 5), (Veterinary Assistance strand).

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- ✎ Provide surgical veterinary nursing
- ✎ Provide medical veterinary nursing
- ✎ Manage veterinary nursing services
- ✎ Perform diagnostic sampling and medical imaging

"Everything we did in our practical sessions was interesting and has been useful in my job."

"I graduated with no debt, and found SIT to be a professional institute to study at. It was really difficult to leave as I made so many great friends in Southland."

Daniella Whitaker
Vet Nursing (Rural Animal Technician)



Nursing tutor and students use augmented reality (AR) tools to visualise internal anatomy

HEALTH, MASSAGE THERAPY, SOCIAL SERVICES, SPORT & EXERCISE



Nursing & Health Science	67
Massage Therapy	71
Social Services & Mental Health	75
Sport & Exercise	78



Nursing students use HoloLens headsets in SIT's Clinical Practice Suite

NURSING & HEALTH SCIENCE

A foundation education in science is essential in the health sector, and SIT2LRN Applied Health Science courses provide prospective applicants with an introduction to health studies and help students develop skills and knowledge which will equip them for further tertiary study in health related areas, or for employment in the health sector.

After completing study in health science, students may wish to pursue further study in health and science related subjects, such as Nursing, Massage or Sport and Exercise. SIT offers further

programmes in these areas, and Nursing in particular, is a popular choice.

Supported by the Southern District Health Board, SIT Nursing students enjoy a great balance of theory and practical education. Our students have access to one of the best high-tech simulation suites in the country, which allows them to practise their clinical skills on mannequins that replicate real life scenarios.

The career choices for nurses are as varied as they are exciting. Hospital jobs

are only one possibility, other options include: roles within occupational health, the military, nutrition, primary health promotion, older person's care and correctional facilities.

SIT School of Nursing interviews all applicants to assess for important personal qualities such as patience, integrity, compassion, communication skills and cultural awareness.

PROGRAMMES IN NURSING & HEALTH SCIENCE

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill		●		●	●	●

- 1 New Zealand Certificate in Study and Career Preparation (Level 4) Health and Wellness Careers 68
- 1 New Zealand Diploma in Enrolled Nursing 68
- 1 Bachelor of Nursing 69
- 1 Postgraduate Diploma/Certificate in Health Science 70

NEW ZEALAND CERTIFICATE IN STUDY AND CAREER PREPARATION (LEVEL 4) HEALTH AND WELLNESS CAREERS

Qualification	New Zealand Certificate in Study and Career Preparation (Level 4) Health and Wellness Careers
Level	4
Dates	February to June July to November
Duration	19 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Locate, select and analyse relevant information from a variety of sources and apply to health and wellness tasks and problems
- Work independently and collaboratively on health and wellness academic tasks and problems
- Construct a reasoned and researched argument, communicated using a range of appropriate media
- Develop and critique a study and career plan that identifies specific long-term career goals in the health and wellness sector

Application Criteria

- Applicants should be a minimum of 18 years of age, and have attained a minimum of 40 credits at NCEA Level 2 across four subjects
- Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing
- Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards available through a range of subjects, or unit standards - package of three numeracy unit standards (26623, 26626 and 26627- all three required)
- Or have completed a Certificate in Study and Career Preparation (Level 3) or equivalent foundation learning programme

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are any of the following:

- Successful completion of a programme of study at NZQA Level 2 or Level 3
- Successful completion of the New Zealand Certificate in Study and Career Preparation (Level 3) qualification or equivalent programme of study
- Employment or evidence of involvement/interest in the health and wellness related sector E.g. involvement in a sporting code/ volunteer work or employment in health and wellness related organisations such as aged care/ mental health facilities/events centre/gymnasium/holistic health care clinic

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will have gained skills, capabilities and knowledge that are directly relevant to pursuing ongoing studies and succeeding at higher levels within the context of a health and wellness career pathway.

NEW ZEALAND DIPLOMA IN ENROLLED NURSING

Qualification	New Zealand Diploma in Enrolled Nursing
Level	5
Dates	Please see our website for dates
Duration	18 months full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

To enable learners to access a nursing qualification that prepares them for practice under the direction and delegation of a registered nurse in a variety of health care settings. It also enables students to meet the Nursing Council competencies for enrolled nurses.

Application Criteria

Applications are encouraged from applicants from diverse backgrounds who are seeking to be employed in health care.

School Leavers

NCEA Level 2, 80 credits total or the equivalent. This includes:

- 10 credits in NCEA English/Literacy Level 1 plus
- 12 credits in NCEA Mathematics/Numeracy or Pangarau Level 1, as well as
- A further 58 credits at Level 2 or above in each of English, Mathematics, a science related subject and one other of choice

Mature Applicants (20 years of age or older)

Successful completion of the New Zealand Certificate in Study and Career Preparation or an equivalent programme of study at NZQA Level 4 within the past five years.

Interview

For your group interview, you will have 30 minutes to complete a numeracy assessment. You can expect 30 questions.

Specific Admission Criteria

All applicants must:

- Hold a current first aid certificate (Red Cross Comprehensive or St John's Workplace). This first aid certificate must be current at the time the programme starts
- Provide a completed medical declaration and/or evidence of a current health certificate indicating ability to practise safely from a registered health practitioner
- Each applicant will be required to submit a New Zealand Police Consent to Disclosure of Information form with their application, which will be sent to the Police Licensing and Vetting Service if the applicant is accepted into the programme. This is returned in confidence to the Academic and Relationship Leader. Information on the New Zealand Police Vetting Service is available from the New Zealand Police website
- Provide two testimonials and/or character references attesting to the applicant's suitability for working in Health Care
- Be prepared to attend an interview if requested by the institution
- Provide a confidential report from the institution where an applicant is applying to transfer to another institution

Additional Requirements

The following are required for all successful applicants:

- Relevant evidence of health screening to meet various Health Authority and Institutional requirements. MRSA clearance is required by most clinical practice areas

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Enrolled Nursing are able to deliver nursing care and health education across the lifespan of health consumers, in a variety of health care settings under the direction and delegation of a registered nurse. Graduates of this programme (who additionally meet Nursing Council of New Zealand requirements) will be competent to practise as a beginning level Enrolled Nurse.

Graduates will work within the scope of practice of an Enrolled Nurse and be able to:

- Safely apply knowledge and skills to deliver patient/client care across a range of health care settings
- Competently assess client health status and perform appropriate interventions in a manner that supports best health outcomes
- Establish, maintain and conclude therapeutic, interpersonal relationships
- Work collaboratively and communicate in oral, written and electronic mediums relevant to the interdisciplinary health care team
- Apply professional judgement, accountability and responsibility in ensuring that nursing practice and conduct meets professional, ethical and legal requirements and standards
- Practise in a manner that is culturally safe and promotes health, autonomy, self determination and quality of life
- Be responsible for own ongoing professional development to maintain competence

On completion of the programme, graduates are eligible to apply to Nursing Council New Zealand for registration as an Enrolled Nurse.

BACHELOR OF NURSING

Qualification	Bachelor of Nursing
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

There is free car parking around SIT and at many of the local clinical placements.

Course Outline

- SIT's School of Nursing (previously Southland Polytechnic) has been delivering nursing education for 40 years and has a long history of successful graduates
- Our enthusiastic staff have a wide range of nursing experience within NZ and overseas
- Specialist equipment includes a nursing simulation suite with computerised mannequins and life size models of body parts, as well as a large library of DVD resources and text books
- Clinical placements throughout Southland and Otago provide real-life experience in many diverse nursing environments
- A career in nursing can take you around the world! Nurses are always in demand

The Bachelor of Nursing is a three-year degree programme which provides students with the theoretical knowledge and practical skills appropriate for employment in a wide and growing number of nursing careers.

The programme has as its core, theoretical and practical work in nursing - including principles relating to primary health, acute and chronic nursing care, mental health and mental illness throughout the lifespan. The programme also recognises the importance of the cultural dimensions of nursing.

The Bachelor of Nursing has a strong applied component to allow students to enter the workforce proficient in a range of additional strengths including health promotion, illness prevention, evidence-based practice, the ability to provide nursing care in a medical and surgical context, as well as the provision of emergency nursing care.

This programme will enhance opportunities for students to develop a broad understanding of nursing, thus preparing them for professional practice or further advanced study in this area.

The Bachelor of Nursing has been designed to prepare graduates for a wide variety of nursing careers in community and hospital situations. It is expected Bachelor of Nursing graduates will make a positive contribution to the health of people of New Zealand and the wider world. This contribution will be as nurses demonstrating caring, competent, safe nursing practice in partnership with individuals, groups and communities.

Increasing complexity of health care needs requires well-educated, competent and compassionate nurses who are able to:

- Comprehend, critique and apply knowledge from nursing and other related disciplines in an appropriate and safe practice context
- Facilitate the competent and safe provision of nursing care to groups and individuals within a variety of settings
- Competently practise within the legal and ethical parameters of the nursing profession
- Recognise, value, critique and apply research to nursing practice and knowledge
- Meet the requirements of the Nursing Council of New Zealand for registration as a Registered Nurse

The degree follows four themes - Professional Practice, Praxis, Health and Society and Health Sciences.

Throughout the programme students are involved in learning in clinical settings in a variety of community and hospital areas. By the end of the programme it is expected students will have integrated the theory and practice framework to develop into confident beginning practitioners.

Application Criteria

School Leavers

University Entrance requirements - NCEA Level 3: three subjects at Level 3 or above made up of the following:

- 14 credits each, in three approved subjects, preferably in Science, Mathematics and English
- Literacy, 10 credits at Level 2 or above made up of five credits in reading and five credits in writing
- Numeracy, 10 credits at Level 1 or above made up of specified achievement standards available through a range of subjects, or Unit standards package of three numeracy unit standards 26623, 26626, 26627 - all three required

Or an overseas qualification which is considered to be the equivalent of the above.

Mature Applicants

Applicants who do not meet the criteria stated above may be considered for the Bachelor of Nursing degree programme if they are over the age of 20 years at the date of commencement of the programme and have demonstrated academic ability to undertake the undergraduate nursing degree. For example, this means successful completion of a programme of study at NZQF Level 4 or above.

Interview

For your group interview, you will have 30 minutes to complete a numeracy assessment. You can expect 30 questions.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

All applicants must provide evidence of clearance of any criminal conviction considered inappropriate for working with vulnerable people. In addition, all applicants will be required to complete a New Zealand Police Consent to Disclosure of Information form. The form will be sent to the Police Licensing and Vetting Service, and returned to the Academic and Relationship Leader in the School of Nursing. Information on the NZ Police Vetting Service is available from the New Zealand Police website. Some criminal convictions, depending upon their recency and severity, may preclude applicants and students from completing practical requirements of the programme and thus being able to continue in the programme. Failure to declare convictions may affect an applicant's eligibility to be registered with the Nursing Council of New Zealand. Please note: the Vulnerable Children's Act 2015 may require a change to the vetting procedure.

Career Opportunities

Graduates will have the knowledge and skills to practise nursing and they will be eligible to sit the Nursing Council of New Zealand Examination for registration in the Registered Nurse scope of practice. Once formally registered with the Nursing Council of New Zealand, graduates will work as nurses in primary, secondary and tertiary health settings; they will be critically reflective practitioners of nursing and they will practise within a framework of cultural safety.

A nursing career offers great opportunities for men and women from a variety of cultures and walks of life. Nursing is a partnership with people to improve their health. This includes assisting children, adults or older people recovering from physical or mental illness in hospital, or their own homes. Health promotion in nursing may involve schools, the workplace, marae or health centres.

Māori nurses help promote health and well being to Te Iwi Māori in culturally appropriate nursing services. Pacific Island nurses can use their skills to benefit the health status of their people both in New Zealand and in the Pacific Islands.

There are opportunities for career development in many areas including practice, teaching, management, and research both in New Zealand and overseas.

POSTGRADUATE DIPLOMA/ CERTIFICATE IN HEALTH SCIENCE

Qualification	Postgraduate Diploma/Certificate in Health Science
Level	8
Dates	Semester 1: February to June Semester 2: July to November
Duration	Available part-time only
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Postgraduate Certificate/Diploma in Health Science is aimed towards qualified registered nurses and midwives who wish to develop advancing practice skills. Postgraduate Diploma in Health Science graduates will be able to develop innovative, effective, efficient and high quality approaches to health care delivery, within the defined scope of practice. Each paper offered in the Postgraduate Certificate/Diploma in Health Science is equivalent to 30 credits at 400 level (NZQA Level 8).

Programme Structure

To complete the Postgraduate Certificate in Health Science: students must complete HS801 (compulsory) and one other paper chosen to reflect the student's area of clinical specialisation.

The Postgraduate Diploma in Health Science is a 120 credit, Level 8 programme. Papers may be completed as two years of full-time study or four years of part-time study.

Students must complete HS801 and HS812 (compulsory) and two other papers from the following list:

- ↳ HS802 Advancing Pathophysiology for Health Professionals
- ↳ HS805 Ethical Concepts and Legal Issues for Advanced Practice
- ↳ HS809 Advanced Pharmacology for Health Professionals
- ↳ HS810 Advancing Practice to Support Older Persons' Well-being
- ↳ HS813 Educational Principles for Clinical Practice
- ↳ HS815 Advancing Clinical Emergency Care
- ↳ HS814 Substitute Paper
- ↳ HS816 Advancing Practice to Support Long Term Common Conditions

Application Criteria

Where preparation is sought for advanced nursing practice, the applicant must be a registered nurse/midwife, hold a current practising certificate and demonstrate specialty nursing practice competencies within a defined scope of practice.

Limitation on places: Entry to the programme is limited by the number of places available. These places may be apportioned between different categories of eligibility and modes of study. A minimum of one year full-time post-registration experience in clinical practice at the discretion of the Programme Manager is required.

The normal requirement for entry is an undergraduate degree in Health Science Nursing and/or Midwifery. It is expected that applicants will be in current clinical practice; 0.4 full-time equivalent positions is the expected minimum, however, applicants who are unable to meet this will be assessed by the postgraduate Programme Coordinator to ensure they have appropriate clinical placements.

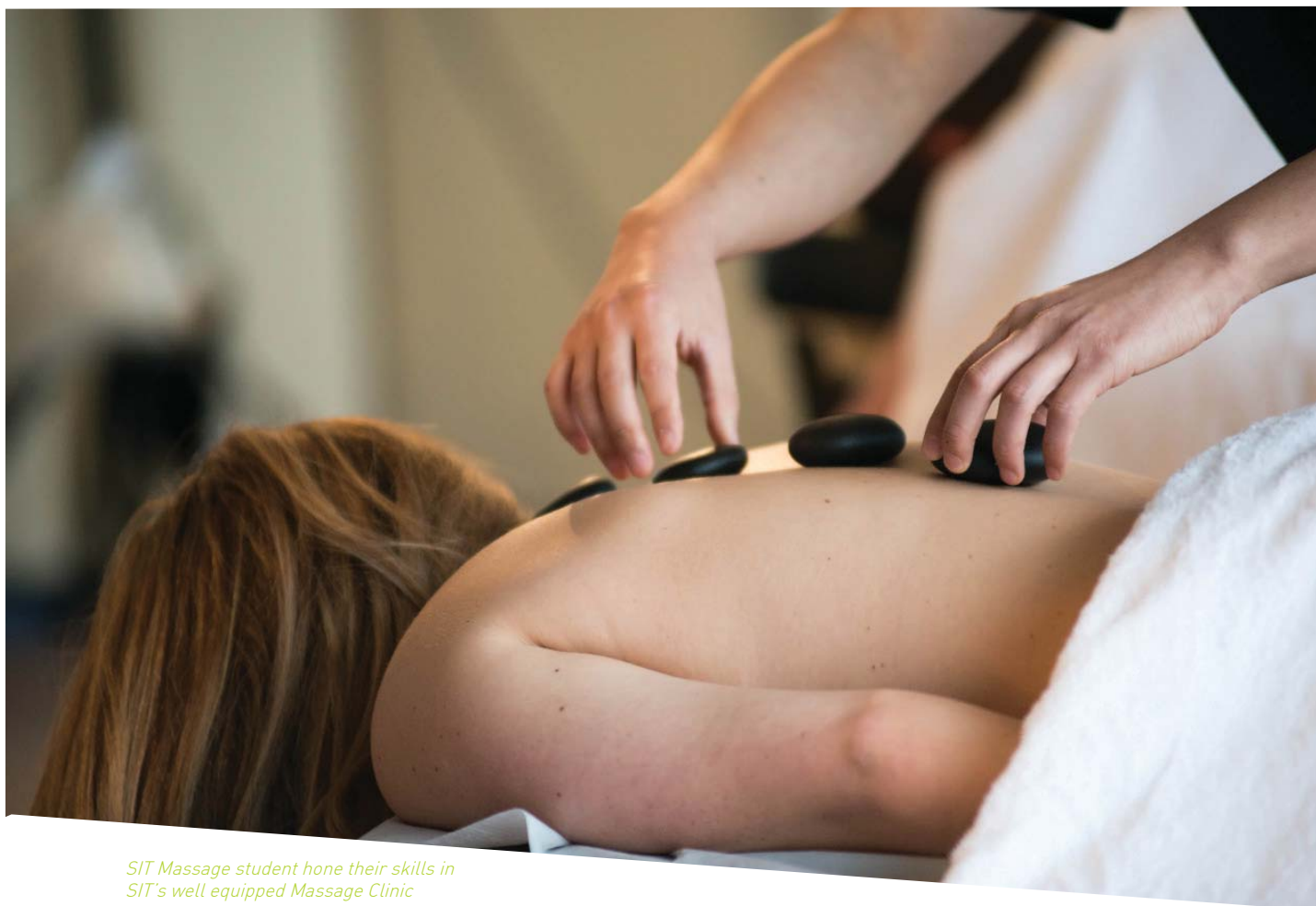
Where an applicant does not hold an undergraduate degree in Health Science, Nursing and/or Midwifery, evidence of extensive professional practice and scholarly achievement to the equivalent of a Bachelor degree is to be presented in a curriculum vitae, accompanied by a statement about advanced practice and postgraduate goals for the future.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

All enrolments in the Postgraduate Diploma in Health Science are at the discretion of the Academic and Relationship Leader in consultation with the Programme Manager and Head of Faculty as required.

Career Opportunities

Graduates will be able to demonstrate advanced nursing competencies as measured against Nursing Council of New Zealand Advanced Nursing Practice competencies. This will enable graduates to obtain clinical nurse specialist positions and leadership positions. Graduates may also be able to continue to Master's level study at other institutes in New Zealand.



SIT Massage student hone their skills in SIT's well equipped Massage Clinic

MASSAGE THERAPY

The NZ Massage Therapy Research Centre (NZMTRC) was established in 2009 to foster massage therapy research in New Zealand. As a hub for massage therapy research, the NZMTRC aims to: promote massage therapy research and teaching across the wider massage community and provide access to New Zealand based massage therapy research findings.

The centre will:

- ↘ Facilitate massage research networks within NZ by linking researchers, academic staff, clinicians, students and industry associates
- ↘ Promote massage therapy research and research informed education, through collaboration with key research partners
- ↘ Contribute to massage therapy research nationally and internationally

Research topics include:

- ↘ Massage education
- ↘ Outcomes and outcome measurement in massage therapy
- ↘ Professionalism, professionalisation, and the massage therapy profession
- ↘ Mirimiri and massage therapy: historical and contemporary perspectives
- ↘ Massage therapy culture of care
- ↘ Case study research for massage therapy

PROGRAMMES IN MASSAGE THERAPY

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill				●	●	

- 1 New Zealand Diploma in Wellness and Relaxation Massage 72
- 1 New Zealand Diploma in Remedial Massage 72
- 1 Bachelor of Therapeutic and Sports Massage 73

NEW ZEALAND DIPLOMA IN WELLNESS AND RELAXATION MASSAGE

Qualification	New Zealand Diploma in Wellness and Relaxation Massage
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

To gain skills and knowledge that are directly relevant to working or further training in the Massage industry.

To provide a base for learners to progress to more advanced studies in massage.

To provide massage education programmes that will enhance the knowledge base, skills and professionalism of those working, or intending to work in the massage industry.

To produce dedicated, professional practitioners who hold a qualification which is well regarded by employers in the massage industry.

Application Criteria

School Leavers

NCEA Level 2 - 60 credits at Level 2 or above plus 20 credits from any level. In addition the literacy and numeracy requirements for NCEA Level 1 must be met as follows:

Literacy Requirement

Minimum of 10 credits through either:

- ↳ Specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or
- ↳ Unit standards - package of three literacy unit standards [26622, 26624, 26625 total of 10 credits - all three required].

Numeracy Requirement

Minimum of 10 credits through either:

- ↳ Achievement standards - specified assessment standards available through a range of subjects - (minimum total of 10 credits), or
- ↳ Unit standards - package of three numeracy unit standards 26623, 26626, 26627 (total of 10 credits - all three required).

Mature Applicants

Applicants in this category will have achieved the age of 20 by March 1 of the first year of enrolment in the programme. Preference will be given to those mature aged applicants who can demonstrate evidence of successful completion of a programme of study to NZQA Level 4.

Special Admission

Mature aged applicants who do not fit the above entry criteria may be considered for entry if they can demonstrate likelihood of success in the programme: For example two years or more voluntary or paid work experience in the health industry or in business, coupled with an academic record of achievement to NZQA Level 3, and/or the ability to demonstrate achievement at NZQA Level 4 through literacy testing prior to acceptance into the programme.

Additional Criteria

Successful applicants will be required to complete a New Zealand Police Consent to Disclosure of Information form. The form will be sent by SIT to the New Zealand Police Licensing and Vetting

Service, and returned in confidence to the Head of Department/ Programme Manager delegate. Information on the NZ Police Vetting Service is available from the New Zealand Police website. Applicants are asked to make a confidential declaration as to whether or not they have prior criminal convictions. They are advised at the time of the request for information that a prior conviction may not necessarily exclude them from admission.

In addition, the following requirements also apply to applicants in all admissions and categories:

- ↳ Applicants may be required to participate in an interview, or if they live some distance from the campus, complete a telephone interview, and must produce copies of applicable certificates and/or evidence of prior achievements before interviews
- ↳ Applicants may also be required to participate in a pre-entry testing process and/or demonstrate successful completion of prior learning at NZQA Level 4
- ↳ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation, and is suitable to work with vulnerable clients
- ↳ Applicants must have a level of health and abilities commensurate with achieving practice competencies in the programme. Applicants are required to complete a health declaration and further reports may be requested with the consent of the applicant

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

The head of faculty will determine the maximum number of students permitted to enrol in this programme. If there are more applicants than places available, students will be selected primarily on academic ability.

Career Opportunities

Graduates from the programme may serve as educators, health programme organisers, supervisors or massage practitioners.

NEW ZEALAND DIPLOMA IN REMEDIAL MASSAGE

Qualification	New Zealand Diploma in Remedial Massage
Level	6
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

To gain skills and knowledge that are directly relevant to working, or further training, in the Massage industry with emphasis on remedial massage.

To provide a base for learners to progress to more advanced studies in massage.

To provide massage education programmes that will enhance the knowledge base, skills and professionalism of those working or intending to work in the Massage industry, especially in the area of remedial massage.

To produce dedicated, professional practitioners who hold a qualification which is well regarded by employers in the Massage industry.

Application Criteria

All Applicants

Successful completion of the New Zealand Diploma in Wellness and Relaxation Massage (Level 5), or the first year of the Bachelor of Therapeutic and Sports Massage, or an equivalent programme of study to NZQA Level 5.

Additional Criteria

Successful applicants will be required to complete a New Zealand Police Consent to Disclosure of Information form. The form will be sent by SIT to the New Zealand Police Licensing and Vetting Service, and returned in confidence to the Head of Department or Programme Manager delegate. Information on the NZ Police Vetting Service is available from the New Zealand Police website. Applicants are asked to make a confidential declaration as to whether or not they have prior criminal convictions, and are advised at the time of the request for information that a prior conviction may not necessarily exclude them from admission.

In addition, the following requirements also apply to applicants in all admissions and categories.

- ✘ Applicants may be required to participate in an interview or if they live at some distance from the campus, complete a telephone interview and must produce copies of applicable certificates and/or evidence of prior achievements before interviews
- ✘ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation, and is suitable to work with vulnerable clients
- ✘ Applicants must have a level of health and abilities commensurate with achieving practice competencies in the programme. Applicants are required to complete a health declaration and further reports may be requested with the consent of the applicant

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

The head of faculty will determine the maximum number of students permitted to enrol in this programme. If there are more applicants than places available, students will be selected primarily on academic ability.

Career Opportunities

Graduates from the programme may serve as educators, health programme organisers, supervisors or massage practitioners.

BACHELOR OF THERAPEUTIC AND SPORTS MASSAGE

Qualification	Bachelor of Therapeutic and Sports Massage
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

SIT's Bachelor of Therapeutic and Sports Massage was the first named massage degree programme to be approved in New Zealand. It has been taught since 2002 and students have been graduating since 2004. Health care delivery has moved beyond clinical competence and beyond copying previously successful clinicians. Today's practitioners need to relate to a wider health care team and respond to the expressed needs and expectations of families, pressure groups, professionals and the wider community (Higgs & Edwards, 1999).

Backed by SIT's recognised infrastructures and academic community, the programme promotes research driven education, strong training in a community based clinic, and exceeds suggested industry requirements in both academic areas and clinical practice.

The Bachelor of Therapeutic and Sports Massage encourages graduates to join a professional group which represents their career interests, but can not endorse any one group.

Graduating students from this degree have good opportunities for employment, both nationally and internationally.

Graduates are critical thinking, reflective practitioners with technical and professional competence, sound reasoning and research literacy, and have a capacity to manage knowledge and its acquisition during their working lives.

This qualification has been designed to prepare graduates for careers in both the therapeutic and sports massage fields. The programme of study includes anatomy and physiology, general pathology, therapeutics, clinical reasoning and functional assessment, massage for physical performance, research and business management principles.

Application Criteria

School Leavers

NCEA Level 3 - three subjects at Level 3, made up of:

- ✘ 14 credits each, in three approved subjects
- ✘ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing
- ✘ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards available through a range of subjects, or unit standards - package of three numeracy unit standards (26623, 26626, 26627- all three required)

Admission By Mature Entry

Applicants in this category will have achieved the age of 20 by March 1 of the first year of enrolment in the programme and have provided evidence of relevant prior learning and experience.

Special Admission

The applicant has successfully completed a special programme at NZQA Level 4 or above, which prepares students for the required academic standard for entry eg New Zealand Diploma in Remedial Massage, or its equivalent, or successful completion of Year One of the Diploma in Sport and Recreation.

In the opinion of the Head of School in consultation with the Programme Manager, the student will have a good chance of achieving success in the degree programme and the student will not place an unreasonable burden on the teaching staff and or other students.

Provisional Part time Admission

An applicant who does not meet academic criteria may be provisionally admitted to enrol in one or more Year One papers. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Additional Criteria

In addition, the following requirements also apply to applicants in all admissions and categories:

- ✘ Applicants may be required to participate in an interview, or if they live at some distance from the campus, complete a telephone interview and must produce copies of applicable certificates and/or evidence of prior achievements before interviews
- ✘ Applicants may also be required to participate in a pre-entry testing process and/or demonstrate successful completion of prior learning at NZQA Level 4
- ✘ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation and is suitable to work with vulnerable clients

- ✎ Applicants are asked to make a confidential declaration as to whether or not they have prior criminal convictions. They are advised at the time of the request for information that a prior conviction may not necessarily exclude them from admission
- ✎ Applicants must have a level of health and abilities commensurate with achieving practice competencies in the programme. Applicants are required to complete a health declaration and further reports may be requested with the consent of the applicant

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

The head of faculty will determine the maximum number of students permitted to enrol in this programme. If there are more applicants than places available, students will be selected primarily on academic ability.

Career Opportunities

Graduates may work as therapists and sport massage specialists in the following settings: multi disciplinary health practices, private practice, hospitals, rehabilitation centres, community centres, gyms and sports complexes, sports teams, physiotherapy or chiropractic clinics, complementary health clinics, hotels and resorts, community mental health centres and nursing homes, as well as in education.

Therapeutic and sports massage specialists will work with individuals and groups of all ages, assisting those recovering from or dealing with injury, illness or disability, as well as individuals and groups looking for stress management intervention and injury prevention strategies.

“My tutors were amazing and are a great asset to SIT. The subjects are specific and students gain a huge amount of thorough, detailed knowledge to prepare for working as a professional, alongside other health professionals”.

Renee states that SIT has not only given her a degree in massage therapy but has also changed the way she treats people.

“Now I don’t only have empathy for people but I can use my clinical reasoning to improve their wellbeing and that is very rewarding”.

Renee Varney
Bachelor of Therapeutic and Sports Massage





SOCIAL SERVICES & MENTAL HEALTH

SIT's New Zealand Certificate in Health and Wellbeing (social and community services) (Level 4) strand in Social Services is a great place to start if you are considering a career in the areas of social work, community work, youth work, counselling or iwi social services. In this challenging but highly rewarding programme, students examine aspects of their own lives and each others, as they develop self-awareness and skills

as practitioners. Small class sizes and experienced, approachable staff ensure a supportive classroom environment.

SIT also offers specialised courses in the areas of Mental Health at both Invercargill and Christchurch campuses. These are ideal for people who are already working in the industry or looking to gain further qualifications or specialise.

SIT's School of Social Services has an excellent reputation with employers, with many coming directly to SIT when they are recruiting new staff. Feedback from past Social Services graduates is overwhelmingly positive and students often express amazement at the positive changes they have been able to make in their own lives, and the lives of their clients.

PROGRAMMES IN SOCIAL SERVICES & MENTAL HEALTH

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill					●	●
C Christchurch						●

- I** New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) with strand in Social Services 76
- I C** New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) with strand in Mental Health and Addiction Support 76
- I** New Zealand Diploma in Health and Wellbeing (Practice and Applied Practice) 77

NEW ZEALAND CERTIFICATE IN HEALTH AND WELLBEING (SOCIAL AND COMMUNITY SERVICES) (LEVEL 4) WITH STRAND IN SOCIAL SERVICES

Qualification	New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) strand in Social Services
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Engage and communicate with people, family and/or whanau, accessing social and community services in a manner which respects their socio-cultural identity, experiences and self-knowledge
- ↘ Relate the history of Māori as tangata whenua and knowledge of person-whanau interconnectedness to own role in a health and wellbeing setting
- ↘ Display self-awareness, reflective practice and personal leadership in a health and wellbeing setting
- ↘ Actively contribute to a culture of professionalism, safety and quality in a health and wellbeing organisation
- ↘ Relate the purpose and impact of own role to the aims of the wider health and wellbeing sector
- ↘ Work alongside people, family and/or whanau in a social service setting to support autonomy by using tools and strategies to reduce vulnerability and build resilience

Application Criteria

Open to mature aged applicants (20 years of age and above) due to the complex psychosocial nature of this work. Candidates for this qualification should be aware that employees and volunteers working in the health and wellbeing sectors are required to undergo initial and ongoing checks to ensure they are a fit and proper person to provide support.

In light of the sensitive nature of Social Services work, applicants will be required to discuss with the Programme Manager any criminal convictions that may impact upon their ability to work in this field.

In addition, all applicants will be required to undergo a check for criminal convictions. Students are also required to have a criminal convictions check carried out before being placed in a social service agency as part of their fieldwork placement. This information will be shared with the placement agency as the majority of social service agencies now require this information to assist them in determining whether to accept students on placement. It is the agency's right not to accept students and therefore some criminal convictions may seriously impede the student's ability to complete the Certificate.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be equipped with the skills, knowledge and behaviours required to work alongside people, family and/or whanau accessing social and community services, under broad guidance. This is an entry level qualification designed for people already working in, or those who intend to develop a

career supporting the health and wellbeing of people, family and/or whanau and the wider community.

This qualification is not associated with professional registration or a clinical scope of practice.

NEW ZEALAND CERTIFICATE IN HEALTH AND WELLBEING (SOCIAL AND COMMUNITY SERVICES) (LEVEL 4) WITH STRAND IN MENTAL HEALTH AND ADDICTION SUPPORT

Qualification	New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) with strand in Mental Health and Addiction Support
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill, Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates of the Mental Health and Addiction Support strand will be able to work alongside people, family and/or whanau in a mental health addiction setting to support autonomy by using tools and strategies to foster hope, support recovery and build resilience.

Application Criteria

Open to mature aged applicants (20 years of age and above) due to the complex psychosocial nature of this work. Candidates for this qualification should be aware that employees and volunteers working in the health and wellbeing sectors are required to undergo initial and ongoing checks to ensure they are a fit and proper person to provide support.

In light of the sensitive nature of Mental Health Support Work, applicants will be required to discuss with the Programme Manager any criminal convictions that may impact upon their ability to work in this field. In addition, all applicants will be required to undergo a check for criminal convictions. Students are also required to have a criminal convictions check carried out before being placed in a mental health service agency as part of their practical placement. This information will be shared with the placement agency as the majority of social service agencies now require this information to assist them in determining whether to accept students on placement. It is the agency's right not to accept students and therefore some criminal convictions may seriously impede the student ability to complete the certificate.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be equipped with the skills, knowledge and behaviours required to work alongside people, family and/or whanau accessing social and community services, under broad guidance. This is an entry level qualification designed for people already working in, or those who intend to develop a career supporting the health and wellbeing of people, family and/or whanau and the wider community.

This qualification is not associated with professional registration or a clinical scope of practice.

NEW ZEALAND DIPLOMA IN HEALTH AND WELLBEING (PRACTICE AND APPLIED PRACTICE)

Qualification	New Zealand Diploma in Health and Wellbeing (Practice and Applied Practice)
Level	5
Dates	July to December
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Integrate theory and knowledge of health and wellbeing to identify the health and wellbeing aspirations of people from diverse contexts
- ↘ Critically select and apply a range of evidence-based practices to support people to meet their health and wellbeing aspirations
- ↘ Maintain awareness of the socio-cultural, economic and political factors impacting the wider health and wellbeing environment to provide responsive support practices
- ↘ Critically select and apply a range of evidence-based practices informed by knowledge of te ao Māori to respond to the health and wellbeing aspirations of tangata whenua
- ↘ Apply advanced strategies and practices to respond with sensitivity to people from diverse contexts
- ↘ Critically reflect on and evaluate own support practice to achieve continuous improvement

Graduates of the Applied Practice qualification will meet the outcomes in a programme which includes a pertinent practicum of more than 200 hours.

Application Criteria

Mature aged applicants (20 years of age or over) preferred.

All applicants must have achieved NCEA Level 2, or provide evidence of achievement at an equivalent level, or any approved qualification at Level 3 or above on the NZQF.

All applicants are required to:

- ↘ Attend an information session with a member of the academic staff and successfully demonstrate the ability to write at the equivalent of NZQA Level 3 at a minimum
- ↘ Provide the names/details of two referees
- ↘ Sign a declaration and a request for personal information held on the police database

If the declaration identifies any issue that may impact on the student's ability to complete the programme, the student can discuss this with the Programme Coordinator at an information session. SIT reserves the right to decline entry to the programme should an applicant's police record be such that they would be considered unsuitable for the type of work to be undertaken whilst on this programme or by graduates of this programme. The guidelines on which this decision will be based are the relevant professional association or industry requirements.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification is designed for experienced people working in the Health and Wellbeing sector; people wanting to enter the sector; and professionals seeking development opportunities within a health and wellbeing setting.

The Health and Wellbeing community of New Zealand will benefit from having graduates with the skills and knowledge required across a range of vocations and disciplines, to support people to achieve their health and wellbeing aspirations.

Graduates of this qualification will work independently as practitioners in some sectors, or under the supervision of professional or qualified clinicians, in others.

"Social services were amazing - a real life changing journey. It was actually more than what I thought. My expectations were high but when I got into it... I learned a lot about myself," says Christina.

"The most enjoyable aspect of the programme was the theories learned and the ability to put them into practice through the placements organised by SIT. We also bring these experiences back to the classroom and enjoy bouncing off ideas with other people."

Christina Clark
Certificate in Social Services



SIT Sport and Exercise student undertakes testing in SIT's fully equipped gymnasium facilities

SPORT, EXERCISE & APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

From the fundamentals of fitness to the science of sporting success, studying Sport, Exercise and Recreation at SIT will give you the start you need for a career in the industry. Our programmes attract a high calibre of students, from elite sportspeople to sports administrators and academic achievers, and our programmes produce graduates who are skilled and knowledgeable practitioners, as well as researchers with successful careers.

Many of our graduates move into the rapidly growing field of exercise science/health promotion/rehabilitation, while others pursue roles in sport and leisure management areas, or complete the course as preparation for a career in police, teacher training, fire service or armed services.

SIT Sport, Exercise and Recreation students work with athletes and sports administrators at all levels, including elite national and regional representative teams and individuals, but also at community and school levels, with amateur sport and recreation activities.

Our courses have been offered since 1998 and our graduates are working and studying in New Zealand and around the globe. Many have continued their study at postgraduate, masters and doctorate level.

Degree and postgraduate study

If you're considering undertaking a degree in Physical Education or Exercise Science,

take a close look at SIT's Bachelor of Sport and Exercise. This is a top quality academic degree offering a choice of pathways in Recreation Management, Exercise Science/Health Promotion or PE (Physical Education) Teaching.

If you are a graduate or practitioner in fields such as nursing, massage, chiropractic, occupational therapy, physiotherapy or sport and exercise our Master of Applied Health Sciences (Wellness and Rehabilitation) will enable you to extend your capability in specialist practice, leadership and management in your professional setting.

PROGRAMMES IN SPORT, EXERCISE & HEALTH SCIENCE

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill	●	●	●	●	●	●
C Christchurch						●

C New Zealand Certificate in Freestyle Group Exercise	79
I Certificate in Sport and Recreation	79
C New Zealand Certificate in Exercise (Level 4)	80
C New Zealand Certificate in Exercise (Level 5)	80
I Diploma in Sport and Exercise Science (Level 5)	81
I Diploma in Sport and Exercise Science (Level 6)	81
I Bachelor of Sport and Exercise	81
I Graduate Diploma in Sport and Exercise	82
I Postgraduate Certificate in Applied Health Sciences (Wellness and Rehabilitation)	83
I Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation)	83
I Master of Applied Health Sciences (Wellness and Rehabilitation)	84

NEW ZEALAND CERTIFICATE IN FREESTYLE GROUP EXERCISE

Qualification	New Zealand Certificate in Freestyle Group Exercise
Level	4
Dates	6 March to 10 July
Duration	19 weeks full-time or one year part-time
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Choreograph, deliver and adapt safe and effective group exercise classes for one or more different class types and varying exercise abilities
- Encourage group exercise participants to develop skills and knowledge to improve own health and wellbeing
- Integrate culturally appropriate values, processes and protocols to respond to participant exercise needs
- Enhance movement patterns in group exercise classes by utilising knowledge of anatomy and physiology
- Use business skills and create an awareness of exercise products and services to develop and maintain a client base

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The qualification will equip graduates with the skills and knowledge to choreograph and deliver group exercise programmes or activities for the general population. Graduates will have knowledge of group exercise training principles and concepts.

Graduates will operate within a framework of health and wellness in relation to individual, group or community needs and contribute to the cultural, social, and economic wellbeing of Aotearoa New Zealand.

CERTIFICATE IN SPORT AND RECREATION

Qualification	Certificate in Sport and Recreation
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Certificate in Sport and Recreation students will study exercise science, exercise and nutrition, strength conditioning, sports theory, practicum, land and water based recreation and safety. Students will be able to choose from two elective options.

Application Criteria

School Leavers

A minimum of NCEA Level 2: 60 credits at Level 2 or above plus 20 credits at any level. NCEA Level 2 also requires that NCEA Level 1 Literacy and Numeracy requirements are met.

Notwithstanding the stated criteria applicants will be considered where they can demonstrate the ability and likelihood of success in the programme. For example, this may include membership of a sporting code and/or up to two years of experience working in the sport and recreation related sector.

Mature Students

Demonstration of likelihood of successful completion of the programme is required. For example, this may include membership of a sporting code and/or up to two years of experience working in the sport and recreation related sector or successful completion of an NZQA Level 2 qualification.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Workforce Restrictions for Children's Workforce

If you have a criminal conviction and are considering studying toward a qualification that will lead to a job in the state funded sector working directly with children, you need to check whether your conviction could prevent you from working in some roles in your chosen field under the Vulnerable Children's Act 2014.

Career Opportunities

Graduates will be equipped with the skills required to pursue career opportunities in a variety of areas including sporting bodies, fitness training and leisure centres, regional and local authorities and outdoor recreation providers.

Depending upon choice of electives, graduates will be able to (under supervision) advise and educate the public on healthy eating habits and exercise, perform fitness assessments and manage leisure and recreation events.

A successful year will allow students to apply for progression to the Diploma in Sport and Exercise Science (Level 5) or Year 1 of the Bachelor of Sport and Exercise.

NEW ZEALAND CERTIFICATE IN EXERCISE (LEVEL 4)

Qualification	New Zealand Certificate in Exercise (Level 4)
Level	4
Dates	6 March to 10 July
Duration	19 weeks full-time or one year part-time
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Deliver safe and effective exercise programmes, including prescreening, within own scope of practice and industry code of ethics
- Apply knowledge of anatomy and physiology to adapt and deliver safe and effective exercise programmes to individuals
- Adapt programmes for apparently healthy people and common at-risk groups using exercise science and testing
- Apply motivational and communication techniques to enhance individual participant commitment to a personalised exercise programme
- Apply a health and wellness framework and evidence-based nutrition principles to support a personalised exercise programme and recommend referral pathways to allied health professionals
- Use marketing and business tools and techniques to support business practices as an exercise professional

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained physical education papers at NCEA Level 2 (recommended).

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 3 or above in a related discipline and/or employment in the related sector for one or more years. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification will equip graduates with the skills and knowledge to deliver exercise instruction for individuals within the general population. Graduates will operate within a framework of health and wellness in relation to individual, group or community needs and contribute to the cultural, social and economic wellbeing of Aotearoa New Zealand.

Graduates can adapt and deliver appropriate exercise programmes and will have knowledge of exercise training principles and concepts.

NEW ZEALAND CERTIFICATE IN EXERCISE (LEVEL 5)

Qualification	New Zealand Certificate in Exercise (Level 4)
Level	5
Dates	4 March to 15 November 22 July to 22 November
Duration	19 weeks full-time or one year part-time
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Design exercise programmes to the industry standard and implement advanced exercise options to enhance client performance
- Provide appropriate referrals and follow-up actions to address nutritional requirements as part of personalised exercise prescription
- Integrate a broad range of health and wellness factors into an extended exercise intervention programme to meet client goals and objectives
- Analyse and select from a range of advanced exercise options underpinned by exercise science to customise exercise assessment and programmes
- Design programmes and apply exercise principles within scope of practice using understanding of the indications and contraindications for symptomatic or apparently healthy people
- Develop networks with other allied professionals to support exercise client outcomes

Application Criteria

School Leavers

- Applicants should be a minimum of 16 years of age
- Must hold the New Zealand Certificate in Exercise (Level 4) or be able to demonstrate equivalent skills and knowledge, as a requirement for the award of this qualification

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Must hold the New Zealand Certificate in Exercise (Level 4) or be able to demonstrate equivalent skills and knowledge, as a requirement for the award of this qualification.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification will enable learners to gain the knowledge and skills of exercise prescription across a variety of exercise environments. Learners will be able to design and deliver advanced technical and personalised exercise programmes.

Learners will gain a broad operational, theoretical and practical knowledge of exercise processes and be able to self-manage their own promotion and performance.

Graduates will be able to operate within a framework of health and wellness in relation to individual, group or community needs and contribute to the cultural, social, and economic wellbeing of Aotearoa New Zealand.

DIPLOMA IN SPORT AND EXERCISE SCIENCE (LEVEL 5)

Qualification	Diploma in Sport and Exercise Science (Level 5)
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Students will study subjects such as communication, exercise prescription, applied anatomy, physiology, health aspects of exercise and nutrition, managing sport and recreation, sport and recreation in society, aquatics and conditioning for endurance sport. Students will also be able to choose two elective options.

Application Criteria

University Entrance: NCEA Level 3 - Three subjects at Level 3 or above made up of the following:

- ↳ 14 credits each, in three approved subjects
- ↳ Literacy, 10 credits at Level 2 or above made up of five credits in reading and five credits in writing
- ↳ Numeracy, 10 credits at Level 1 or above made up of specified achievement standards available through a range of subjects, or unit standards (package of three numeracy unit standards 26623, 26626, 26627 - all three required)

Notwithstanding the stated criteria, applicants will be considered where they can demonstrate a likelihood of success in the programme. This includes commitment to a sporting code and/or recent experience working in a sport and exercise related capacity in a sports related business or gym.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme. This includes successful completion of a programme of study at Level 4 or above and/or commitment to a sporting code and/or recent experience working in a sport and exercise related capacity in a sports related business or gym.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Depending upon choice of electives, graduates will be equipped to provide advice and education to the public on healthy eating habits and exercise; perform fitness assessments and develop exercise programmes; plan, manage and evaluate leisure and recreation events, as well as teach and coach selected sports such as rugby, tennis, hockey, golf or a sport of choice.

The Diploma in Sport and Exercise Science (Level 5) provides a path for students to enter the Diploma in Sport and Exercise Science (Level 6) or into the second year of the Bachelor of Sport and Exercise.

Employment opportunities may be found in sports and fitness centres, as fitness trainers, sports coaches, small business owners of fitness centres or as outdoor recreation leadership assistants.

DIPLOMA IN SPORT AND EXERCISE SCIENCE (LEVEL 6)

Qualification	Diploma in Sport and Exercise Science (Level 6)
Level	6
Dates	February to November July 2019 to June 2020
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Diploma in Sport and Exercise Science (Level 6) students will study topics such as fitness assessment and programming, psychology, programming, outdoor education, human movement and integrated sciences, nutrition for human performance, experiential and adapted outdoor education, research and statistics, management for professional practice and exercise physiology. Students will also be able to choose two elective options.

Application Criteria

Successful completion of SIT's Diploma in Sport and Exercise Science (Level 5) or the equivalent.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Depending on elective choice, graduates will be equipped to manage sport and recreation services, design and implement physical activity for special population groups (eg. cardiac rehabilitation, back conditions, pregnancy), provide dietary and physical conditioning and analysis and advice to athletes and the general public; provide coaching and sports counselling to athletes to enhance optimum performance; lead and instruct groups in outdoor settings; prepare risk management plans for outdoor activities, as well as develop outdoor activity programmes for special populations (eg. youth at risk, the unemployed, retirees, the tourism industry).

Graduates can critique, research and write academic assignments. Graduates of this programme may staircase onto further study such as the Bachelor of Sport and Exercise.

Graduates may work in management roles in sports and fitness centres, in sport and recreation related retail businesses, as fitness trainers, as coaches and in leadership or assistant leadership roles in outdoor recreation businesses.

BACHELOR OF SPORT AND EXERCISE

Qualification	Bachelor of Sport and Exercise
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Sport and Exercise degree has been designed to prepare graduates for a leadership career in the sport, recreation and fitness industry. The course of study includes foundation sports management and sport science papers. Additional papers in Years Two and Three of the course ensure subject specialisation with theoretical knowledge and practical experience.

The Bachelor of Sport and Exercise provides students with independent educational abilities and professional skills which meet the needs of the sport and exercise industry and enable graduates to continually re-educate themselves through their working lives.

- ✎ This is a top quality academic degree with the choice of majoring in Recreation Management, Exercise Science/Health Promotion or PE (Physical Education) Teaching
- ✎ Papers include anatomy, physiology, exercise prescription, endurance conditioning, rehabilitation, nutrition, psychology, research, communication, business and marketing
- ✎ Specialist equipment in our Human Performance Centre includes a VO2 metabolic cart and students get regular opportunities to test and work with top local athletes
- ✎ Students gain work experience in their area of interest during a six month industry placement in the third year

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3 or above made up of the following:

- ✎ 14 credits each, in three approved subjects
- ✎ Literacy, 10 credits at Level 2 or above made up of five credits in reading and five credits in writing
- ✎ Numeracy, 10 credits at Level 1 or above made up of specified achievement standards available through a range of subjects or unit standards - package of three numeracy unit standards 26623, 26626, 26627 - all three required

Notwithstanding the stated criteria, applicants will be considered where they can demonstrate a likelihood of success in the programme. This includes commitment to a sporting code and/or recent experience working in a sport and exercise related capacity in a sports related business or gym.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme. This includes successful completion of a programme of study at Level 4 or above and/or commitment to a sporting code and/or recent experience working in a sport and exercise related capacity in a sports related business or gym.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

There are three pathways students can take within the Bachelor of Sport and Exercise:

Physical Education Teaching/Coaching

This pathway is designed for people wishing to coach or move into Physical Education and Health teaching in secondary schools. The pathway provides an in depth background in exercise science, health, and physical activity. The pathway essentially develops skills in pedagogy which are applicable to teaching and coaching environments. Candidates completing the Physical Education Teaching pathway will study:

- ✎ SE6248 Exercise Physiology
- ✎ SE6241 Fitness Assessment and Programming
- ✎ SE6247 Psychology
- ✎ SE7342 Exercise and Nutrition as Therapy and/or SE73341 Applied Sport Science
- ✎ SE7344 Applied Pedagogy in Sport and Physical Education

Exercise Science/Health Promotion

This pathway is suited to students interested in sport sciences, conditioning, rehabilitation and health promotion. Candidates completing the Exercise Science/Health Promotion pathway will study:

- ✎ SE6248 Exercise Physiology
- ✎ SE6241 Fitness Assessment and Programming
- ✎ SE7341 Applied Sports Science
- ✎ SE7342 Exercise and Nutrition as Therapy

Sport and Leisure Management

This pathway is designed for students interested in opportunities such as event and facility management, sports coordinators in schools or sports associations, and recreation planners in local government, funding agencies, and sports groups. Students also complete papers aligned to the teaching pathway to develop necessary people skills and to experience a broad range of exercise and leisure activities.

Candidates completing the Sport and Leisure Management pathway will study:

- ✎ SE6202 Management for Professional Practice
- ✎ SE6282 Programming Outdoor Education
- ✎ SE7330 Marketing and Economics in the Leisure Industry
- ✎ SE7331 Applied Sport and Leisure Management

GRADUATE DIPLOMA IN SPORT AND EXERCISE

Qualification	Graduate Diploma in Sport and Exercise
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This programme aims to develop a broad theoretical knowledge in the fields of sport and exercise and a holistic understanding of sport and exercise and its importance to the community. It recognises the significance of the Treaty of Waitangi to the New Zealand people and raises awareness of the implications of the treaty with respect to community and resource management in the fields of sport and exercise. Students will develop a range of practical expertise in the sport and exercise industry by developing a close working relationship with various organisations.

The Graduate Diploma in Sport and Exercise will naturally sit alongside the Bachelor of Sport and Exercise programme to give opportunity for study in this discipline to those degree-level graduates from a relevant background, or those already working in the Sport and Recreation industries.

Application Criteria

Entry is open to degree graduates who have graduated successfully from a relevant bachelor degree programme or can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline. Knowledge in anatomy, physiology and nutrition is required.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

All enrolments in the Graduate Diploma in Sport and Exercise are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff as required.

Career Opportunities

Graduates will be able to perform fitness assessments and prescribe exercise programmes, manage sport and recreation facilities and teach health promotion and fitness in various fitness related and educational settings.

POSTGRADUATE CERTIFICATE IN APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

Qualification	Postgraduate Certificate in Applied Health Sciences (Wellness and Rehabilitation)
Level	8
Dates	July to November
Duration	Six months full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates of the Postgraduate Certificate in Applied Health Sciences (Wellness and Rehabilitation) will be able to:

- ↘ Recognize cultural differences and ethical issues, and consult and collaborate with other health professionals
- ↘ Assess wellness and rehabilitation needs of clients and determine appropriate responses
- ↘ Show evidence of advanced knowledge about wellness and rehabilitation
- ↘ Apply acquired knowledge and skills in practical situations
- ↘ Evaluate evidence in order to support a course of action

Application Criteria

Students will have completed all requirements of a bachelor degree in a relevant field (such as chiropractic, health science, massage therapy, medicine, naturopathy, nursing, occupational therapy, osteopathy, physiotherapy, sport and exercise) with at least a B grade average at Level 7.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The Postgraduate Certificate in Applied Health Sciences (Wellness and Rehabilitation) is aimed at wellness and rehabilitation practitioners wishing to undertake a short programme of study in order to extend and update their knowledge and skills to obtain employment or advance their careers. The aim is to extend their capability in critical and professional/clinical reasoning for specialist practice, leadership and management, in professional settings.

The programme is tailored to the individual study needs of each student. Public and private sector organisations employing graduates of the Postgraduate Certificate in Applied Health Sciences (Wellness and Rehabilitation) will benefit from the knowledge and specialist skills that the graduates have acquired during their programme of study.

Possible roles may be in clinical leadership and specialist positions, as a disability support service manager, health promotion advisor, rehabilitation professional, specialist advisory and health manager, ACC case manager, clinical practice manager, or complementary integrative medicine professional.

POSTGRADUATE DIPLOMA IN APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

Qualification	Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation)
Level	8
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates of the Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation) will be able to:

- ↘ Demonstrate mastery of complex concepts and theories in the field of wellness and rehabilitation and their application in solving practical problems
- ↘ Prescribe, monitor and critically evaluate wellness and rehabilitative programmes using a client-centred approach within their own discipline
- ↘ Critique and reflect on personal specialty practices and take responsibility for clients' needs
- ↘ Show evidence of advanced knowledge about specialist areas of wellness and rehabilitation
- ↘ Gather, evaluate and analyse information from a variety of sources
- ↘ Demonstrate the capacity for critical thinking

Application Criteria

Students will have completed all requirements of a bachelor degree or graduate diploma in a relevant field (such as chiropractic, health science, massage therapy, medicine, naturopathy, nursing, occupational therapy, osteopathy, physiotherapy, sport and exercise) with at least a B grade average at Level 7.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation) is aimed at wellness and rehabilitation practitioners and recent graduates (in fields such as chiropractic,

health science, massage therapy, medicine, naturopathy, nursing, occupational therapy, osteopathy, physiotherapy, sport and exercise) wishing to undertake a comprehensive programme of study in order to upgrade their qualifications and extend their knowledge and skills with the objective of obtaining employment or advancing their careers. The programme is tailored to the individual study needs of each student.

Public and private sector organisations employing graduates of the Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation) will benefit from the broad knowledge and skill set (including problem-solving) that the graduates have acquired during their programme of study.

See page 83 for possible career opportunity roles.

MASTER OF APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

Qualification	Master of Applied Health Sciences (Wellness and Rehabilitation)
Level	9
Dates	February to June
Duration	18 months full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Master of Applied Health Sciences (Wellness and Rehabilitation) is aimed at wellness and rehabilitation practitioners and recent graduates (in fields such as chiropractic, health sciences, massage therapy, medicine, naturopathy, nursing, occupational therapy, osteopathy, physiotherapy, sport and exercise) wishing to undertake an advanced programme of study in order to prepare for further study or to assist with obtaining a more senior position. The programme will enable them to extend their capability in critical and professional/clinical reasoning for specialist practice, leadership and management in professional settings. The programme is tailored to the individual study needs of each student.

Application Criteria

Students will have completed all requirements of a bachelor degree or graduate diploma in a relevant field (such as chiropractic, health sciences, massage therapy, medicine, naturopathy, nursing, occupational therapy, osteopathy, physiotherapy, sport and exercise) with at least a 70-74% average at Level 7.

To proceed to the Master of Applied Health Sciences (Wellness and Rehabilitation) from the Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation) or equivalent programme, applicants will be expected to have achieved a 70% grade or higher on average in that programme of study. All postgraduate diploma level papers must be at Level 8 or above.

"I enjoy the small class sizes at Southern Institute of Technology (SIT). It's more hands on, you get to know your lecturers and get a lot of one-on-one learning time."

Isaiah Dayman
Master of Applied Health Sciences (Wellness and Rehabilitation)

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

All enrolments in the Master of Applied Health Sciences (Wellness and Rehabilitation) are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff as required. The Head of Faculty will determine the maximum number of students permitted to enrol in the Masters programme.

Career Opportunities

Graduates of the Master of Applied Health Sciences (Wellness and Rehabilitation) will be able to:

- ↘ Set and justify priorities, solve complex problems using credible evidence in novel environments, and organise and manage resources related to wellness and rehabilitation or performance
- ↘ Design, carry out and communicate the results of significant research projects in the field of wellness and rehabilitation and relate the findings to professional and research literature
- ↘ Analyse and critique professional research publications in wellness, rehabilitation and related subject areas, identify practical applications and relate findings to their own research
- ↘ Apply their analytical and research capabilities to unfamiliar situations involving the application of wellness and rehabilitation practices
- ↘ Research, integrate and apply advanced understanding of wellness and rehabilitation approaches, assessment, training and methodology
- ↘ Demonstrate high levels of skill as a wellness and rehabilitation practitioner or in a research role in an organisation
- ↘ Think critically and act responsibly when confronted with academic or professional challenges

Public and private sector organisations employing graduates of the Master of Applied Health Sciences (Wellness and Rehabilitation) will benefit from the advanced knowledge and capabilities (including analytical and research) that the graduates have acquired during their programme of study.

See page 83 for possible career opportunity roles.





NZ Certificate in Travel students on field trip to Queenstown

HOSPITALITY, HOTEL MANAGEMENT, TOURISM & TRAVEL



Hospitality

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Hotel Management, Tourism & Travel

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Cookery student on task in fully equipped commercial kitchen in SIT's Bungalow Restaurant

HOSPITALITY

SIT has a long history of training exceptional chefs, cooks and culinary artists. Whether you are looking for a short course in barista skills, a course to prepare you for café and bar work, or you are an aspiring cook or chef, our range of quality hospitality courses will equip you with professional skills to enter this competitive industry.

We offer recognised cookery, and food and beverage programmes designed to give you a thorough grasp of culinary skills as well as the development of creative cooking and bartending techniques. SIT hospitality tutors are highly respected, internationally experienced chefs whose high standards and passion for their craft will ensure you graduate with top-end skills.

Our classrooms and training kitchens are well equipped. Students operate all aspects of the Bungalow Restaurant, including serving as wait staff, counter service, bar staff and chefs for several periods during the year. There are opportunities to compete in national culinary arts competitions.

PROGRAMMES IN HOSPITALITY

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill					●	●
Q Queenstown						●
G Gore						●

I G Vocational Pathways Service Industries (Hospitality)	87
I New Zealand Certificate in Food and Beverage Service	87
I Q New Zealand Certificate in Cookery (Level 3)	87
I Q New Zealand Certificate in Cookery (Level 4)	88
I New Zealand Diploma in Cookery (Advanced) with strands in Cookery	89

VOCATIONAL PATHWAYS SERVICE INDUSTRIES (HOSPITALITY)

Qualification	Vocational Pathways Service Industries (Hospitality)
Level	2
Dates	Dates to be advised
Duration	24 weeks full-time
Location	Invercargill, Gore
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Students will learn basic knowledge of food safety, preparation of various foods and coffee as well as cash handling and customer service.

The course will cover relevant skills and work ready attributes to prepare students to enter a range of industries in entry level positions, or progress to further study.

The vocational pathways programme provides new ways for learners to achieve NCEA Level 2 and develop pathways that progress to further study, training and employment.

Application Criteria

To be eligible, applicants must:

- ✎ Be 16 years or over at the time of commencing study or 15 years with a school leaving certificate;
- ✎ Be proficient in the English language (both written and spoken);
- ✎ Not hold NCEA Level 2 or similar qualifications.

Enrolment may be subject to an interview process.

Career Opportunities

Graduates will be equipped with the skills and knowledge to be employed under supervision in a range of entry level positions within the industry. Further study may include progression to Level 3 New Zealand Certificates.

Within the vocational pathway programme, learners will gain knowledge and understanding upon which to base their career development decisions, whether this be gaining employment experience, tertiary study at higher levels, trade qualifications, or any combination of these. For more information on Vocational Pathways and the different careers that this course can lead to, please visit <http://vp.org.nz/#/>.

NEW ZEALAND CERTIFICATE IN FOOD AND BEVERAGE SERVICE

Qualification	New Zealand Certificate in Food and Beverage Service
Level	3
Dates	February to June July to November
Duration	17 weeks full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The NZ Certificate in Food and Beverage Service focuses on delivering the core skills required for anyone wanting to make a career, or secure seasonal employment, delivering hospitality services, products and experiences to customers.

Gain the skills you need to become a valued member of a café, restaurant or functions team. You'll learn to prepare food

and beverages offered at cafés and functions and develop the professional communication skills to serve customers and deal with any customer service issues. You'll also learn to work safely and to regulations in hospitality environments and when handling food.

Application Criteria

Entry into the New Zealand Certificate in Food and Beverage Service, will be granted to applicants who:

- ✎ Are a minimum of 16 years of age, with preferably four years of secondary education or
- ✎ If over 20 and not able to satisfy the academic requirement above, be able to demonstrate interest in the industry and the potential to succeed
- ✎ Have competence in English and can demonstrate adequate literacy and/or numeracy skills to enable them to meet all academic and health and safety requirements of the programme/course in which they enrol
- ✎ All applicants should demonstrate a keen interest in hospitality, for example, in the preparation and service of food and beverages in a café and bar environment and have academic attributes (for example, write grammatically correct and suitably structured paragraphs, understand and summarise written text and present information orally) which demonstrate that applicants have a reasonable likelihood of successful completion of the programme

All enrolments in the New Zealand Certificate in Food and Beverage Service are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the knowledge and skills to prepare food and beverage, apply and maintain health and safety, food safety and security practices to ensure safety, communicate effectively when serving customers and behave in a professional manner with colleagues, managers and customers and follow standard operating procedures in cafés and restaurants or in a functions team.

NEW ZEALAND CERTIFICATE IN COOKERY (LEVEL 3)

Qualification	New Zealand Certificate in Cookery (Level 3)
Level	3
Dates	February to June July to November
Duration	17 weeks full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

SIT's School of Hospitality offers professional level training for those who aspire to become chefs within the hospitality industry.

This programme will develop your knowledge and culinary skills and help develop the flair and creativity necessary in the culinary arts to gain employment in this exciting and dynamic industry.

On completion of the New Zealand Certificate in Cookery (Level 3), graduates will have the knowledge and skills to:

- ✎ Apply fundamental cookery skills to prepare, cook, and present a range of basic dishes, employing commodities commonly used in industry

- ↘ Follow standard operating procedures to deal with familiar problems in a commercial kitchen
- ↘ Apply health and safety, food safety and security practices, to ensure own safety and minimise potential hazards for customers
- ↘ Communicate effectively and behave in a professional manner with colleagues, managers, and customers

Application Criteria

Entry into the New Zealand Certificate in Cookery (Level 3) will be granted to applicants who:

- ↘ Can attend an interview that may be part of the application process
- ↘ Can provide a verified valid work permit/ visa
- ↘ Meet the NCEA Level 1 Literacy and Numeracy requirement, or provide evidence of achievement at a higher level

OR

- ↘ If over 20 and not able to satisfy the academic requirement above, be able to demonstrate interest in the industry and the potential to succeed
- ↘ Have competence in English and can demonstrate adequate literacy and/ or numeracy skills to enable them to meet all academic and health and safety requirements of the programme/course in which they enrol
- ↘ Can demonstrate a keen interest in hospitality and indicate a reasonable likelihood of successful completion of the programme
- ↘ Are prepared to meet the work ethic required for a career in the hospitality industry
- ↘ Have a high level of personal presentation

All enrolments in the New Zealand Certificate in Cookery (Level 3) are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed (examples would include someone with experience within the hospitality industry or currently working in the industry) in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This course aims to provide competent, professional employees for the hospitality sector, who are able to work as chefs in junior positions, producing basic dishes in a commercial kitchen.

NEW ZEALAND CERTIFICATE IN COOKERY (LEVEL 4)

Qualification	New Zealand Certificate in Cookery (Level 4)
Level	4
Dates	July to April November to September
Duration	41 weeks full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Following on from the NZ Certificate in Cookery (Level 3), this Level 4 programme allows the enhancement and further development of students' culinary skills.

SIT's facilities are well equipped and the tutors are very passionate about their craft. Students operate the Bungalow Restaurant on campus for several periods during the year and are encouraged to enter national culinary arts competitions.

This training will help develop the flair and creativity in the culinary arts deemed necessary to gain employment in this exciting and dynamic industry.

On completion of the New Zealand Certificate in Cookery (Level 4), graduates will have the knowledge and skills to:

- ↘ Apply cookery skills to prepare, cook and present a range of cold larder dishes, hot kitchen dishes, and patisserie and desserts, employing complex preparation and presentation techniques
- ↘ Monitor and maintain health and safety, food safety, and security practices, to ensure own safety and minimise potential hazards for customers
- ↘ Monitor and maintain interactions between colleagues, managers, and customers
- ↘ Monitor and maintain the application of standard operating policies and procedures to work roles in a commercial kitchen

Application Criteria

Entry into the New Zealand Certificate in Cookery (Level 4) will be granted to applicants who:

- ↘ Have successfully completed the New Zealand Certificate in Cookery (Level 3) or can demonstrate equivalent knowledge
- ↘ Can attend an interview that may be part of the application process
- ↘ Can provide a verified valid work permit/visa
- ↘ Have successfully completed NCEA Level 1

OR

- ↘ If over 20 and not able to satisfy the academic requirement above, be able to demonstrate interest in the industry and the potential to succeed
- ↘ Have competence in English and can demonstrate adequate literacy and/or numeracy skills to enable them to meet all academic and health and safety requirements of the programme/course in which they enrol
- ↘ Can demonstrate a keen interest in hospitality and indicate a reasonable likelihood of successful completion of the programme
- ↘ Are prepared to meet the work ethic required for a career in the hospitality industry
- ↘ Have a high level of personal presentation

All enrolments in the New Zealand Certificate in Cookery (Level 4) are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in (examples would include someone with experience within the hospitality industry or currently working in the industry) the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This course aims to provide competent, professional employees for the hospitality sector who are able to work as chefs in intermediate positions producing complex dishes in a commercial kitchen.

NEW ZEALAND DIPLOMA IN COOKERY (ADVANCED) WITH STRANDS IN COOKERY

Qualification	New Zealand Diploma in Cookery (Advanced) with strands in Cookery
Level	5
Dates	May 2019 to February 2020 September 2019 to July 2020
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The course will cover the advanced cookery skills required in the hospitality industry, including the skills needed to design menus based on nutritional principles, portion control and commercial food costings.

Students will acquire the skills needed for working and supervising to a senior level in a commercial kitchen.

Application Criteria

Entry into the New Zealand Diploma in Cookery (Advanced) (Level 5) with strands in Cookery will be granted to applicants who:

- Have successfully completed the New Zealand Certificate in Cookery (Level 4), or
- The National Certificate in Hospitality (Cookery) (Level 4), or
- An equivalent programme of study

Applicants may be required to attend an interview, or if they live some distance from the campus, complete a telephone interview. Applicants must produce copies of applicable supporting certificates and/or evidence of prior achievements prior to interviews.

Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.


Career Opportunities

The purpose of this qualification is:

- To provide competent employees for the hospitality sector who are able to work as chefs in senior positions producing advanced dishes in a professional kitchen
- To provide for those individuals who are employed as chefs in senior positions, a credential that will enhance their employment opportunities in a professional kitchen, across the hospitality sector
- To establish standards of professional practice for advanced cookery that can provide customers with confidence in a range of hospitality environments

The strand in this qualification allows graduates to have advanced general cookery skills.

This programme leads to employment opportunities in the hospitality industry in fine dining restaurants and commercial kitchens, including specialist and commercial catering. Graduates may also progress to further study in hospitality management at degree level.



"I would definitely recommend studying cookery at SIT, it's been an awesome experience so far and I have learned so much".

Sharnee Gardyne-Palmer
New Zealand Certificate in Cookery (Level 4)



Graduate Diploma students enjoy tourism experiences in Queenstown

HOTEL MANAGEMENT, TOURISM & TRAVEL

Looking for qualifications to begin a travel career or training in tourism and hotel management? SIT has exciting courses which can lead to employment in the industry with hotels, airlines, travel agencies, cruise ships and airports. Our graduates are now in jobs such as flight attendants, travel agents, tour guides, hotel managers and booking agents.

Our Hotel and Tourism Management programmes are designed to allow graduates to hit the ground running in employment. The Bachelor of Hotel

Management is a business degree focused on equipping graduates with skills that are sought after by employers. Students are given every opportunity to experience the industry first hand, including an internship for the final semester of the third year. Graduate Certificate and Graduate Diploma courses in Hotel Management allow graduates to quickly become qualified and experienced in the hotel industry at a high level. The New Zealand Diploma in Tourism and Travel is an ideal qualification for those

looking to operate or manage a tourism business or those who wish to enter the industry.

SIT travel programmes provide great training for your travel career. Our courses have strong ties with the House of Travel group and Air New Zealand, and these companies offer internships for top travel students.

PROGRAMMES IN HOTEL MANAGEMENT, TOURISM & TRAVEL

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●	●	●
Q Queenstown			●			

I	New Zealand Certificate in Tourism (Level 3) with strands in Visitor Experience, Tourism and Travel	91
I	New Zealand Certificate in Travel (Level 4)	91
I	New Zealand Diploma in Tourism and Travel (Southern Experience)	91
I	New Zealand Diploma in Hospitality Management (Level 5)	92
I	New Zealand Diploma in Hospitality Management (Level 6)	92
I	Bachelor of Hotel Management	93
I	Graduate Certificate in Hotel Management	93
I Q	Graduate Diploma in Hotel Management	94

NEW ZEALAND CERTIFICATE IN TOURISM (LEVEL 3) WITH STRANDS IN VISITOR EXPERIENCE, TOURISM AND TRAVEL

Qualification	New Zealand Certificate in Tourism (Level 3) with strands in Visitor Experience, Tourism and Travel
Level	3
Dates	February to June
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Implement basic customer service skills, applying appropriate communication, literacy and numeracy skills, to enhance the visitor experience
- Apply workplace practices required of a tourism or travel workplace including: teamwork, timeliness, and compliance with relevant Acts and health and safety legislation

Graduates with the Visitor Experience strand will also be able to:

- Proactively engage with and support visitors to enhance their visitor experience, through using in-depth local knowledge on destination attributes and tourism offerings for their region

Graduates with the Tourism and Travel strand will also be able to:

- Apply knowledge of major New Zealand tourism destinations in terms of characteristics relevant to visitors to enhance the visitor experience
- Recognise the importance of the tourism and travel industry to the New Zealand economy, including the structure and operations of the New Zealand inbound and outbound tourism and travel industries to demonstrate an understanding of the context they work within

Application Criteria

School Leavers

- 10 credits at NCEA Level 1 in both literacy and numeracy
- Three years minimum secondary education
- Desire to work in the travel and tourism industries

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The purpose of this qualification is to provide the tourism and travel industry with individuals who can support and enhance the visitor experience, and through their skills and knowledge uphold the importance of tourism to the New Zealand economy.

Graduates will be equipped with the skills and knowledge to work in entry level roles such as visitor attraction assistant, front

office assistant, reservation consultant, visitor host, rental vehicle operator.

NEW ZEALAND CERTIFICATE IN TRAVEL (LEVEL 4)

Qualification	New Zealand Certificate in Travel (Level 4)
Level	4
Dates	July to November
Duration	19 weeks full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The qualification is split into the following four outcomes:

- Customer Service
- Workplace Practices
- Travel Regions and Geography
- Travel industry operational system

Application Criteria

School Leavers

- 10 credits at Level 1 NCEA in both literacy and numeracy
- Three years minimum secondary education
- Desire to work in the travel or tourism industries

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this programme will have the skills and knowledge to work as a junior consultant in a retail or wholesale travel business.

NEW ZEALAND DIPLOMA IN TOURISM AND TRAVEL (SOUTHERN EXPERIENCE)

Qualification	New Zealand Diploma in Tourism and Travel
Level	5
Dates	February to November
Duration	One year full-time, part-time study is available
Location	Invercargill

Course Outline

The aim of this programme of study is to develop graduates who have the skills and knowledge to work as senior operators in the hotel, tourism, and travel industries, or progress to further study.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of NCEA Level 3.

60 credits at Level 3 or above, plus 20 credits from Level 2 or above, and Level 1 Literacy and Numeracy requirements:

- ↳ Literacy - 10 credits at Level 1 or above, made up of specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the tourism or related sector for two or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will have the skills and knowledge to work in senior positions in the travel and tourism industries. Roles may include tourism operations advisor, business development co-ordinator, trade development advisor.

NEW ZEALAND DIPLOMA IN HOSPITALITY MANAGEMENT (LEVEL 5)

Qualification	New Zealand Diploma in Hospitality Management
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill

Course Outline

- ↳ Manage hospitality facilities, hospitality inventory and supplies to achieve yield and/or revenue targets
- ↳ Monitor and maintain hospitality operating procedures and compliance requirements
- ↳ Apply staffing strategies to facilitate positive staff relationships in a hospitality business or environment
- ↳ Manage hospitality operations in a hospitality business or environment
- ↳ Manage perishability of service products in the hospitality sector

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years' secondary education, and have attained

a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the tourism or related sector for two or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process, or

However, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills and knowledge required for junior or trainee hospitality management roles, supervisor or team leader roles across a range of hospitality sectors such as kitchens, restaurants, bars, cafés, accommodation, catering or hotels.

NEW ZEALAND DIPLOMA IN HOSPITALITY MANAGEMENT (LEVEL 6)

Qualification	New Zealand Diploma in Hospitality Management
Level	6
Dates	February to November
Duration	One year full-time
Location	Invercargill

Course Outline

- ↳ Manage and develop hospitality staff to ensure positive customer experiences
- ↳ Select and apply a range of communication, consultation, negotiation and reporting strategies to facilitate positive staff relationships in hospitality management situations
- ↳ Analyse and apply financial management techniques to attain productivity, yield and profitability requirements for a hospitality operation
- ↳ Select and apply a range of strategic solutions, in response to changes in the hospitality business environment, in order to maintain or improve hospitality business performance
- ↳ Plan and develop future business strategies that encompass financial management, product development, sales and marketing and continuous improvement processes in a hospitality environment

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, with a minimum of four years secondary education and have attained a minimum of 48 NCEA credits at Level 2 or 36 NCEA credits at Level 3; or an equivalent academic indicator.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process, or

Have successfully completed the New Zealand Diploma in Hospitality Management (Level 5).

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will have enhanced employment opportunities within hospitality management roles across a range of establishments in the hospitality sector. They will be able to work in management roles, with minimal supervision, across a range of hospitality sectors.

This qualification establishes standards of professional practice for hospitality managers that can provide customers with confidence in a range of hospitality environments.

BACHELOR OF HOTEL MANAGEMENT

Qualification	Bachelor of Hotel Management
Level	7
Dates	February to June July to November
Duration	Three years full-time, part-time study is available
Location	Invercargill

Course Outline

- ↘ The Bachelor of Hotel Management is a business degree focused specifically on hospitality, hotel and tourism management
- ↘ It has a strong focus on management concepts such as marketing, operations, human resources, food and beverage, event management, legislation, entrepreneurship and financial accounting for employment in New Zealand and abroad
- ↘ Field trips and guest lectures allow students to experience the hotel and tourism industry first hand
- ↘ An internship in the third year for the final semester provides an awesome opportunity to get real industry experience and career opportunities

The Bachelor of Hotel Management aims to prepare graduates for employment in hotel and tourism management positions in New Zealand and internationally. It is a three year, full-time degree which includes specialised study in the core management areas as well as other specialised topics and electives. The final semester incorporates an internship in the industry where theory and practice come together in the workplace.

Application Criteria

School Leavers

University Entrance - NCEA Level 3: three subjects at Level 3, made up of:

- ↘ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↘ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↘ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

The entry requirements noted above may be applicable to mature entry applicants. Adults over the age of 20 years who do not have the minimum entry requirements may be admitted if they can satisfy the teaching institution they are capable of studying at this level and have a reasonable chance of successfully completing each paper attempted.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Hotel Management will be well suited for employment in a supervisory or management capacity within the accommodation, hospitality and tourism related sectors, including hotels, resorts, restaurants, events and convention centres, as well as their own small business.

Graduates will be equipped to address a range of issues relating to tourists, facets of hospitality and tourism and their systems and industries, and how they interlink. They will be able to evaluate operational matters, and implement processes across a range of specialist areas including finance, sales, marketing, human resources, and food and beverage services.

GRADUATE CERTIFICATE IN HOTEL MANAGEMENT

Qualification	Graduate Certificate in Hotel Management
Level	7
Dates	February to June July to November
Duration	17 weeks full-time
Location	Invercargill

Course Outline

Are you looking for professional development or an opportunity to learn more about Hotel Management?

SIT's Graduate Certificate and Graduate Diploma programmes are designed for students with an undergraduate degree (or relevant experience) who are wanting to transition into the hotel industry, or current hospitality professionals looking to progress into higher management positions by gaining formal qualifications in the hospitality industry.

This course will develop your skills and knowledge in strategic hotel management, tourism and hospitality management, entrepreneurship and event management. You will learn to understand, apply and communicate principles and concepts relevant to hotel management in order to function as a professional practitioner at a senior level in the industry or progress to further study.

Application Criteria

Entry is open to degree graduates who have graduated from a bachelor's degree programme or those who can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Graduate Certificate in Hotel Management will be equipped with skills and knowledge in strategic hotel management, tourism and hospitality management, entrepreneurship and event management.

You will understand, apply and communicate principles and concepts relevant to hotel and tourism management, and use your knowledge to evaluate operational matters and to implement processes for strategic management.

Graduates will be well suited for employment in a senior level position (eg. supervisory or management) within the accommodation, hospitality and tourism-related sectors, including hotels, resorts, restaurants, events and convention centres. You could also consider setting up your own small business, or progressing to further study.

GRADUATE DIPLOMA IN HOTEL MANAGEMENT

Qualification	Graduate Diploma in Hotel Management
Level	7
Dates	Invercargill February to November Queenstown March to December
Duration	One year full-time
Location	Invercargill, Queenstown

Course Outline

Are you looking for professional development or an opportunity to learn more about Hotel Management?

SIT's Graduate Certificate and Graduate Diploma programmes are designed for students with an undergraduate degree (or relevant

experience) who are wanting to transition into the hotel industry, or current hospitality professionals looking to progress into higher management positions by gaining formal qualifications in the hospitality industry.

This course will develop your skills and knowledge in strategic hotel management, tourism and hospitality management, entrepreneurship and event management. You will learn to understand, apply and communicate principles and concepts relevant to hotel management in order to function as a professional practitioner at a senior level in the industry or progress to further study.

Application Criteria

Entry is open to degree graduates who have graduated from a bachelor's degree programme or those who can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Graduate Diploma in Hotel Management will be equipped with skills and knowledge in strategic hotel management, tourism and hospitality management, entrepreneurship and event management.

You will understand, apply and communicate principles and concepts relevant to hotel and tourism management, and use your knowledge to evaluate operational matters and to implement processes for strategic management.

Upon successful completion of this programme you will be well suited for employment in a senior level position (eg. supervisory or management) within the accommodation, hospitality and tourism-related sectors, including hotels, resorts, restaurants, events and convention centres. You could also consider setting up your own small business, or progressing to further study.

"The strong knowledge and skills I learnt from SIT helped me gain employment at the Pullman Hotel in Auckland."

*Stacey Burrell-James
Bachelor of Hotel Management*





Information Technology student works with Virtual Reality equipment

INFORMATION TECHNOLOGY





SIT student enjoys the hands-on practical side of Information Technology

INFORMATION TECHNOLOGY

Taught by friendly and supportive industry experienced lecturers, the Computing and Information Technology (IT) courses at SIT are comprehensive and emphasise hands-on experience. Our Computing and IT programmes are strongly supported by ICT employers as we equip our graduates with skills to meet the needs of employers.

The demand for highly-skilled graduates to process, manipulate and analyse the

ever-growing mountain of information has never been greater. If you are interested in studying app development, the latest web technologies, systems administration, network design and security, software programming and database development, our range of Computing and IT programmes are sure to suit.

We offer certificate and diploma level study, which can lead to the

Bachelor of Information Technology - a comprehensive programme that emphasises the practical skills needed for successful, long-term careers in the IT industry. Our Master's and Postgraduate qualifications (Invercargill Campus) provide an opportunity for students to continue on to higher level study, or for senior industry professionals to obtain qualifications to assist their career.

PROGRAMMES IN INFORMATION TECHNOLOGY

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill	●	●	●	●	●	●
G Gore						●
Q Queenstown					●	

G New Zealand Certificate in Computing (User Fundamentals)	97
I New Zealand Certificate in Information Technology Essentials	97
I New Zealand Certificate in Information Technology	97
I New Zealand Diploma in Information Technology Technical Support	98
Q New Zealand Diploma in Web Development and Design	99
Q New Zealand Diploma in Software Development	99
I Bachelor of Information Technology	100
I Graduate Diploma in Information Technology	101
I Postgraduate Certificate in Information Technology	101
I Postgraduate Diploma in Information Technology	103
I Master of Information Technology	103

NEW ZEALAND CERTIFICATE IN COMPUTING (USER FUNDAMENTALS)

Qualification	New Zealand Certificate in Computing (User Fundamentals)
Level	2
Dates	February to June July to November
Duration	13 weeks full-time
Location	Gore
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

To provide Aotearoa New Zealand organisations and communities with graduates who have attained a range of introductory digital technology skills, and who may be employed in a range of general entry-level roles and contribute to community outcome, or who may progress to higher level study in computing.

Application Criteria

There are no entry requirements for this course.

NEW ZEALAND CERTIFICATE IN INFORMATION TECHNOLOGY ESSENTIALS

Qualification	New Zealand Certificate in Information Technology Essentials
Level	4
Dates	February to June July to November
Duration	18 Weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

To provide Aotearoa New Zealand with graduates who have the essential skills for further study that will equip them to work in the field of Information Technology (IT).

To provide a pathway from computing user qualifications to professional IT qualifications.

To equip graduates with internationally relevant skills and knowledge specific to disciplines within IT.

To provide graduates who will be capable of communicating with relevant stakeholders in a professional manner.

Application Criteria

School Leavers

All applicants should be over the age of 16 years and have successfully completed one of the following :

- ✎ A minimum of NCEA Level 2: 60 credits at Level 2 or above. Subjects must include English, Mathematics, a science related subject and one other of choice as well as 20 further credits at any level in a subject of choice
- ✎ New Zealand Certificate in Computing (User Fundamentals) (Level 2)
- ✎ New Zealand Certificate in Computing (Intermediate User) (Level 3)
- ✎ New Zealand Certificate in Business (Administration and Technology) (Level 3)

Mature Applicants (20 years of age and above)

Evidence of successful completion of recent study in the last five years to a minimum of Level 2 on the NZQA framework. Examples include successful completion of one of the following:

- ✎ New Zealand Certificate in Computing (User Fundamentals) (Level 2)
- ✎ New Zealand Certificate in Computing (Intermediate User) (Level 3)
- ✎ New Zealand Certificate in Business (Administration and Technology) (Level 3) and/or
- ✎ Demonstration of interest and aptitudes in the field of information technology which show potential for success. Examples may include a history of successful employment for two or more years in the computing and information technology related workforce

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Although the intention of this qualification is to provide a pathway to further IT study, graduates will be equipped with the skills and knowledge to work in a range of entry level support roles, such as business support or retail roles, and some roles in the IT industry under broad guidance.

NEW ZEALAND CERTIFICATE IN INFORMATION TECHNOLOGY

Qualification	New Zealand Certificate in Information Technology
Level	5
Dates	February to June
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The strategic purpose of this qualification is to provide Aotearoa New Zealand with graduates who have attained a broad understanding of the core concepts and practical skills in Information Technology (IT).

This qualification builds on the learner's existing IT skills from previous qualifications, or relevant experience and provides the common core for all pathways in the professional IT suite of New Zealand qualifications.

Primarily, it will equip students for further IT related study and may also prepare them for employment in an entry level IT role.

Graduates will be capable of applying the fundamentals of current and emerging concepts and practice in IT. They will also be able to demonstrate awareness of appropriate professional practice, and work both as part of a team and independently under broad supervision, with skills that are internationally relevant.

Businesses, organisations and communities will benefit from having IT professionals with a sound base understanding of both the technical and professional aspects of their profession.

Application Criteria

School Leavers

All applicants should be over the age of 16 years and have achieved one of the following:

NCEA Level 2 - 60 credits at Level 2 or above, preferably including English, Mathematics and Science plus 20 credits from any level. In addition, the literacy and numeracy requirements for NCEA Level 1 must be met as follows:

Literacy requirement

Minimum of 10 credits through either specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751, or unit standards - package of three literacy unit standards 26622, 26624, 26625 (all three required).

Numeracy requirement

Minimum of 10 credits through either specified assessment standards available through a range of subjects, or unit standards - package of three numeracy unit standards 26623, 26626, 26627 (all three required), and/or

Successful completion of the New Zealand Certificate in Information Technology Essentials (Level 4) or equivalent programme of study, knowledge, skills and experience.

Mature Applicants (20 years of age and above)

Successful completion of the New Zealand Certificate in Information Technology Essentials (Level 4) or equivalent programme of study, knowledge, skills and experience.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

The Diploma provides a pathway for graduates to progress to higher level qualifications in IT, or they may obtain employment in a range of entry level positions in the IT industry.

NEW ZEALAND DIPLOMA IN INFORMATION TECHNOLOGY TECHNICAL SUPPORT

Qualification	New Zealand Diploma in Information Technology Technical Support
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Technical skills

- Select, install and configure IT hardware and systems software to meet organisational requirements
- Apply a broad operational knowledge of networking and associated services and technologies to meet typical organisational requirements
- Configure and administer systems and applications to meet typical organisational IT support requirements
- Apply a broad operational knowledge of database administration to meet typical organisational data storage and retrieval requirements
- Troubleshoot and resolve a range of common system problems using appropriate tools and procedures
- Identify common issues related to IT security and apply a range of solutions
- Demonstrate an operational knowledge and understanding of IT service management to meet typical organisational customer service requirements

Core IT skills

- Apply the fundamentals of information systems concepts and practice to support and enhance organisational processes and systems
- Apply the fundamentals of interaction design concepts and practice to enhance interface design

- Apply the principles of software development to create simple working applications
- Apply professional, legal, and ethical principles and practices in a socially responsible manner as an emerging IT professional
- Apply communication, personal and interpersonal skills to enhance effectiveness in an IT role
- Use problem-solving and decision-making techniques to provide innovative and timely Information Technology outcomes

Application Criteria

School Leavers

All applicants should be over the age of 16 years and have achieved one of the following:

NCEA Level 2 - 60 credits at Level 2 or above, preferably including English, Mathematics and Science plus 20 credits from any level. In addition the literacy and numeracy requirements for NCEA Level 1 must be met as follows:

Literacy requirement

Minimum of 10 credits through either specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751, or unit standards - package of three literacy unit standards 26622, 26624, 26625 (all three required)

Numeracy requirement

Minimum of 10 credits through either specified assessment standards available through a range of subjects, or unit standards - package of three numeracy unit standards 26623, 26626, 26627 (all three required), and/or

Successful completion of one of the following or equivalent programme of study, knowledge, skills and experience

- New Zealand Certificate in Computing (Intermediate User) (Level 3)
- New Zealand Certificate in Computing (Advanced User) (Level 4)
- New Zealand Certificate in Information Technology Essentials (Level 4)
- New Zealand Certificate in Information Technology (Level 5)

Mature Applicants (20 years of age and above)

Successful completion of one of the following or equivalent programme of study, knowledge, skills and experience

- New Zealand Certificate in Computing (Intermediate User) (Level 3)
- New Zealand Certificate in Computing (Advanced User) (Level 4)
- New Zealand Certificate in Information Technology Essentials (Level 4)
- New Zealand Certificate in Information Technology (Level 5)

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

The purpose of this qualification is to provide Aotearoa New Zealand with people who have attained a broad understanding of the core concepts and practical skills in Information Technology (IT), with a technical support focus. Graduates of this diploma will have the skills and knowledge to work in roles such as computer technician, help desk and technical support officer and entry level network administrator, network engineer and applications support analyst roles.

Graduates will have an awareness of the IT environment, appreciate the needs of users and be able to provide IT technical support. They will also be able to operate within the applicable professional standards and practice as part of a team, or independently with a broad level of supervision.

Businesses, organisations and communities will benefit by having IT professionals with technical support skills that will be internationally relevant.

NEW ZEALAND DIPLOMA IN WEB DEVELOPMENT AND DESIGN

Qualification	New Zealand Diploma in Web Development and Design
Level	5
Dates	March to March
Duration	One year full-time
Location	Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Technical skills

- ↘ Determine client requirements, prepare and present solution(s) which meet client requirements.
- ↘ Write scripts appropriate to implement and customise a solution package using frameworks and libraries.
- ↘ Design and implement interfaces to enhance user experience and functionality.
- ↘ Select, install and configure appropriate plug-in modules to supplement functionality to meet organisational requirements.
- ↘ Test functionality and usability to meet client requirements.
- ↘ Implement, configure, and publish tested web solutions to meet client requirements.

Core IT skills

- ↘ Apply communication, personal and interpersonal skills to enhance effectiveness in an IT role.
- ↘ Apply professional, legal, and ethical principles and practices in a socially responsible manner as an emerging IT professional.
- ↘ Apply the fundamentals of information systems concepts and practice to support and enhance organisational processes and systems
- ↘ Apply the fundamentals of IT technical support concepts and practice to manage hardware and software resources to meet organisational requirements.

Application Criteria

School Leavers

All applicants should be over the age of 16 years and have achieved one of the following:

EITHER

NCEA Level 2 - 60 credits at Level 2 or above, preferably with subjects in English, Mathematics and Science, as well as a minimum of five credits in digital technologies and design subjects, plus 20 credits from any level. In addition, the literacy and numeracy requirements for NCEA Level 1 must be met as follows:

Literacy requirement

Minimum of 10 credits through either specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751, or unit standards - package of three literacy unit standards [26622, 26624, 26625 all three required].

Numeracy requirement

Minimum of 10 credits through either achievement standards - specified assessment standards available through a range of subjects, or unit standards - package of three numeracy unit standards 26623, 26626, 26627 (all three required).

AND/OR

Successful completion of one of the following, or equivalent programme of study, knowledge, skills and experience:

- ↘ New Zealand Certificate in Computing (Intermediate User) (Level 3)
- ↘ New Zealand Certificate in Computing (Advanced User) (Level 4)

- ↘ New Zealand Certificate in Information Technology Essentials (Level 4)
- ↘ New Zealand Certificate in Information Technology (Level 5)

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

The purpose of this qualification is to provide Aotearoa New Zealand with people who are able to customise packaged web solutions, or proceed to further study in Information Technology (IT).

The qualification is designed for those seeking to develop and apply skills in the concept and execution of web development and interface design.

Graduates will be capable of operating within the applicable professional standards and practice, both independently and collaboratively as part of a team under broad supervision, with skills that are internationally relevant.

Businesses, organisations and communities will benefit from having IT professionals who can design and develop websites in all sectors of the economy and society.

NEW ZEALAND DIPLOMA IN SOFTWARE DEVELOPMENT

Qualification	New Zealand Diploma in Software Development
Level	6
Dates	June to March
Duration	Two years full-time or one year full-time if already completed New Zealand Diploma in Web Development and Design (Level 5)
Location	Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

To provide Aotearoa New Zealand with graduates who have attained a range of Information Technology (IT) knowledge, specialist practices and technical skills in software development.

Application Criteria

School Leavers

One of the following:

EITHER

University Entrance - NCEA Level 3. Three subjects at Level 3 made up of:

- ↘ 14 credits each, in three NZQA University Entrance approved subjects including mathematics and digital technologies subjects, and
- ↘ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↘ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards [26623, 26626, 26627 - all three required]

OR ONE OF

- ↘ New Zealand Certificate in Information Technology Essentials (Level 4)
- ↘ New Zealand Certificate in Information Technology (Level 5)
- ↘ New Zealand Diploma in Web Development and Design (Level 5)

Mature Applicants (20 years of age and above)

Successful completion of one of the following qualifications, or equivalent knowledge, skills and experience:

- ↳ New Zealand Certificate in Information Technology Essentials (Level 4)
- ↳ New Zealand Certificate in Information Technology (Level 5)
- ↳ New Zealand Diploma in Web Development and Design (Level 5)

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Technical skills

- ↳ Analyse requirements, design and document software solutions for a range of problems in an organisational context.
- ↳ Write and maintain programs using design patterns, data structures and algorithms to meet specifications.
- ↳ Apply a range of software quality assurance techniques to verify correctness of systems.
- ↳ Apply data management and storage technologies to support software application and the development process.
- ↳ Establish application security by integrating security principles throughout software development to ensure system integrity.
- ↳ Choose, justify and apply architecture, technologies, and tools, to implement the software solution.
- ↳ Apply IT technical support concepts and practice to manage hardware and software resources to meet organisational requirements in a software development context.

Core Skills

- ↳ Apply project management tools and techniques to an IT related project to analyse and solve problems.
- ↳ Behave with integrity as a responsible Information Technology professional to contribute positively to society.
- ↳ Apply communication, information design, personal and interpersonal skills clearly and professionally to enhance working effectiveness, efficiency, and quality outcomes in an organisational environment.

Graduates of this qualification may progress to the Bachelor of Information Technology, or specialised qualifications such as software testing or software security. Graduates may also obtain employment in software development or testing roles in a range of organisational contexts, where fundamental coding, scripting and testing skills are required.

BACHELOR OF INFORMATION TECHNOLOGY

Qualification	Bachelor of Information Technology
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Explore progressive, cutting edge technologies and complete projects for real industry clients, solving real problems and creating real solutions.

With a Bachelor in Information Technology from SIT, you can specialise in:

- ↳ Management
- ↳ Databases
- ↳ Programming

- ↳ Web applications
- ↳ Technical computing (networks and systems administration)

This course is designed to prepare graduates for a comprehensive and broadly based range of professional careers within the information technology field.

The curriculum addresses both theoretical and practical applications of computer technology within today's business environment. The first year provides a foundation of knowledge in software development and design fundamentals, operating systems, computer networks and programming. The second year builds on these with more advanced programming, databases, networking, web applications and managing computer projects.

The final year pulls it all together with topics in networking, databases, web applications, and a full year, full scale project.

Students are assigned their own state of the art computer for the duration of their studies. They are provided with leading edge tools that are presently being used to develop e-commerce and business solutions.

Application Criteria

Application by Academic Qualification

School Leavers - University Entrance NCEA Level 3: Three subjects at Level 3 or above made up of the following:

- ↳ 14 credits each, in three approved subjects
- ↳ Literacy, 10 credits at Level 2 or above made up of five credits in reading and five credits in writing
- ↳ Numeracy, 10 credits at Level 1 or above made up of specified achievement standards available through a range of subjects or unit standards package of three numeracy unit standards 26623, 26626, 26627 - all three required

Mature Applicants

Applicants in this category will have achieved the age of 20 by March 1 of the first year of enrolment in the programme, and have provided evidence of relevant prior learning and experience. For example, successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the IT related sector for two or more years.

Special Application

Applicants who have successfully completed courses from any equivalent level programmes may be admitted to the Bachelor of Information Technology programme through cross credit processes.

Applicants who have relevant experience in the information technology industry may seek admission to the Bachelor of Information Technology programme through a Recognition of Prior Learning process. Their experience will be taken into account for the purpose of admission. Where such applicants gain admission, credit may be given for experience relevant to the learning outcomes of particular modules.

Part-time Admission

Applicants may apply for part-time admission, providing they meet the above requirements.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

The Head of Faculty will determine the maximum number of students permitted to enrol in this programme. If there are more applicants than places available, students will be selected primarily on academic ability.

All enrolments in the Bachelor of Information Technology programme are at the discretion of the Programme Manager and Head of Faculty as required. Provisional entry may be granted upon the approval of the Programme Manager.

Career Opportunities

At the successful completion of this programme, students will have the required competencies to function successfully and effectively at entrance levels within the information technology sector. It is anticipated that graduates from the degree programme will be able to pursue professional careers in the following areas within the information technology industry:

Management: Entry level management/team leader in information systems development analysis, design and production of information systems to meet prescribed specifications and needs within an organisational context.

Database: Creation and support of database systems, analysis of processes and data flow leading to building effective database systems within an organisation's information system.

Technical: Information systems support selecting, configuring and supporting hardware, operating systems, networks, and software components of an organisation's information system.

Web Applications: Analysis, design and production of web interfaces and the back-end systems that support them.

Programming: Creating and supporting a variety of software applications.

GRADUATE DIPLOMA IN INFORMATION TECHNOLOGY

Qualification	Graduate Diploma in Information Technology
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Information Technology programme covers the analysis of information systems including feasibility for installation, development of information systems and configuring and troubleshooting information networks. Management of internet sites and associated software is also included in the programme.

Application Criteria

Entry is open to degree graduates who have graduated successfully from a relevant bachelor's degree programme or can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

The Head of Faculty will determine the maximum number of students permitted to enrol in the programme.

All enrolments in the Graduate Diploma in Information Technology are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Career Opportunities

This Graduate Diploma programme provides the opportunity for information technology students to specialise in the discipline of networking. As well as promoting and enhancing their knowledge base skills, and professionalism, it aims to stimulate students to develop an inquiring and analytical approach to problems and issues, and to encourage independent judgement and creative thinking. Graduates may work in areas such as information systems analysis and development, and in information networks configuration and troubleshooting, or in web development and web management.

POSTGRADUATE CERTIFICATE IN INFORMATION TECHNOLOGY

Qualification	Postgraduate Certificate in Information Technology
Level	8
Dates	To be advised
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Learn independently and recognise the importance of continued learning
- Engage in rigorous intellectual analysis, criticism and problem-solving
- Show evidence of advanced knowledge about specialist areas of ICT
- Work effectively in teams and take on leadership roles
- Apply acquired knowledge and skills in practical situations
- Communicate effectively orally, visually and in writing
- Analyse and critique ICT research literature
- Undertake further postgraduate or masters study

Application Criteria

Students will have completed all requirements of a bachelor's degree or graduate diploma in information technology or related subject, with at least a B grade average at Level 7.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

The Head of Faculty will determine the maximum number of students permitted to enrol in the postgraduate programmes.

All enrolments in the Postgraduate Certificate in Information Technology are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff as required.

Career Opportunities

The Postgraduate Certificate in Information Technology is primarily aimed at IT professionals wishing to undertake a short programme of study in order to upgrade their qualifications, knowledge and advance their careers. Potential roles may include: business analyst, network manager, security specialist, software developer, systems administrator, IT manager or team leader.

"The tutors are really friendly and they helped me to finish successfully. I learned a lot coming here".

*Shanaka Fernando
Bachelor of Information Technology*



POSTGRADUATE DIPLOMA IN INFORMATION TECHNOLOGY

Qualification	Postgraduate Diploma in Information Technology
Level	8
Dates	Semester 1: February to June Semester 2: July to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Learn independently and recognise the importance of continued learning
- ↳ Engage in rigorous intellectual analysis, criticism and problem-solving
- ↳ Show evidence of advanced knowledge about specialist areas of ICT
- ↳ Work effectively in teams and take on leadership roles
- ↳ Recognise, evaluate and address ICT-related ethical issues
- ↳ Apply acquired knowledge and skills in practical situations
- ↳ Communicate effectively orally, visually and in writing
- ↳ Demonstrate knowledge of the research process
- ↳ Analyse and critique ICT research literature
- ↳ Undertake further postgraduate or master's study

Application Criteria

Students will have completed all requirements of a bachelor's degree or graduate diploma in information technology or related subject, with at least a B grade average at Level 7.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

All enrolments in the Postgraduate Diploma in Information Technology are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff as required.

Career Opportunities

The Postgraduate Diploma in Information Technology is aimed at IT professionals and recent graduates wishing to undertake a programme of study that covers a wider range of subject areas, in order to prepare for further study or to assist with obtaining a more senior position in an IT or IT business related place of employment. Potential employment roles may include: business analyst, IT manager, network manager, security specialist, software developer, systems administrator and team leader.

MASTER OF INFORMATION TECHNOLOGY

Qualification	Master of Information Technology
Level	9
Dates	February
Duration	18 months full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Learn independently and recognise the importance of continued learning
- ↳ Engage in rigorous intellectual analysis, criticism and problem-solving
- ↳ Show evidence of advanced knowledge about specialist areas of ICT
- ↳ Work effectively in teams and take on leadership roles as needed
- ↳ Recognise, evaluate and address ICT-related ethical issues
- ↳ Apply acquired knowledge and skills in practical situations
- ↳ Communicate effectively (orally, visually and in writing)
- ↳ Analyse and critique ICT research literature
- ↳ Undertake further study
- ↳ Conduct independent research

Application Criteria

Students will have completed all requirements of a bachelor's degree or graduate diploma or postgraduate certificate or postgraduate diploma in information technology or related subject, with at least a B grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

All enrolments in the Master of Information Technology are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff as required. The Head of Faculty will determine the maximum number of students permitted to enrol in the programme.

Career Opportunities

The Master of Information Technology is aimed at IT professionals and recent graduates wishing to undertake an advanced programme of study in order to prepare for further study or to assist with obtaining a more senior position. Potential employment roles may include: business analyst, IT manager, network manager, security specialist, software developer, systems administrator and team leader.



MĀORI LANGUAGE & ARTS



Māori Language & Arts

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'O' Week Powhiri at SIT 2018

MĀORI LANGUAGE & ARTS

In conjunction with Te Wānanga o Aotearoa, SIT offers pathways ranging from beginner level courses that promote learning and understanding of the Māori language, arts and culture, through to more intensive Diploma level study. From learning to communicate in casual and formal situations, to awareness and understanding the importance

of safe cultural practices, Te Ara Reo Māori programmes will enable you to understand and participate in a wide variety of situations.

All our Te Ara Reo Māori courses are covered by the Zero Fees Scheme and we promote a relaxed learning

environment which incorporates a lot of fun and humour! Come and be part of this extraordinary learning experience at Southern Institute of Technology.

PROGRAMMES IN MĀORI LANGUAGE & ARTS

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill					●	●
Q Queenstown/Wanaka						●

- I** New Zealand Certificate In Te Reo Māori (He Pī Ka Pao) Levels 1 & 2 106
- I Q** New Zealand Certificate In Te Reo Māori (He Pī Ka Pao) Levels 3 & 4 106
- I** New Zealand Diploma in Te Hapūtanga o te Reo (Tē Rōnakitanga ki te Reo Kairangi) Level 5 107

NEW ZEALAND CERTIFICATE IN TE ARA REO MĀORI (HE PI KA PAO)

Qualification	Certificate in Te Ara Reo Māori (He Pi Ka Pao)
Level	1 & 2
Dates	January to May June to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ To provide akonga with the knowledge and skills to converse in Te Reo Māori at a foundational level
- ↳ To provide akonga with the opportunity to increase their ability to communicate in te reo Māori with little or no support in familiar everyday contexts and in Māori environments
- ↳ To promote and encourage the use of te reo Māori as the language of choice
- ↳ To provide akonga with the skills to participate in and understand Māori protocols and practices
- ↳ To promote teaching methodologies which facilitate quality learning
- ↳ To contribute positively to the development of Te Reo Kia Tika, Kia Rere, Kia Māori in personal or professional contexts
- ↳ To produce akonga that have confidence to use Te Reo Māori where they feel comfortable
- ↳ To provide a pathway for entry to higher level qualifications either internally with TWoA or externally with other providers
- ↳ To provide an employment pathway to the diverse spaces within Te Ao Māori
- ↳ To build a harmonious nation and provide access to te reo Māori for all

Application Criteria

Applicants should be a minimum of 16 years of age (unless an exemption from attending school has been granted) at the commencement of the programme. An exemption from attending school may be granted by a person designated under sections 21 or 26 of the Education Act 1989, by a school principal from a school in which the prospective taura is registered, or by the Chief Executive of the Ministry of Education.

Open entry, however applicants should have little or no knowledge of Te Reo Māori and must attend an information sharing hui with a kaiako before enrolment.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

On completion of this programme, graduates will have developed an understanding and knowledge of:

- ↳ Correct pronunciation of sounds and words of te reo Māori
- ↳ Foundational sentence structures, grammar conventions and contextual vocabulary
- ↳ Technical knowledge of foundational level reo Māori in selected contexts and develop an emerging respect for te reo
- ↳ Foundational level te reo Māori to achieve tasks in specified contexts
- ↳ Māori social organisation, institutions, protocols and practices
- ↳ Knowledge of Ako Whakatare methodology
- ↳ Awareness of their individual learning styles and the ability to advocate for themselves
- ↳ Participating in huihuinga

NEW ZEALAND CERTIFICATE IN TE KUNENGA O TE REO (HE PĪ KA RĒRĒ)

Qualification	New Zealand Certificate in Te Kunenga o Te Reo (He Pi Ka Rere)
Level	3 & 4
Dates	January to May June to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ To provide akonga with the knowledge and skills to converse in te reo Māori at an intermediate level
- ↳ To provide akonga with the skills to communicate in te reo with some independence and confidence in everyday whanau, marae, social/community, workplace and/or academic contexts; and in Māori environments where they feel comfortable.
- ↳ To contribute positively to the development of Te Reo Kia Tika, kia rere, kia Māori or have a personal and/or professional interest in te reo Māori
- ↳ To provide a pathway for entry to higher level qualifications
- ↳ To provide an employment pathway to the diverse spaces within Te Ao Māori
- ↳ To build a harmonious nation and provide access to te reo Māori for all

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age (unless an exemption from attending school has been granted) at the commencement of the programme. An exemption from attending school may be granted by a person designated under sections 21 or 26 of the Education Act 1989, by a school principal from a school in which the prospective taura is registered, or by the Chief Executive of the Ministry of Education. In addition applicants should have successfully completed the Certificate in Te Ara Reo Māori (He Timatanga) [Level 2] programme of study or be able to demonstrate equivalent knowledge and skills.

Mature Applicants

Applicants should have successfully completed the Certificate in Te Ara Reo Māori (He Timatanga) [Level 2] programme of study or be able to demonstrate equivalent knowledge and skills.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- ↳ Use te reo Māori vocabulary and grammatical structures at an advanced - intermediate level
- ↳ Use te reo Māori at an intermediate-level to show an understanding of their connections to the land and the environment, prominent places, people, histories and stories, as an expression of mana whenua
- ↳ Use te reo Māori at an intermediate-level in selected contexts to develop a growing knowledge base of, and an emerging respect for te reo, as an expression of mana reo
- ↳ Use te reo Māori at an intermediate-level to achieve tasks and guide others in specified contexts as an expression of mana ao turoa
- ↳ To provide akonga with the opportunity to communicate independently in te reo Māori in familiar, and some less familiar situations

- ↳ To provide akonga with the opportunity to communicate with fluency and increasing flexibility in everyday whanau, marae, social/community, workplace and/or academic contexts, and in broader aspects of Te Ao Māori
- ↳ To promote and encourage the use of te reo Māori as the language of choice
- ↳ To increase and nurture knowledge of te reo Māori and Tikanga Māori
- ↳ To help akonga gain confidence and competence in te reo Māori with a strong focus on kororerero
- ↳ To provide akonga with the skills to participate and understand Māori protocols and practice
- ↳ To contribute positively to the development of Te Reo Kia Tika, kia rere, kia Māori or have a personal and/or professional interest in te reo Māori
- ↳ To provide a pathway for entry to higher level qualifications either internally with TWoA or externally with other providers
- ↳ To provide an employment pathway to the diverse spaces within Te Ao Māori
- ↳ To build a harmonious nation and provide access to te reo Māori for all

- vocabulary, grammatical structures and technical skills at an advanced level
- ↳ Provide akonga with the opportunity to undertake an analysis of alternative perspective as an expression of mana tangata
- ↳ Provide akonga with the opportunity to use advanced language and expressions in te reo Māori to show a broad understanding of their connections to the land and the environment, prominent places, people, histories, stories, local proverbs and colloquial sayings as an expression of mana whenua
- ↳ Provide akonga with the opportunity to apply advanced level te reo Māori and technical skills to use te reo creatively with detail in familiar and unfamiliar contexts, as an expression of mana reo
- ↳ Provide akonga with the opportunity to demonstrate observance of tikanga to independently lead tasks and guide people in a range of prescribed, and some unfamiliar contexts, as an expression of mana ao turoa
- ↳ Provide akonga with the opportunity to use broad theoretical and technical knowledge to research a topic of interest relating to te reo, ona tikanga me ona ahuatanga
- ↳ Contribute positively to the development of te reo kia tika, kia rere, kia Māori or have a personal and/or professional interest in te reo Māori
- ↳ Provide a pathway for entry to higher level qualifications either internally with TWoA or externally with other providers
- ↳ Provide an employment pathway to the diverse spaces within te ao Māori

NEW ZEALAND DIPLOMA IN TE HAPŪTANGA O TE REO (TĒ RŌNAKITANGA KI TE REO KAIRANGI)

Qualification	New Zealand Diploma in Te Reo (Rumaki)
Level	5
Dates	To be advised
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop an understanding and knowledge of:

- ↳ Advanced sentence structures, grammar conventions and contextual vocabulary in te reo Māori
- ↳ Technical knowledge of advanced- level reo Māori in both familiar and unfamiliar contexts
- ↳ Advanced level te reo Māori to achieve tasks in specified contexts
- ↳ Observance of tikanga and ahuatanga Māori to lead and guide specific people and tasks
- ↳ Theoretical and technical knowledge to research a topic of interest including relevant matauranga Māori rangahau methods and ethics.
- ↳ Confidently and competently conversing in te reo Māori at Level 5

Application Criteria

All applicants must:

- ↳ Be 16 years of age or over and have successfully completed Te Kunenga o Te Reo (Rumaki or Reo Rua) or an equivalent te reo Māori qualification at level 4 or,
- ↳ Have successfully completed the pre-entry assessment (PEA)
- ↳ Attend an information sharing hui with the kaiako

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be able to:

- ↳ Provide akonga with the knowledge and skills to use te reo Māori

“The tutors create such an awesome environment and atmosphere for students to be around. Choosing to study at SIT is one of the best moves I've ever made and I encourage all my whanau and friends to do the same at any chance I get.”

Bridgette Keil
Diploma in Te Arataki Manu Korero



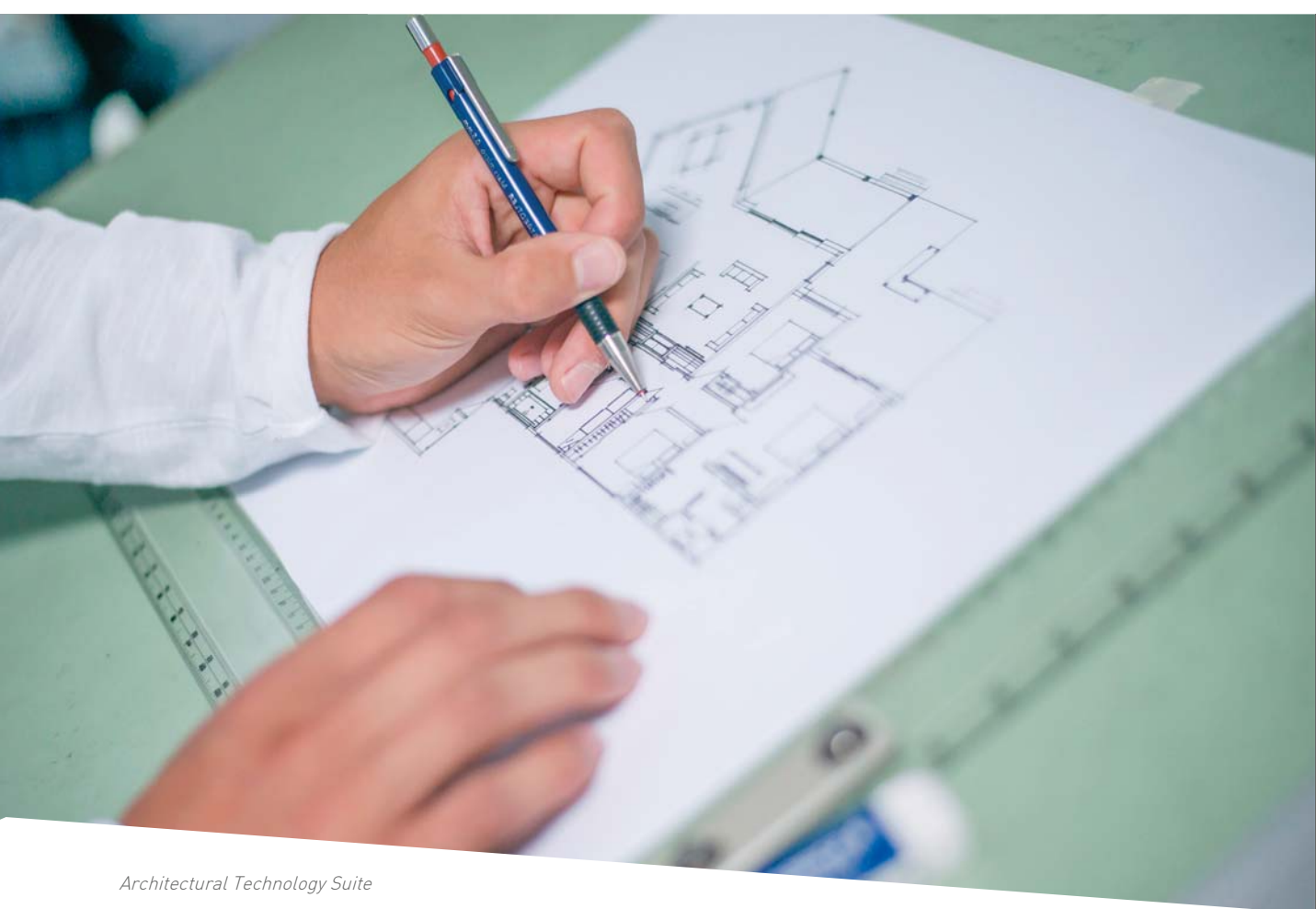


Engineering student at work in SIT's fabrication workshop

TRADES & TECHNOLOGY



Architectural Technology & Quantity Surveying	109
Automotive, Collision Repair & Road Transport	112
Construction	116
Electrotechnology	118
Engineering	120
Joinery	125



Architectural Technology Suite

ARCHITECTURAL TECHNOLOGY & QUANTITY SURVEYING

If you are interested in drawing, problem solving and structure and have a strong record of achievement in design, mathematics or similar subjects, a career in Architectural Technology or Quantity Surveying could be for you!

As an Architectural Technology student you'll learn the principles of building design through drawing, computer aided design and modelling, as well as working as part of a design and construction team turning concepts into reality. Students gain skills such as establishing

a design brief, presenting preliminary designs, developing building concepts and preparing working drawings. You will also develop skills in areas applicable to the wider construction industry including health and safety plans, quality assurance and construction methodologies.

Quantity Surveying students graduate able to cost projects and estimate materials, communicate with clients and collaborate with engineers, architects and other members of a design and construction team. You'll also have a

thorough understanding of building technology, the construction process and legal requirements.

SIT has a specialised design suite with 30 stations running AutoCAD, Inventor, ArchiCAD and a number of manual drawing stations. There are many site visits throughout the programme and the opportunity to participate in real-world projects.

PROGRAMMES IN ARCHITECTURAL TECHNOLOGY & QUANTITY SURVEYING

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill					●	

- 1 New Zealand Diploma in Architectural Technology 110
- 1 New Zealand Diploma in Construction (Quantity Surveying) 110

NEW ZEALAND DIPLOMA IN ARCHITECTURAL TECHNOLOGY

Qualification	New Zealand Diploma in Architectural Technology
Level	6
Dates	February to November
Duration	Two years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Carry out feasibility studies for small, medium and large buildings
- ↘ Establish the client's requirements, develop and communicate a concept and building design, and prepare approval documentation for a building project in accordance with a client's brief
- ↘ Evaluate the performance of and select materials and finishes to be used in the building process
- ↘ Prepare, organise and present architectural working drawings for small and medium buildings using manual and digital technologies in accordance with the statutory and regulatory environment
- ↘ Understand the roles, documentation and administrative requirements of the construction industry, apply this knowledge and assist senior personnel through the tender process

Application Criteria

School Leavers

Applicants should have one or more of the following:

- ↘ NCEA, with a minimum of 50 credits at Level 2 including 12 credits in Mathematics and a minimum of 12 Literacy credits.
- ↘ NZ Trade Certificate in Carpentry, or National Certificate in Carpentry
- ↘ Be able to demonstrate equivalent knowledge and skills
- ↘ Four years secondary education preferred
- ↘ Applicants whose first language is not English, or who come from a country where the language of instruction in schools is not English, must meet the English Proficiency Outcomes in accordance with the NZQF Programme Approval and Accreditation Rules 2017

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification is for people wishing to work as architectural technicians, and also provides recognition of knowledge and skills for those already working in the role.

The qualification equips graduates with the essential knowledge and skills required to enter employment as architectural technicians who will be able to work independently on small and medium scale building projects of limited complexity through all stages to completion. Additionally, graduates would be competent

to work under the supervision of an experienced architectural technician, designer or architect on large and/or complex building projects.

NEW ZEALAND DIPLOMA IN CONSTRUCTION (QUANTITY SURVEYING) (LEVEL 6)

Qualification	New Zealand Diploma in Construction (Quantity Surveying)
Level	6
Dates	February to November
Duration	Two years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Understand and apply knowledge of the roles, standard documentation and administrative requirements of the construction industry, and communicate in a construction related context
- ↘ Operate within the statutory and regulatory environment as it applies to the construction and design of buildings
- ↘ Manage construction and resource allocation, programming and construction activities, for medium and large buildings and understand the principles related to the provision of services
- ↘ Evaluate and select materials and finishes for building projects, taking into account environmental aspects of the design and construction techniques to be used
- ↘ Apply a broad knowledge of the structure and structural principles for building work including foundations, substructure, the envelope and the interior, and passive fire protection systems for medium and large buildings
- ↘ Analyse, select and administer construction contracts including the preparation of a tender submission from trade sections and other financial components and value building works up to and including final account statements
- ↘ Work in a team and identify organisational principles in a construction and consulting environment
- ↘ Analyse and present feasibility information and preliminary estimates to clients
- ↘ Assemble quantity surveying documentation relevant to specialist and specific trade sections and measure a schedule of quantities for a small building of an individual trade section, including services
- ↘ Collate all priced components into a tender submission for medium and large buildings using tender process knowledge

Application Criteria

School Leavers

Applicants should have one or more of the following:

- ↘ NCEA, with a minimum of 50 credits at Level 2 including 12 credits in Mathematics and a minimum of 12 Literacy credits
- ↘ NZ Trade Certificate in Carpentry, or National Certificate in Carpentry
- ↘ Be able to demonstrate equivalent knowledge and skills with four years secondary education preferred

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by

the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This programme is for people wishing to work as construction managers or quantity surveyors, and also provides recognition of knowledge and skills for those already working in these roles. The qualification equips graduates with the essential theoretical knowledge, skills and aptitude required to enter employment in construction management or quantity surveying on residential and commercial building projects, through all stages to completion under the supervision of a more experienced practitioner relevant to the graduate's area of expertise.

The qualification will provide employers and consumers with the confidence that construction and building projects are being effectively planned and organised and with sound financial management that meet with the requirements of New Zealand legislation, Codes of Practice, and New Zealand and Australian Standards.

"The content was wide ranging and in most cases quite involved, the amount of knowledge or exposure was only limited to what you were willing to put in and also question tutors on."

"A field trip to Queenstown to study a variety of architectural forms was fascinating, as I was able to see what level of buildings Kiwis have designed and what the industry is capable of achieving here in New Zealand."

Blair Wickham
Diploma in Architectural Technology





Students practise skills in SIT's automotive workshop

AUTOMOTIVE, COLLISION REPAIR & ROAD TRANSPORT

Automotive & Collision Repair

SIT's Automotive section has a large well-equipped workshop with equipment including a suspension and brake test lane, vehicle hoists, test equipment and a purpose built Dyno Cell incorporating a Mainline 1200 AWD dyno, tractor dyno and engine dynos. We offer pre-trade certificates in Automotive Engineering, Automotive Heavy Trades and Collision Repair. Students spend three days per week on campus at their course, plus two

days per week on work placements which provides real world experience and often leads to apprenticeships.

Truck Driving/Commercial Road Transport

The SIT Transport and Logistics Training Hub offers specialised training and qualifications for students to develop professional truck driving skills. The New Zealand Certificate in Commercial Road Transport (Heavy Vehicle Operator)

is an NZQA Level 3 certificate designed to give you both licences and real industry experience. You'll get real work placements with transport companies from around Southland, the skills and knowledge of relevant transport and health and safety law and practice, as well as gain the licences and endorsements you need for employment in the industry.

PROGRAMMES IN AUTOMOTIVE, COLLISION REPAIR & ROAD TRANSPORT

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill						●
C Christchurch						●

I C	Vocational Pathways Manufacturing and Technology- Automotive	113
I C	New Zealand Certificate in Automotive Engineering (Light)	113
I	New Zealand Certificate in Automotive Engineering (Heavy)	114
C	New Zealand Certificate in Collision Repair & Automotive Refinishing	114
I	New Zealand Certificate in Commercial Road Transport (Heavy Vehicle Operator)	115

VOCATIONAL PATHWAYS MANUFACTURING AND TECHNOLOGY- AUTOMOTIVE

Qualification	Vocational Pathways Manufacturing and Technology- Automotive
Level	2
Dates	February to August
Duration	24 weeks full-time
Location	Invercargill, Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Gain knowledge of motor systems and automotive operations. Learn about the functions of both petrol and diesel engines as well as ignition systems, manual transmissions and safe working practices in an automotive workshop
- ↘ Learners will be provided with relevant skills and work ready attributes to prepare them to enter a range of industries in entry level positions, or progress to further study
- ↘ New ways for learners to achieve NCEA Level 2 and develop pathways that progress to further study, training and employment

Application Criteria

To be eligible, applicants must:

- ↘ Be 16 years or over at the time of commencing study, or 15 years with a school leaving certificate
- ↘ Be proficient in the English language (both written and spoken)
- ↘ Not hold NCEA Level 2 or similar qualifications

Enrolment may be subject to an interview process.

Career Opportunities

Graduates will have developed the skills and knowledge to be employed under supervision in a range of entry level positions within the automotive industry. Further study may include progression to Level 3 New Zealand Certificates.

Within the vocational pathway programme, learners will gain knowledge and understanding upon which to base their career development decisions, whether this be gaining employment experience, tertiary study at higher levels, trade qualifications, or any combination of these. For more information on Vocational Pathways and the different careers that this course can lead to, please visit <http://vp.org.nz/#/>

"The tutors were all really approachable, they were really friendly and helpful, so that was great."

Hannah Mesman
Certificate in Automotive Engineering

NEW ZEALAND CERTIFICATE IN AUTOMOTIVE ENGINEERING (LIGHT)

Qualification	New Zealand Certificate in Automotive Engineering
Level	3
Dates	Invercargill February to November July 2019 to March 2020 Christchurch January to October February to November March to December
Duration	One year full-time
Location	Invercargill, Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Follow workplace policies, procedures and relevant regulations to work safely and effectively in an automotive workshop
- ↘ Use tools and equipment to complete basic workshop engineering tasks
- ↘ Apply fundamental automotive engineering knowledge to service engine, and driveline systems
- ↘ Check operation of, and perform minor repairs on, electrical and electronic systems
- ↘ Apply fundamental automotive engineering knowledge to service steering, suspension and brake systems

Application Criteria

School Leavers

- ↘ Four years' minimum secondary education
- ↘ Attained NCEA Level 2
- ↘ Desire to work in the automotive industry
- ↘ Recommended as a co-requisite: Class 1 full driver's licence

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above, in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty, in consultation with the Programme Operations Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification is designed for people who are beginning a career in the industry and provides graduates with the skills to service general automotive systems. Graduates of this programme will be able to work under limited supervision.

SIT has some of the best automotive facilities in the country and great relationships with local employers. This course has been endorsed by the Motor Industry Training Organisation (MITO) and the Automotive Advisory Committee (Invercargill) which represents the local industry.

NEW ZEALAND CERTIFICATE IN AUTOMOTIVE ENGINEERING (HEAVY)

Qualification	New Zealand Certificate in Automotive Engineering
Level	3
Dates	February to November
Duration	One year full-time (three days in class, one to two days work experience)
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Follow workplace policies, procedures and relevant regulations to work safely and effectively in an automotive workshop
- Use tools and equipment to complete basic workshop engineering tasks
- Apply fundamental automotive engineering knowledge to service engine, and driveline systems
- Check operation of, and perform minor repairs on, electrical and electronic systems
- Apply fundamental automotive engineering knowledge to service steering, suspension and brake systems

Application Criteria

School Leavers

- Four years' minimum secondary education
- Attained NCEA Level 2
- Desire to work in the automotive industry
- Recommended as a co-requisite: Class 1 full driver's licence

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above, in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty, in consultation with the Programme Operations Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification is designed for people who are beginning a career in the industry and provides graduates with the skills to service general automotive systems. Graduates of this programme will be able to work under limited supervision.

SIT has some of the best automotive facilities in the country and great relationships with local employers. This course has been endorsed by the Motor Industry Training Organisation (MITO) and the Automotive Advisory Committee (Invercargill) which represents the local industry.

NEW ZEALAND CERTIFICATE IN COLLISION REPAIR AND AUTOMOTIVE REFINISHING

Qualification	New Zealand Certificate in Collision Repair and Automotive Refinishing
Level	3
Dates	February to November
Duration	One year full-time - three days per week class time, two days work experience
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Follow workplace policies, procedures and relevant regulations to work safely and effectively in the collision repair and automotive refinishing industry
- Apply fundamental collision repair knowledge to remove and replace vehicle components to assist with collision repair
- Apply fundamental automotive refinishing knowledge to repair minor damage and prepare vehicle components for refinishing work

Application Criteria

School Leavers

NCEA Level 2 (recommended), minimum 10 credits.

NCEA Level 1 in both literacy and numeracy, three years minimum secondary education and a desire to work in the Collision Repair and Automotive Refinishing industry.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline, and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification provides the collision repair and automotive refinishing industry with individuals who have attained the fundamental knowledge and skills required to work as removers/refitters of vehicle components, and/or refinishing preparers.

The qualification is designed for people who are beginning their career in the industry.

Graduates will be able to work under limited supervision.

NEW ZEALAND CERTIFICATE IN COMMERCIAL ROAD TRANSPORT (HEAVY VEHICLE OPERATOR)

Qualification	New Zealand Certificate in Commercial Road Transport (Heavy Vehicle Operator)
Level	3
Dates	February to August
Duration	26 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Comply with the commercial road transport regulatory environment and health and safety obligations as a heavy vehicle operator to ensure the safety of themselves, their vehicle, other road users, and the public
- ↘ Demonstrate safe and fuel efficient driving skills and expertise, and perform driving manoeuvres and tasks for a heavy rigid vehicle or heavy vehicle combination
- ↘ Complete comprehensive route planning as a heavy vehicle operator using appropriate navigation technology, ensuring regulatory obligations are met and public safety is protected
- ↘ Communicate effectively with customers, clients, and colleagues as a heavy vehicle operator
- ↘ Apply knowledge of heavy vehicle mechanical and electronic principles and systems such as vehicle technology, types, and combinations, to transport freight and safely carry out essential checks

- ↘ Understand and apply loading, restraint, and unloading principles and procedures as a heavy vehicle operator

Application Criteria

Applicants must have held a Class 1 full driver's licence for at least six months prior to the start of the programme and be able to complete the physical requirements of the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The purpose of this qualification is to provide the commercial road transport industry with people who have the skills and knowledge to safely and competently operate heavy rigid vehicles.

This programme is for people wishing to enter into the heavy driving industry. Learners will benefit by having a qualification that enables them to seek employment in the industry with the licencing and skills needed to establish themselves within the industry.

During the course students will have the opportunity to gain Class 2 through to Class 4 heavy vehicle licences as well as other licence types associated with the industry. This programme is run in partnership with the Road Transport Industry and focuses heavily on work experience and gaining knowledge through practical experiences.

This qualification does not permit the holder to drive a motor vehicle on New Zealand roads without a current relevant driver licence issued by the New Zealand Transport Agency (NZTA).





NZ Certificate in Construction students work on "real-world" project - a three bedroom house

CONSTRUCTION

SIT's Construction courses and trades programmes are second to none. With a focus on ensuring our graduates are equipped with skills the industry is looking for, our courses combine classroom learning with practical work and employer-based work experience.

The Construction workshop is part of our million dollar Trades Facility at the SIT Invercargill campus, meaning students are working in an up-to-the-minute environment with leading edge equipment. Construction programmes at our Queenstown and Christchurch campuses are similarly well-equipped,

and construction pre-trade classes build a three bedroom transportable house, which is great work experience leading into a building apprenticeship.

Boost your chances of getting an apprenticeship with our construction course. Build yourself a smarter future!

PROGRAMMES IN CONSTRUCTION

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill						●
C Christchurch						●
Q Queenstown						●

- I C** Vocational Pathways Construction and Infrastructure - Construction 117
- I C Q** New Zealand Certificate in Construction Trade Skills (Level 3) - Carpentry 117

VOCATIONAL PATHWAYS CONSTRUCTION AND INFRASTRUCTURE - CONSTRUCTION

Qualification	Vocational Pathways Construction and Infrastructure - Construction
Level	2
Dates	February to August
Duration	24 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Demonstrate knowledge of the carpentry industry including sketches and drawings. Gain familiarity with safe work practices, timber and construction materials. Be able to set up and use fixed machinery and basic portable power tools, as well as being able to construct timber garden furniture
- ↘ Learners will be provided with relevant skills and work ready attributes to prepare them to enter a range of industries in entry level positions, or progress to further study
- ↘ New ways for learners to achieve NCEA Level 2 and develop pathways that progress to further study, training and employment

Application Criteria

To be eligible, applicants must:

- ↘ Be 16 years or over at the time of commencing study or 15 years with a school leaving certificate
- ↘ Be proficient in the English language (both written and spoken)
- ↘ Not hold NCEA Level 2 or similar qualifications

Enrolment may be subject to an interview process.

Career Opportunities

Graduates will have developed the skills and knowledge to be employed under supervision in a range of entry level positions within the construction industry. Further study may include progression to Level 3 New Zealand Certificates.

Within the vocational pathway programme, learners will gain knowledge and understanding upon which to base their career development decisions, whether this be gaining employment experience, tertiary study at higher levels, trade qualifications, or any combination of these. For more information on Vocational Pathways and the different careers that this course can lead to, please visit <http://vp.org.nz/#/>

"The tutors are extremely friendly and make you feel comfortable. This allows you to ask more questions, something you don't feel comfortable doing at university with hundreds of other students and a busy lecturer."

Caitlin Harvey
NZ Certificate in Construction

NEW ZEALAND CERTIFICATE IN CONSTRUCTION TRADE SKILLS (LEVEL 3) - CARPENTRY

Qualification	New Zealand Certificate in Construction Trade Skills (Level 3) with strands in Allied Trades, Carpentry and Joinery
Level	3
Dates	Invercargill February to November March to December July 2019 to April 2020 Queenstown February to November Christchurch January to October March to December August 2019 to May 2020
Duration	34 weeks full-time
Location	Invercargill, Queenstown, Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This is a carpentry pre-trade course where students will complete a range of small projects as well as building a three-bedroom house. The course runs three days per week, students are also expected to undertake industry work experience and study for a further two days each week. A large percentage of graduates move onto construction industry apprenticeships after completing the programme.

Application Criteria

Applicants should be a minimum of 16 years of age and able to complete the physical requirements of the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The purpose of this qualification is to provide the wider construction trades sector with work-ready people who are able to enter the construction trades as a labourer or an apprentice, who have developed essential transferable skills and underpinning knowledge applicable to a wide range of construction-related trades.

This qualification is suitable for people new to, or intending to enter, the construction trades sector.





Kara Donaghy - NZ Certificate in Electrical Engineering Theory student

ELECTROTECHNOLOGY

If you want to become an electrician, this programme teaches the electrical theory and practical skills required for you to gain an apprenticeship. Additional help in maths is available if required.

Students spend three days per week at their course and gain work experience

with local businesses where possible. Our workshop and classroom facilities are set up with up to date equipment for electrical training. Our tutors bring current industry experience and a wealth of knowledge to this popular trade, which can include a career in residential,

commercial, industrial, power generation and supply, and often leads to owning your own business.

PROGRAMMES IN ELECTROTECHNOLOGY

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill						●
C Christchurch						●

- I C** New Zealand Certificate in Electrical Engineering Theory 119
- C** New Zealand Certificate in Refrigeration and Air Conditioning (Trade Assistant) 119

NEW ZEALAND CERTIFICATE IN ELECTRICAL ENGINEERING THEORY

Qualification	New Zealand Certificate in Electrical Engineering Theory
Level	3
Dates	Invercargill February to November Christchurch February to November July 2019 to April 2020
Duration	One year full-time
Location	Invercargill, Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The purpose of this qualification is to provide the electrical industry with people who have introductory knowledge that underpins safe electrical installation, testing, commissioning and servicing of electrical installations and equipment.

Application Criteria

School Leavers

- Candidates must have achieved NCEA Level 1 in Mathematics, English, and Physics or General Science, or equivalent qualifications
- Desire to work in the Electrical Engineering industry

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline, and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Many of our graduates gain full-time employment in the electrical trade. They have completed apprenticeships and are now registered electricians.

"I believe that the knowledge we are taught is provided in a clear and simple way, with easy to understand language and diagrams. It's not all serious work, we have our fun within the course too."

Kara Donaghy
New Zealand Certificate in Electrical
Engineering Theory

NEW ZEALAND CERTIFICATE IN REFRIGERATION AND AIR CONDITIONING (TRADE ASSISTANT)

Qualification	New Zealand Certificate in Refrigeration and Air Conditioning (Trade Assistant)
Level	3
Dates	March to December
Duration	One year full-time - three days per week class time, two days per week work experience
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Apply core engineering knowledge to the assembly, installation and maintenance of a basic refrigeration and/or air conditioning plant and equipment
- Apply knowledge of refrigeration principles and their applications to the assembly, installation and maintenance of basic refrigeration and/or air conditioning systems to manufacturer's specifications
- Apply knowledge of relevant electrical theory and practice to safely test basic electrical circuitry
- Apply an understanding of refrigerants, their significance to the industry and their impact on the environment, to safely meet all relevant environmental and industrial legislation
- Recover refrigerant into a cylinder and charge refrigeration systems in accordance with current regulations

Application Criteria

School Leavers

- Have gained NCEA Level 2
- Four years' minimum secondary education
- Desire to work in the Refrigeration and Air Conditioning industry

Mature Applicants

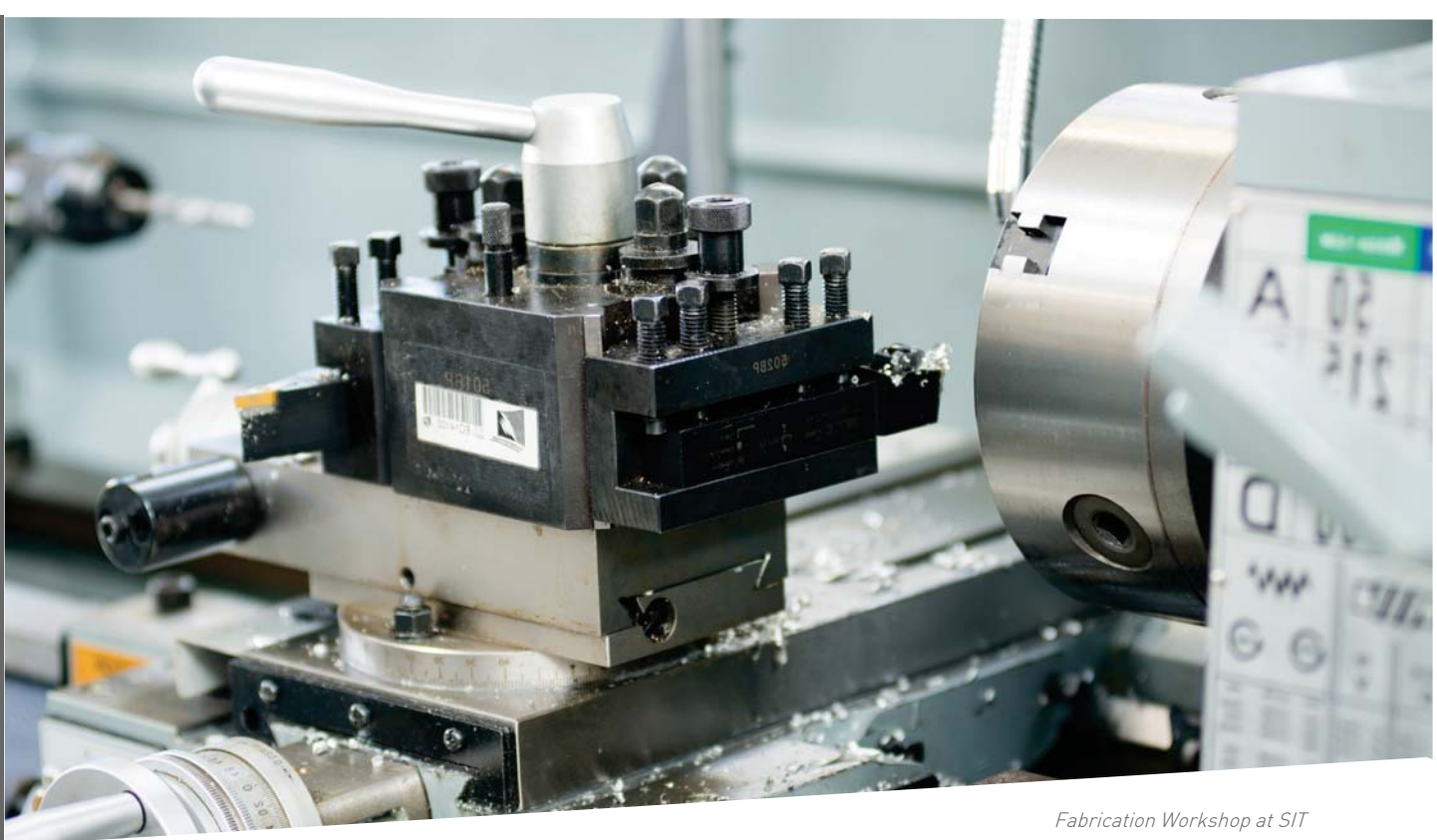
Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline, and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

At the successful completion of this programme, students will have the required competencies to function successfully and effectively at operational levels within the Refrigeration and Air Conditioning sector. Graduates could go on to become:

- Heating and ventilation installers
- Refrigeration technicians
- Electrical service technicians



Fabrication Workshop at SIT

ENGINEERING

SIT now offers a Bachelor of Engineering Technology majoring in Mechanical or Civil Engineering and a Graduate Certificate and Graduate Diploma in Engineering Technology.

If you are looking for a career with great job prospects in an area of high skill demand, read on!

Civil Engineering

Civil Engineers design and build roads, structures, coastal and river infrastructure, utility infrastructure and buildings. Civil is the broadest field of engineering and can involve working in construction, design, materials, maintenance and utility operations. SIT offers the Graduate Diploma, Graduate Certificate, Bachelor of Engineering Technology and NZ Diploma in Engineering (Civil Engineering major).

Mechanical Engineering

Mechanical engineers design, manufacture and maintain the tools, engines, machines and systems that keep modern society operating. SIT offers the Graduate Diploma, Graduate Certificate, Bachelor of Engineering Technology, NZ Diploma in Engineering (Mechanical Engineering major) and a pre-trade New Zealand Certificate in Mechanical Engineering.

We have four fully-equipped engineering workshops with up-to-date facilities, tooling and machinery.

- ↳ Our fabrication workshop machinery includes a brake press, 8" guillotine, hydraulic folders, hydraulic pipe benders and electric rollers

- ↳ In the Welding workshop there are 20 well ventilated and equipped welding stations. Welding processes that can be undertaken in this workshop include TIG welding (both stainless and aluminium), Mig Welding (both stainless and aluminium), MMA Welding (Stick Welding) and Oxy-Acetylene Welding and Brazing
- ↳ The Machine Shop hosts 10 lathes, two mill drills, three milling machines, a surface grinder, and a tool and cutter grinder
- ↳ The Industry Technology Centre includes some of the latest technology including a 3D printer and scanner, waterjet cutter, robotic arms, virtual welder, CNC lathe and Machine Centre

PROGRAMMES IN ENGINEERING

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●	●	●
I Vocational Pathways Manufacturing and Technology - Engineering						121
I New Zealand Certificate in Mechanical Engineering (Level 3)						121
I New Zealand Diploma in Engineering (Mechanical Engineering Major)						121
I New Zealand Diploma in Engineering (Civil Engineering Major)						122
I Bachelor of Engineering Technology						123
I Graduate Certificate in Engineering Technology						123
I Graduate Diploma in Engineering Technology						124

VOCATIONAL PATHWAYS MANUFACTURING AND TECHNOLOGY - ENGINEERING

Qualification	Vocational Pathways Manufacturing and Technology - Engineering
Level	2
Dates	February to August
Duration	24 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ This course will provide learners with skills in welding, machining and fabrication
- ↘ Learners will be provided with relevant skills and work ready attributes to prepare them to enter a range of industries in entry level positions, or progress to further study
- ↘ New ways for learners to achieve NCEA Level 2 and develop pathways that progress to further study, training and employment

Application Criteria

To be eligible, applicants must:

- ↘ Be 16 years or over at the time of commencing study, or 15 years with a school leaving certificate
- ↘ Be proficient in the English language (both written and spoken)
- ↘ Not hold NCEA Level 2 or similar qualifications

Enrolment may be subject to an interview process.

Career Opportunities

This course will enable students to begin careers in general engineering, fitting and machining, fabrication, steel construction and dairy systems.

Graduates will have developed the skills and knowledge to be employed under supervision in a range of entry level positions within the industry. Further study may include progression to Level 3 New Zealand Certificates.

Within the vocational pathway programme, learners will gain knowledge and understanding upon which to base their career development decisions, whether this be gaining employment experience, tertiary study at higher levels, trade qualifications, or any combination of these. For more information on Vocational Pathways and the different careers that this course can lead to, please visit <http://vp.org.nz/#/>

NEW ZEALAND CERTIFICATE IN MECHANICAL ENGINEERING

Qualification	New Zealand Certificate in Mechanical Engineering (Level 3)
Level	3
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Work safely, applying an understanding of relevant Health and Safety requirements and safety culture, when carrying out engineering tasks

- ↘ Apply basic trade related numeracy, literacy, and visualisation skills to perform engineering tasks
- ↘ Perform a defined range of engineering tasks according to instructions using relevant materials, tools, and equipment
- ↘ Set up and carry out a single process engineering job according to instructions
- ↘ Apply an understanding of effective and efficient processes and principles to the engineering jobs being undertaken
- ↘ Take responsibility for the appropriate quality of own engineering work and make corrections as required
- ↘ Participate and communicate effectively within an engineering team

Application Criteria

School Leavers

- ↘ NCEA Level 2 (recommended), minimum 10 credits NCEA Level 1 in both literacy and numeracy
- ↘ Three years' minimum secondary education
- ↘ Desire to work in the mechanical engineering industry

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification will provide students with sufficient underpinning knowledge, understanding, and practical skill, to work under limited supervision as operators or trade assistants in the mechanical engineering, construction, manufacturing or fabrication industries.

This qualification is designed for people already working in the industry or people intending to complete a pre-trade qualification before entering the industry.

Graduates will be capable of performing a defined range of engineering tasks under limited supervision.

NEW ZEALAND DIPLOMA IN ENGINEERING (MECHANICAL ENGINEERING MAJOR)

Qualification	New Zealand Diploma in Engineering
Level	6
Dates	February to November
Duration	Two years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the New Zealand Diploma in Engineering is to provide skilled and competent engineering technicians who:

- ↘ Apply engineering theory to practice, and competently perform technical operations to high standards, including ethical

and professional responsibilities required by the engineering profession

- ↘ Have a knowledge sufficient to permit informed, rational decision making in the specialist field of engineering and to implement these decisions
- ↘ Will work collaboratively with construction workers, clients, authorities, agencies, industry and other professionals, to provide a comprehensive engineering service in the relevant specialist area, and
- ↘ Have an understanding of different cultures, in particular an awareness and clear understanding of the tangata whenua and implications of the Treaty of Waitangi and the Resource Management Act

Application Criteria

For entry to this programme, applicants are required to have:

- ↘ A minimum total of 48 credits at Level 2 in four subjects including at least 12 credits in mathematics, or
- ↘ Equivalent qualifications (eg. International Baccalaureate, Cambridge), or
- ↘ Equivalent credits from appropriate trades training and/or demonstrated skills and experience
- ↘ Minimum of eight literacy credits at Level 1 or higher including four reading and four writing

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

On achievement of this qualification, graduates should:

- ↘ Be work ready and able to be employed in a relevant engineering environment to work towards the achievement of the New Zealand Diploma in Engineering Practice (NZDEP) and to meet the minimum standard of competence to practise competently to the standard expected of a reasonable Engineering Technician
- ↘ It is expected that graduates will attain the educational underpinnings and work ready attributes defined in the IPENZ Graduate Profile for Engineering Technicians. The graduate profile defined by IPENZ is benchmarked internationally to the exemplar graduate attributes for graduates of technician education programmes recognised under the Dublin Accord

NEW ZEALAND DIPLOMA IN ENGINEERING (CIVIL ENGINEERING MAJOR)

Qualification	New Zealand Diploma in Engineering
Level	6
Dates	February to November
Duration	Two years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the New Zealand Diploma in Engineering is to train skilled and competent engineering technicians who:

- ↘ Apply engineering theory to practice, and competently perform technical operations to high standards, including ethical and professional responsibilities required by the engineering profession
- ↘ Have a knowledge sufficient to permit informed, rational decision making in the specialist field of engineering and to implement these decisions

- ↘ Will work collaboratively with construction workers, clients, authorities, agencies, industry and other professionals, to provide a comprehensive engineering service in the relevant specialist area, and
- ↘ Have an understanding of different cultures, in particular an awareness and clear understanding of the tangata whenua and implications of the Treaty of Waitangi and the Resource Management Act

Application Criteria

For entry to this programme, applicants are required to have:

- ↘ A minimum total of 48 credits at Level 2 in four subjects including at least 12 credits in mathematics, or
- ↘ Equivalent qualifications (eg. International Baccalaureate, Cambridge), or
- ↘ Equivalent credits from appropriate trades training and/or demonstrated skills and experience
- ↘ Minimum of eight literacy credits at Level 1 or higher, including four reading and four writing

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Civil Engineers design and build roads, structures, utility infrastructure and buildings. Civil is the broadest field of engineering and can involve working in construction, materials, maintenance and utility operations.

It is expected that graduates will attain the educational underpinnings and work ready attributes defined in the IPENZ Graduate Profile for Engineering Technicians. The graduate profile defined by IPENZ is benchmarked internationally to the exemplar graduate attributes for graduates of technician education programmes recognised under the Dublin Accord.

BACHELOR OF ENGINEERING TECHNOLOGY (CIVIL ENGINEERING) (MECHANICAL ENGINEERING)

Qualification	Bachelor of Engineering Technology (Civil Engineering) (Mechanical Engineering)
Level	7
Dates	To be advised
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Civil Strand

Ethics, Law and Professional Conduct, Environmental Engineering, Mechanics and Structures, Project Management, Risk Management, Traffic and Highway Engineering, Water and Wastewater Engineering.

Mechanical Strand

Ethics, Law and Professional Conduct, Machines, Manufacturing, Mechanics, Product Design, Project Management, Risk Management.

Application Criteria

School Leavers

Students will have achieved NCEA Level 3 and met New Zealand university entrance requirements including:

- ↳ Three subjects at Level 3, each with a minimum of 14 credits; physics, calculus, and one other subject from NZQA's list of approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, or
- ↳ Completed the New Zealand Diploma in Engineering, or equivalent

Mature Applicants (20 years of age and above)

Notwithstanding the above admission criteria, mature aged applicants who can show evidence of ability to succeed in the programmes may be considered for admission, provided they have successfully completed an approved course or programme, or have relevant industry experience, which is deemed to meet the required standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

After graduation and further work experience possible jobs in the private and public sector include civil engineer, construction manager, contract manager, design engineer, environmental engineer, geotechnical engineer, materials engineer, mechanical engineer, roading engineer, water engineer, transportation engineer.

GRADUATE CERTIFICATE IN ENGINEERING TECHNOLOGY (CIVIL ENGINEERING) (MECHANICAL ENGINEERING)

Qualification	Graduate Certificate in Engineering Technology (Civil Engineering) (Mechanical Engineering)
Level	7
Dates	To be advised
Duration	17 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Certificate in Engineering Technology with majors in Civil Engineering or Mechanical Engineering is aimed at engineering professionals wishing to undertake a short programme of study in order to extend and update their knowledge and skills.

Civil Strand

Ethics, Laws and Professional Conduct, Project Management and either Traffic Engineering or Water and Wastewater Engineering.

Mechanical Strand

Ethics, Laws and Professional Conduct, Project Management and either Energy Engineering or Power Engineering.

Application Criteria

Students will have completed all requirements of a Bachelor's degree in a relevant field (such as architecture, engineering, science, surveying, technology).

Mature Applicants (20 years of age and above)

Notwithstanding the above admission criteria, mature aged applicants who can show evidence of ability to succeed in the programmes may be considered for admission, provided they have successfully completed an approved course or programme, or have relevant industry experience, which is deemed to meet the required standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates working in the engineering sector will be able to:

- ↳ Analyse engineering information and make informed decisions
- ↳ Apply acquired knowledge and skills in practical engineering situations
- ↳ Utilise appropriate resources and tools to provide solutions to engineering problems
- ↳ Apply project management concepts, principles and techniques in engineering contexts
- ↳ Demonstrate professional conduct, ethical behaviour and personal responsibility as an engineering practitioner

GRADUATE DIPLOMA IN ENGINEERING TECHNOLOGY (CIVIL ENGINEERING) (MECHANICAL ENGINEERING)

Qualification	Graduate Diploma in Engineering Technology (Civil Engineering) (Mechanical Engineering)
Level	7
Dates	To be advised
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Engineering Technology with majors in Civil Engineering or Mechanical Engineering is aimed at engineering professionals wishing to undertake a comprehensive programme of study in order to upgrade their qualifications and extend their knowledge and skills with the objective of obtaining employment or advancing their careers.

Application Criteria

Students will have completed all requirements of a Bachelors degree in a relevant field (such as architecture, engineering, science, surveying, technology).

Mature Applicants (20 years of age and above)

Notwithstanding the above admission criteria, mature aged applicants who can show evidence of ability to succeed in the programmes may be considered for admission, provided they have successfully completed an approved course or programme, or have relevant industry experience, which is deemed to meet the required standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

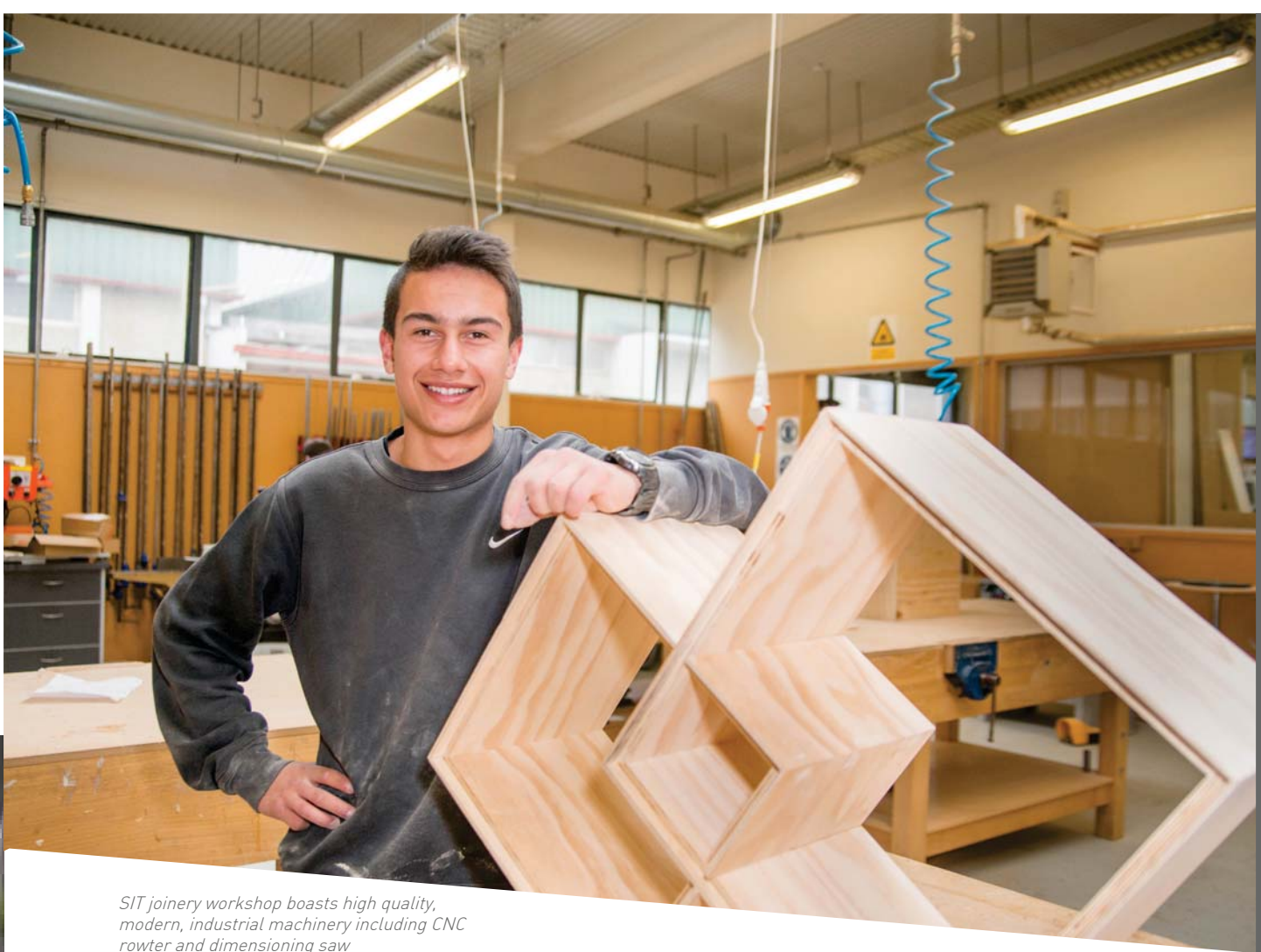
Graduates working in the engineering sector will be able to:

- ↘ Critically examine broadly defined engineering problems
- ↘ Analyse engineering information and make informed decisions
- ↘ Design engineering solutions in response to broadly defined problems
- ↘ Apply acquired knowledge and skills in practical engineering situations
- ↘ Utilise appropriate resources and tools to provide solutions to engineering problems
- ↘ Conduct investigations and solutions of broadly defined problems with an understanding of the limitations
- ↘ Understand the elements of risk and be able to predict levels of risk within engineering contexts
- ↘ Apply project management concepts, principles and techniques in engineering contexts
- ↘ Demonstrate professional conduct, ethical behaviour and personal responsibility as an engineering practitioner

"I learnt the basics of engineering. When we were studying at SIT, for two weeks at a time, we would do a couple of hours a day in the engineering workshops. Then we would spend a week at work experience. The work experience was very good."

Jaron Wallace
Certificate in Mechanical Engineering





SIT joinery workshop boasts high quality, modern, industrial machinery including CNC router and dimensioning saw

JOINERY

SIT offers a Joinery facility that many believe is the best in the country. The large, well-appointed machine shop houses the high quality, modern industrial machinery required to manufacture kitchens, furniture, doors, windows and cabinetry. Some of the more specialised machinery includes a computer operated CNC router and dimensioning saw.

Students manufacture up to 11 full size projects as part of their course, learning a wide range of hand tool, machine operation, finishing and assembly skills along the way. Students spend three days per week at their course and gain work experience with local businesses where possible.

Our tutors have a real passion for the industry and help students achieve some amazing results. Many of our past students have moved on to successful careers in the Joinery industry.

PROGRAMMES IN JOINERY

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill						●

1 New Zealand Certificate in Construction Trade Skills (Level 3) - Joinery 126

NEW ZEALAND CERTIFICATE IN CONSTRUCTION TRADE SKILLS (LEVEL 3) - JOINERY

Qualification	New Zealand Certificate in Construction Trade Skills (Level 3) with strands in Allied Trades, Carpentry and Joinery
Level	3
Dates	February to September
Duration	26 weeks full-time. Three days per week. Students are encouraged to undertake work experience
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The purpose of this qualification is to provide the wider construction trades sector with work-ready people able to enter the construction trades as a labourer or an apprentice who have developed essential transferable skills and underpinning knowledge in joinery. This qualification is suitable for people new to, or intending to enter, the construction trades sector. The strands recognise the knowledge and skills required of entrants to allied trades, or the carpentry or joinery trades.

SIT has a well-appointed training facility with some of the most modern equipment available. Students manufacture full-size, quality, practical projects throughout the duration of the programme and have the opportunity to use a wide range of traditional and advanced computer controlled machinery.

Application Criteria

Applicants should be a minimum of 16 years of age and able to complete the physical requirements of the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Successful completion of the New Zealand Certificate in Construction Trade Skills - Joinery programme will help you establish your career in kitchen manufacture, furniture, joinery or timber machining. Graduates of this programme will have the knowledge and skills required for entering the joinery or furniture industries, and will be able to employ safe working practices appropriate to the industry. Graduates will be competent in a wide range of skills and knowledge required for joinery and furniture making.

“I always wanted to be a cabinet maker, and then the course came up at SIT and I really enjoyed it, I delved into it and never looked back.”

“They have really good training facilities that keep getting better, so students learn on the most up to date gear at the time.”

Brady Mason
Certificate in Joinery





SIT2LRN

STUDY ANYWHERE



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Onsite SIT Animal Care students develop necessary skills through applied practice

ANIMAL CARE

If you love animals and want a career in animal care, production or welfare, our courses in Animal Care are a great starting point for distance learning students, and can assist with developing the skills and knowledge needed to gain employment in a variety of roles.

Kirsty Rowlands studied Animal Care via SIT2LRN

"I highly recommend this programme to anyone wanting to further their knowledge of basic animal care or looking to study as a vet nurse."

Kirsty was promoted to manager at the boarding kennels and cattery

where she worked early on in her studies and was proud to be able to share her training and knowledge with other staff members.

Now an independent contractor in a mobile grooming salon, Kirsty says she feels confident being able to advise customers about veterinary care for their pets.

PROGRAMMES IN ANIMAL CARE

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN						●

- S New Zealand Certificate in Animal Care (Lifestyle Block Animals) 129
- S New Zealand Certificate in Animal Care (Companion Animals) 129

NEW ZEALAND CERTIFICATE IN ANIMAL CARE (LIFESTYLE BLOCK ANIMALS) (LEVEL 3)

Qualification	New Zealand Certificate in Animal Care
Level	3
Intakes	Various please see our website
Duration	Six months full-time Up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Papers include:

- ↳ Animal Anatomy and Physiology
- ↳ Ethical and Legal Behaviour in Relation to Animals
- ↳ Basic Animal Health Procedures and First Aid
- ↳ Signs of Ill Health in Animals
- ↳ More detailed study on various different types of animals

The aims of the qualification are as follows:

- ↳ Gain skills and knowledge that are directly relevant to working, or further training in the animal care sector
- ↳ Provide a base for learners to progress to more advanced studies in animal care
- ↳ Provide a programme of study that will enhance the knowledge base for the contexts of lifestyle block animals for those working, or intending to work in the animal care sector

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↳ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↳ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↳ Numeracy - a minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicant Criteria

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification are likely to be employed in a range of businesses associated with the care of animals. This may include working as assistants in pet stores, animal rescue centres, pet grooming, animal day care, greyhound racing kennels, animal breeders, animal training, boarding facilities, aquarium facilities, horse recreation businesses and lifestyle block owners.

NEW ZEALAND CERTIFICATE IN ANIMAL CARE (COMPANION ANIMALS) (LEVEL 3)

Qualification	New Zealand Certificate in Animal Care
Level	3
Intakes	Various please see our website
Duration	Six months full-time Up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Papers include:

- ↳ Animal Anatomy and Physiology
- ↳ Ethical and Legal Behaviour in Relation to Animals
- ↳ Basic Animal Health Procedures and First Aid
- ↳ Signs of Ill Health in Animals
- ↳ More detailed study on various different types of animals

The aims of the qualification are as follows:

- ↳ Gain skills and knowledge that are directly relevant to working, or further training in the animal care sector
- ↳ Provide a base for learners to progress to more advanced studies in animal care
- ↳ Provide a programme of study that will enhance the knowledge base for the contexts of companion animals for those working, or intending to work in the animal care sector

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↳ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↳ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↳ Numeracy - a minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicant Criteria

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed

are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification are likely to be employed in a range of businesses associated with the care of animals. This may include working as assistants in pet stores, animal rescue centres, pet grooming, animal day care, greyhound racing kennels, animal breeders, animal training, boarding facilities, aquarium facilities, horse recreation businesses and lifestyle block owners.



Onsite SIT Animal Care student in Veterinary Nursing Clinic



AGRICULTURE & HORTICULTURE

Agriculture

If you're in agriculture, you're in business. SIT's NZ Diploma in Agribusiness Management is offered via SIT2LRN distance learning and gives a foundation in core business skills such as business planning, financial management, human resources (HR), resource management and sustainability and reporting. The content is tailored to the specific requirements of the agricultural sector (see page 135).

SIT's new Agribusiness major in the Bachelor of Applied Management has been designed to assist students to analyse issues facing the agriculture sector and develop skills and knowledge in operations, management and financial management in agribusiness organisations.

Horticulture and Landscape Design

If plants are your passion, then our range of horticulture programmes will develop

your skill and equip you with industry recognised qualifications which combine theoretical knowledge and practical application.

Career opportunities for graduates include roles such as farming, gardening, organic horticulturalist, grower or landscaper. You could work on a farm, in a garden centre, orchard, nursery or in a local authority parks division.

PROGRAMMES IN AGRICULTURE & HORTICULTURE

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN					●	●

S New Zealand Certificate in Horticulture (Level 3) (General)	132
S New Zealand Certificate in Horticulture (Level 3) (Landscape Construction)	132
S New Zealand Certificate in Land Based Sustainability Practices (Level 3)	133
S New Zealand Certificate in Organic Primary Production (Level 3)	133
S New Zealand Certificate in Organic Primary Production (Crop Production or Livestock Production) (Level 4)	134
S New Zealand Certificate in Sustainable Primary Production (Level 4)	134
S New Zealand Certificate in Horticulture Services (Landscape Design)	135
S New Zealand Diploma in Agribusiness Management	135
S Bachelor of Applied Management (Major in Agribusiness Management)	136

NEW ZEALAND CERTIFICATE IN HORTICULTURE (GENERAL)

Qualification	New Zealand Certificate in Horticulture (General)
Level	3
Intakes	Various please see our website
Duration	17 weeks full-time Up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aims of the qualification are as follows:

- To gain skills and knowledge that are directly relevant to working or further training in the horticulture sector
- To provide a base for learners to progress to more advanced studies in horticulture
- To provide a programme of study that will enhance your knowledge base of growing systems and environments for those working, or intending to work in the horticulture sector

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- 60 credits at Level 2 or above, plus 20 credits from any level, and
- Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes, unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards - package of three literacy unit standards (26622, 26624, 26625 - all three required)
- Numeracy - a minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subject (minimum total of 10 credits), or unit standards - package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to work as horticulturalists, growers or gardeners and:

- Apply knowledge of plant and soil science to the identification, selection and growing of plants
- Apply knowledge of growing systems and environments to the establishment and growing of plants

NEW ZEALAND CERTIFICATE IN HORTICULTURE (LANDSCAPE CONSTRUCTION STRAND)

Qualification	New Zealand Certificate in Horticulture (Landscape Construction strand)
Level	3
Intakes	Various please see our website
Duration	24 weeks full-time Up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aims of the Landscape Construction strand of the qualification are as follows:

- To gain skills and knowledge that are directly relevant to working as an effective member of a team
- To provide a base for learners to progress to more advanced studies in horticulture
- To provide a programme of study that will enhance your knowledge base of routine tasks associated with implementation of a landscape design

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- 60 credits at Level 2 or above, plus 20 credits from any level, and
- Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes, unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards - package of three literacy unit standards (26622, 26624, 26625 - all three required)
- Numeracy - a minimum of 10 credits at Level 1 or above through either specified assessment standards through a range of subjects (minimum of 10 credits), or unit standards - package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to work as landscapers, nursery assistants, or gardeners and:

- Work as an effective member of a team including communication and interaction with team members and colleagues relevant to a role in the horticulture sector
- Carry out routine tasks associated with implementation of a landscape design

NEW ZEALAND CERTIFICATE IN LAND BASED SUSTAINABILITY PRACTICES

Qualification	New Zealand Certificate in Land Based Sustainability Practices
Level	3
Intakes	Various please see our website
Duration	12 weeks full-time Up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aims of the qualification are as follows:

- ↘ To gain skills and knowledge that actively contribute to the environmentally sustainable performance of a land based industry or process
- ↘ To provide a base for learners to progress to more advanced studies in land based sustainable practices
- ↘ To provide a programme of study that will enhance your knowledge base of land based sustainability practices for those working, or intending to work in the land based primary industries sector

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↘ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↘ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards [26622, 26624, 26625 - all three required]
- ↘ Numeracy - a minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above, and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will work as farmers, growers, horticulturalists or gardeners and be able to identify and apply solutions for sustainability practices in a land based process or activity.

NEW ZEALAND CERTIFICATE IN ORGANIC PRIMARY PRODUCTION

Qualification	New Zealand Certificate in Organic Primary Production
Level	3
Intakes	Various please see our website
Duration	17 weeks full-time Up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aims of the qualification are as follows:

- ↘ To gain skills and knowledge that are directly relevant to working or further training in the organic primary production sector
- ↘ To provide a base for learners to progress to more advanced studies in organic primary production
- ↘ To provide a programme of study that will enhance your knowledge base of organic production growing systems and environments for those working, or intending to work in the sector

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↘ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↘ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards [26622, 26624, 26625 - all three required]
- ↘ Numeracy - a minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

At the successful completion of this programme, students will have the required competencies to function successfully and effectively at entry levels within the horticulture sector. The various employment positions a graduating student could be expected to undertake following the completion of this programme could include the following examples:

- ↘ Nursery assistant
- ↘ Garden centre assistant
- ↘ Organic Farmer
- ↘ Gardener

NEW ZEALAND CERTIFICATE IN ORGANIC PRIMARY PRODUCTION (CROP PRODUCTION OR LIVESTOCK PRODUCTION)

Qualification	New Zealand Certificate in Organic Primary Production (Crop Production or Livestock Production)
Level	4
Intakes	Various please see our website
Duration	17 weeks full-time Up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aims of the qualification are as follows:

- ↘ To gain skills and knowledge that are directly relevant to working with day-to-day operational management of an organic primary production operation
- ↘ To enable further training in the organic primary production sector
- ↘ To provide a programme of study that will enhance the knowledge base of organic production growing systems and environments for those working, or intending to work, in the sector

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↘ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↘ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↘ Numeracy - a minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to apply knowledge of organic principles to the implementation and monitoring of an organic primary production plan and organic standards compliance requirements.

NEW ZEALAND CERTIFICATE IN SUSTAINABLE PRIMARY PRODUCTION

Qualification	New Zealand Certificate in Sustainable Primary Production
Level	4
Intakes	Various please see our website
Duration	18 weeks full-time Up to two years part-time Intakes are 18 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aims of the qualification are as follows:

- ↘ To gain skills and knowledge that are directly relevant to day-to-day sustainable management of land-based production operations
- ↘ To enable further training in the area of sustainable management
- ↘ To provide a programme of study that will enhance the knowledge base of land based sustainability practices for those working or intending to work in the sector

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↘ 60 credits at level 2 or above, plus 20 credits from any level, and
- ↘ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subject and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards - package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↘ Numeracy - a minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subject (minimum total of 10 credits), or unit standards - package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 2 or above and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

At the successful completion of this programme, graduates will have the required skills and knowledge to work effectively in a sustainable primary production area as a farmer, grower or assistant worker in the sector.

NEW ZEALAND CERTIFICATE IN HORTICULTURE SERVICES (LANDSCAPE DESIGN STRAND)

Qualification	New Zealand Certificate in Horticulture Services (Landscape Design strand)
Level	4
Intakes	Various please see our website
Duration	17 weeks full-time Up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Supervise and provide instruction to team members using a range of effective communication and interpersonal skills relevant to a horticulture sector
- ↘ Create a garden design

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↘ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↘ Literacy – minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits); or unit standards – package of three literacy unit standards (26622, 26624, 26625 – all three required)
- ↘ Numeracy – a minimum of 10 credits at Level 1 or above through either achievement standards – specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards – package of three numeracy unit standards (26623, 26626, 26627 – all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Examples of employment opportunities at the completion of this certificate include: assistant to a landscape design contractor or landscape architect, employment in local authority horticultural divisions, nursery assistant, horticulturalist, farmer and gardener.

NEW ZEALAND DIPLOMA IN AGRIBUSINESS MANAGEMENT

Qualification	New Zealand Diploma in Agribusiness Management
Level	5
Intakes	Various please see our website
Duration	18 months full-time (120 credits, one year full-time + 30 credits, one intake part-time) Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you're in agriculture, you're in business. The New Zealand Diploma in Agribusiness Management offers core business skills such as business planning, financial management, human resource (HR), resource management, and sustainability and reporting. The material is tailored to the specific requirements of the agricultural sector.

Application Criteria

All applicants should demonstrate a keen interest in agribusiness management and have academic attributes which demonstrate that applicants have a reasonable likelihood of successful completion of the programme. It is recommended that learners have a minimum of three years of agribusiness experience, which may include previous training or qualifications.

Learners entering this programme should be in a position to access financial and production performance information about a specific business, and to manage production factors of a specific business.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

On completion of the New Zealand Diploma in Agribusiness Management (Level 5), graduates will have the knowledge and skills to:

- ↘ Compile and integrate whole business information about an agribusiness to critically analyse performance and identify opportunities for improvement
- ↘ Manage the financial requirements of an agribusiness
- ↘ Manage staffing requirements in an agribusiness
- ↘ Manage natural and/or physical resources for agribusiness sustainability

BACHELOR OF APPLIED MANAGEMENT (MAJOR IN AGRIBUSINESS MANAGEMENT)

Qualification	Bachelor of Applied Management (Major in Agribusiness Management)
Level	7
Intakes	Various please see our website
Duration	Three years full-time Up to ten years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification will equip students to:

- ✘ Demonstrate knowledge and skills relevant to agribusiness management, including key ideas, principles and concepts associated with the theory and application of the papers
- ✘ Be confident, capable and professional practitioners and learners
- ✘ Gather and assess agribusiness management information from a variety of sources, undertake analysis of this data, and use this to solve problems
- ✘ Be able to think critically, analyse relevant issues, and discuss these within the context of agribusiness management in a logical and competent manner
- ✘ Understand, apply, and communicate principles and concepts within the agribusiness management sector
- ✘ Developed professional knowledge and applied skills appropriate for the needs of clients within the agribusiness management sector

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of 14 credits each, in three NZQA University Entrance approved subjects, and

Literacy - 10 credits at Level 2 or above, made up of 5 credits in reading, 5 credits in writing, and

Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required).

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience, or

Completion of an external or overseas qualification, which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates from the Bachelor of Applied Management with an Agribusiness Management major will critically analyse strategic issues facing agricultural industries and develop and implement policies and procedures in the areas of operations, management, and financial management for agribusiness organisations.

They will employ reflective practices to solve problems, both independently and as part of a team and collect, critically analyse and communicate information effectively.





Business tutors and students enjoy opportunities to discuss "real-world" business projects in workshop sessions

BUSINESS

If you're thinking of a career in business, or want to progress in your current role by gaining additional qualifications, we offer a wide range of business courses to suit your needs.

SIT2LRN offers Postgraduate, Diploma and Certificate study in the field of business.

If you are a school leaver, SIT2LRN offer the New Zealand Diploma in Business (Level 5) and New Zealand Diploma in Business (Level 6). The Level 4 New Zealand Certificate in Business (Small Business), is the ideal option for business owners and/or students keen on venturing out on their own at a later date.

Looking to upskill?

We offer the Postgraduate Diploma in Business Enterprise, designed to meet the needs of graduates who wish to start their own business as well as those who want to learn about entrepreneurship, innovation and business enterprise management in an existing business.

PROGRAMMES IN BUSINESS

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN					●	●
A Auckland					●	

- S** New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3) 138
- S** New Zealand Certificate in Business (Small Business) (Level 4) 138
- S** New Zealand Certificate in Business (First Line Management) (Level 4) 139
- S** New Zealand Diploma in Business (Level 5) (Administration & Technology Strands) 139
- S A** New Zealand Diploma in Business (Level 5) (Leadership and Management Strand) 140
- S** New Zealand Diploma in Business (Level 5) (Project Management Strand) 140
- S** New Zealand Diploma in Business (Level 6) (Administration and Technology Strand) 141
- S A** New Zealand Diploma in Business (Level 6) (Leadership and Management Strand) 142
- S** Postgraduate Diploma in Business Enterprise 142

NEW ZEALAND CERTIFICATE IN BUSINESS (INTRODUCTION TO TEAM LEADERSHIP)

Qualification	New Zealand Certificate in Business (Introduction to Team Leadership)
Level	3
Intakes	Various please see our website
Duration	Six months full-time Up to two years part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- To gain the technical skills and knowledge directly relevant to leading teams
- To provide the affective skills and knowledge for managing relationships within a workplace environment
- To assist in the development of team leadership skills recognised as of benefit to New Zealand businesses

Application Criteria

Applicants must have access to a workplace environment.

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 2, or have evidence of similar achievement (e.g. workplace experience as set out on CV, workplace references).

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 2 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

Technical Knowledge and Skills

- Understand principles for effective team performance
- Develop objectives for a team
- Understand different leadership styles for effective team performance

People Skills

- Communicate effectively with stakeholders
- Work cooperatively within a team, and contribute to the achievement of objectives
- Respond positively to diversity within the team

Cognitive Skills

- Apply effective problem-solving and decision-making for business purposes

Affective Skills

- Demonstrate professional and ethical behaviour, in a socially and culturally appropriate manner
- Manage self effectively to contribute to the performance of the entity

Business Environment

- Comply with internal policies, and legislation and other external requirements for business entities

NEW ZEALAND CERTIFICATE IN BUSINESS (SMALL BUSINESS)

Qualification	New Zealand Certificate in Business (Small Business)
Level	4
Intakes	Various please see our website
Duration	17 weeks full-time Up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Technical Knowledge and Skills

- Develop a business plan for small business
- Develop and implement a system for monitoring and improving business performance
- Manage finances for the business
- Manage the marketing activities of the business
- Implement technology options for the business
- Manage staff and human resource processes for the business

People Skills

- Select and apply customer service techniques to maximise customer satisfaction
- Develop and maintain effective business relationships with stakeholders

Affective Skills

- Demonstrate professional and ethical behaviour in a socially and culturally appropriate manner
- Maintain personal and/or professional growth for the ongoing effectiveness of the business
- Work independently and show initiative to achieve goals

Business Environment

- Comply with internal policies, legislation and other external requirements for the business

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2:

- 60 credits at Level 2 or above, plus 20 credits from any level, and Level 1 Literacy and Numeracy requirements
- Literacy - 10 credits at Level 1 or above, made up of specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards (26622, 26624, 26625 - all three required), and
- Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager

as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this programme will have the skills and knowledge to develop their own business plan and start a small business, or use their knowledge for working in a business organisation.

NEW ZEALAND CERTIFICATE IN BUSINESS (FIRST LINE MANAGEMENT)

Qualification	New Zealand Certificate in Business (First Line Management)
Level	4
Intakes	Various please see our website
Duration	17 weeks full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Technical Knowledge and Skills

- ✎ Manage work flows in an operational context to achieve team objectives
- ✎ Assess against agreed criteria and respond appropriately to achieve operational objectives

People Skills

- ✎ Motivate and involve a team to achieve the team's objectives and contribute to the entity's objectives.
- ✎ Communicate to develop relationships with team members and stakeholders
- ✎ Manage relationships within a team to sustain a productive workplace environment
- ✎ Promote an inclusive environment to value diversity for positive performance for the entity

Affective Skills

- ✎ Demonstrate professional and ethical behaviour, in a socially and culturally appropriate manner in leading a team

Business Environment

- ✎ Adapt leadership styles for effectiveness in different environments
- ✎ Comply with internal policies, legislation and other external requirements for the entity

Application Criteria

Applicants for this programme of study must have access to a workplace environment where they can develop and manage work flows/plans.

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3, or have evidence of similar achievement (e.g. workplace experience as set out on CV, workplace references).

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are

the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline, and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge to work as a first line manager with responsibility for others, in a business entity.

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (ADMINISTRATION AND TECHNOLOGY STRAND)

Qualification	New Zealand Diploma in Business (Level 5) (Administration and Technology Strand)
Level	5
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification provides learners with core technical knowledge, people, cognitive, affective, and business environment skills.

The programme is structured with core technical papers, and three elective papers.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning, or Curriculum Vitae). They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

In addition to gaining core knowledge and skills necessary to contribute to the achievement of organisational strategic objectives, graduates of the leadership and management strand will gain the following specific knowledge and skills to apply to a relevant administrative position in an organisation:

Technical Knowledge and Skills

- ↳ Manage and lead people to enable them to achieve personal and entity goals for efficient and effective performance of the entity
- ↳ Lead and implement change within the entity for efficient and effective performance of the entity
- ↳ Lead and manage projects and/or entity initiatives
- ↳ Access and manage resources to improve entity performance
- ↳ Analyse and apply financial information to make informed decisions and forecasts for efficient and effective performance of the entity

People Skills

- ↳ Communicate with stakeholders to engage them with the strategic vision of the entity
- ↳ Lead and model an entity culture and/or values that support success for efficient and effective performance of the entity

Business Environment

- ↳ Management compliance with internal and external requirements
- ↳ Analyse the impact of operating in a global context on entity goals and on modern business practice

Education Pathway

This qualification may build on from the New Zealand Diploma in Business (Level 5) (Leadership and Management strand) and graduates may progress to the third year of SIT's Bachelor of Applied Management (Human Resource Management or Applied Management major).

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (LEADERSHIP AND MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 5) (Leadership and Management Strand)
Level	5
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification provides learners with core technical knowledge, people, cognitive, affective, and business environment skills, within an operational context.

The programme is structured with five core compulsory papers, and three elective papers from the Leadership and Management strand.

This allows students to specialise and gain technical knowledge and people skills relevant to their area of interest.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of 4 years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning or Curriculum Vitae). They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate.

Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

In addition to gaining core knowledge and skills necessary to contribute to the achievement of organisational strategic objectives, graduates of the leadership and management strand will gain the following specific knowledge and skills to apply to a relevant leadership position in an organisation:

Technical Knowledge and Skills

- ↳ Manage and lead people to enable them to achieve personal and entity goals for efficient and effective performance of the entity
- ↳ Lead and implement change within the entity for efficient and effective performance of the entity
- ↳ Lead and manage projects and/or entity initiatives
- ↳ Access and manage resources to improve entity performance
- ↳ Analyse and apply financial information to make informed decisions and forecasts for efficient and effective performance of the entity

People Skills

- ↳ Communicate with stakeholders to engage them with the strategic vision of the entity
- ↳ Lead and model an entity culture and/or values that support success for efficient and effective performance of the entity

Business Environment

- ↳ Management compliance with internal and external requirements
- ↳ Analyse the impact of operating in a global context on entity goals and on modern business practice

Education Pathway

This qualification may build on from the New Zealand Diploma in Business (Level 5) (Leadership and Management strand) and graduates may progress to the third year of SIT's Bachelor of Applied Management (Human Resource Management or Applied Management major).

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (PROJECT MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 5) (Project Management Strand)
Level	5
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification provides learners with core technical knowledge, people, cognitive, affective, and business environment skills.

The programme is structured with five core compulsory papers, and three elective papers.

This allows students to specialise and gain technical knowledge and people skills relevant to their interest area.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of 4 years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning, or Curriculum Vitae). They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

In addition to gaining core knowledge and skills necessary to contribute to the achievement of organisational strategic objectives, graduates of the leadership and management strand will gain the following specific knowledge and skills to apply to a relevant project management position in an organisation:

Technical Knowledge and Skills

- ✎ Manage and lead people to enable them to achieve personal and entity goals for efficient and effective performance of the entity
- ✎ Lead and implement change within the entity for efficient and effective performance of the entity
- ✎ Lead and manage projects and/or entity initiatives
- ✎ Access and manage resources to improve entity performance
- ✎ Analyse and apply financial information to make informed decisions and forecasts for efficient and effective performance of the entity

People Skills

- ✎ Communicate with stakeholders to engage them with the strategic vision of the entity
- ✎ Lead and model an entity culture and/or values that support success for efficient and effective performance of the entity

Business Environment

- ✎ Management compliance with internal and external requirements
- ✎ Analyse the impact of operating in a global context on entity goals and on modern business practice

Education Pathway

This qualification may build on from the New Zealand Diploma in Business (Level 5) (Leadership and Management strand) and graduates may progress to the third year of SIT's Bachelor of Applied Management (Human Resource Management or Applied Management major).

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 6) (ADMINISTRATION AND TECHNOLOGY STRAND)

Qualification	New Zealand Diploma in Business (Level 6) (Administration and Technology Strand)
Level	6
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification provides learners with core technical knowledge, people, cognitive, affective, and business environment skills.

The programme is structured with five core compulsory papers, and three elective papers.

This allows students to specialise and gain technical knowledge and people skills relevant to their interest area.

Application Criteria

It is recommended that all applicants should complete the New Zealand Diploma in Business (with strands in Accounting, Administration and Technology, Leadership and Management, and Project Management) (Level 5) prior to application for this programme, alongside the following criteria:

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning or Curriculum Vitae). They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

In addition to gaining core knowledge and skills necessary to contribute to the achievement of organisational strategic objectives, graduates of the leadership and management strand will gain the following specific knowledge and skills to apply to a relevant administrative position in an organisation:

Technical Knowledge and Skills

- ✎ Manage and lead people to enable them to achieve personal and entity goals for efficient and effective performance of the entity
- ✎ Lead and implement change within the entity for efficient and effective performance of the entity
- ✎ Lead and manage projects and/or entity initiatives
- ✎ Access and manage resources to improve entity performance
- ✎ Analyse and apply financial information to make informed decisions and forecasts for efficient and effective performance of the entity

People Skills

- ✎ Communicate with stakeholders to engage them with the strategic vision of the entity
- ✎ Lead and model an entity culture and/or values that support success for efficient and effective performance of the entity

Business Environment

- ✎ Management compliance with internal and external requirements
- ✎ Analyse the impact of operating in a global context on entity goals and on modern business practice

Education Pathway

This qualification may build on from the New Zealand Diploma in Business (Level 5) (Leadership and Management strand) and graduates may progress to the third year of SIT's Bachelor of Applied Management (Human Resource Management or Applied Management major).

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 6) (LEADERSHIP AND MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 6) (Leadership and Management strand)
Level	6
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning, Auckland
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification provides learners with core technical knowledge, people, cognitive, affective, and business environment skills.

The programme is structured with five core compulsory papers, and three elective papers.

This allows students to specialise and gain technical knowledge and people skills relevant to their interest area.

Application Criteria

It is recommended that all applicants should complete the New Zealand Diploma in Business (Level 5) (Leadership and Management strand) prior to applying for this programme, alongside the following criteria:

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning or Curriculum Vitae). They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

In addition to gaining core knowledge and skills necessary to contribute to the achievement of organisational strategic objectives, graduates of the leadership and management strand will gain the following specific knowledge and skills to apply to a relevant leadership position in an organisation:

Technical Knowledge and Skills

- ✎ Manage and lead people to enable them to achieve personal and entity goals for efficient and effective performance of the entity
- ✎ Lead and implement change within the entity for efficient and effective performance of the entity
- ✎ Lead and manage projects and/or entity initiatives
- ✎ Access and manage resources to improve entity performance
- ✎ Analyse and apply financial information to make informed decisions and forecasts for efficient and effective performance of the entity

People Skills

- ✎ Communicate with stakeholders to engage them with the strategic vision of the entity
- ✎ Lead and model an entity culture and/or values that support success for efficient and effective performance of the entity

Business Environment

- ✎ Management compliance with internal and external requirements
- ✎ Analyse the impact of operating in a global context on entity goals and on modern business practice

Education Pathway

This qualification may build on from the New Zealand Diploma in Business (Level 5) (Leadership and Management strand) and graduates may progress to the third year of SIT's Bachelor of Applied Management (Human Resource Management or Applied Management major).

POSTGRADUATE DIPLOMA IN BUSINESS ENTERPRISE

Qualification	Postgraduate Diploma in Business Enterprise
Level	8
Intakes	Various please see our website
Duration	Stage One 17 weeks full-time Up to five years part-time Intakes are 17 weeks long Stage Two Full-time one year (39 weeks)
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This programme is designed to meet the needs of graduates who wish to start their own business as well as those who want to learn about entrepreneurship, innovation and business enterprise management in an existing business. Students in the programme will not only be focused on creating new business ventures, but will also have a willingness and commitment to learn about new enterprise creation and development from theoretical and research based perspectives.

Application Criteria

Applicants in this category will have either graduated with a degree or honours degree in any discipline from a New Zealand tertiary institution accredited to offer qualifications at this level, or graduated with a degree from an overseas tertiary institution, deemed by the Faculty of New Media, Arts and Business Board of Studies to be of equivalent standing.

Special Application

Notwithstanding the above application criteria, in exceptional circumstances an applicant who does not hold a prescribed tertiary qualification may be eligible for special application to the programme if he or she can demonstrate knowledge and skills equivalent to a bachelor level graduate, and can provide evidence of relevant work experience. Applicants seeking entry under this criterion must also be able to demonstrate that they have the aptitude, commitment and personal skills that suggest the likelihood of successful course completion. In some cases the applicant may have to complete an approved course or programme which is deemed to prepare students for the required academic standard for entry.

Additional Criteria

In addition, the following requirements apply to all applicants:

- ∨ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation
- ∨ Applicants are asked to make a confidential declaration as to whether or not they have prior criminal convictions. They are advised at the time of the request for information that a prior conviction may not necessarily exclude them from applying

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates are able to work collaboratively and constructively as entrepreneurs with a range of people, situations and locales. Graduates bring a highly-focused approach to independent investigation and research, and to innovative ideologies and practices. Graduates have expertise in six key areas of business operation: business enterprise management; entrepreneurship and innovation; marketing for business enterprise operations; financing enterprise; human resource management in innovation; and enterprise information communications technology, which are further advanced through a paper in research methodology and a one-year research dissertation in business enterprise. Graduates will be able to work as self-employed practitioners, or pursue national and international professional careers with commercial bodies and agencies.

“The programme facilitators have a large knowledge base and even though they communicate via distance I found the communication and support offered of a high level that substantially met my needs.”

Melanie Langlotz

Postgraduate Diploma in Business Enterprise





COMMUNICATIONS & PUBLIC RELATIONS

SIT's courses in Communications and Public Relations (PR) train students to be effective communicators, researchers, writers and leaders. These courses will equip you with transferable skills that will help you in any career, from media organisations to government and private enterprise.

Our Communication and PR programmes are delivered by SIT2LRN Distance Learning and offer degree qualifications in mass communication studies, local government communications and public relations.

Graduates of these programmes are able to evaluate, develop and implement effective organisational communication practices and strategies, analyse communication processes and respond to this analysis in their decision-making.

PROGRAMMES IN COMMUNICATIONS & PUBLIC RELATIONS

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN			●	●		

- S Bachelor of Professional Communication 145
- S Graduate Certificate in Communication (Local Government) 145
- S Graduate Certificate in Communication (Public Relations) 146
- S Graduate Diploma in Communication (Local Government) 146
- S Graduate Diploma in Communication (Public Relations) 147

BACHELOR OF PROFESSIONAL COMMUNICATION

Qualification	Bachelor of Professional Communication
Level	7
Intakes	Various please see our website
Duration	Three years full-time Up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The increasing complexity of communications media related profession requires well-educated, competent graduates who are able to:

- ↘ Comprehend, critique, and apply knowledge from the communications media related field in an appropriate practice context
- ↘ Competently work within the legal, ethical, and government policy related parameters of communications media related sector
- ↘ Recognise, value, critique and apply research to communications media contexts
- ↘ Competently and appropriately apply multimedia communication techniques in various settings
- ↘ Appropriately apply theory and principles of media communications techniques in various contexts, such as corporate settings, the broadcasting medium, as well as through print and web
- ↘ Develop, implement, and critique media communications strategies and plans
- ↘ Develop and incorporate successful media communications strategies and plans
- ↘ Produce communications media related documentation, such as news stories and reports, both government related and general publications
- ↘ Develop and critique formal public speeches using appropriate communications theories

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3 made up of:

- ↘ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↘ Literacy 10 credits at Level 2 or above, made up of five credits in reading five credits in writing, and
- ↘ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

- ↘ Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience, or
- ↘ Completion of an external or overseas qualification, which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Study to be an effective communicator, researcher, writer and leader. The degree covers a wide range of topics such as media culture, news broadcasting, communication strategies, politics, law, ethics, event management, brand management, and crisis and emergency management. You will learn transferable skills to help you in any career, from media organisations to government and private enterprise.

GRADUATE CERTIFICATE IN COMMUNICATION (LOCAL GOVERNMENT)

Qualification	Graduate Certificate in Communication (Local Government)
Level	7
Intakes	Various please see our website
Duration	17 weeks full-time Up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates will be able to guide local authorities through the key areas relating to change and crises, both internally and externally. Current and future reliance on the Internet is recognised with graduates able to meet the three-year local government cycle, or a natural disaster/emergency, with skills to plan for, manage and disseminate information using a variety of methods.

Graduates will be able to:

- ↘ Understand the political environment they work in
- ↘ Understand the dynamics of the organisation they are working for
- ↘ Plan for change, crises or community concern
- ↘ Utilise a variety of communication methods including the internet and social media
- ↘ Understand the need for good forward planning

Application Criteria

Entry is open to degree graduates, however those who have been able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

The Head of Faculty will determine the maximum number of students permitted to enrol in the degree programme.

All enrolments in the Graduate Certificate in Communication (Local Government) are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Career Opportunities

The Graduate Certificate in Communication (Local Government) aims to provide those people working in middle management at territorial authorities the opportunity to formalise their practical communications skills into a qualification and to gain a sound theoretical base on which to structure regular tasks. They may already be working in the communications field or another area within the council, (supported by an undergraduate degree) which requires recognition of higher level communication knowledge.

GRADUATE CERTIFICATE IN COMMUNICATION (PUBLIC RELATIONS)

Qualification	Graduate Certificate in Communication (Public Relations)
Level	7
Intakes	Various please see our website
Duration	17 weeks full-time Up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates of the Graduate Certificate in Communication (Public Relations) will have an understanding of current PR practice in New Zealand and a tool-kit of communication skills and methods with which to take a message out to communities and organisations.

They will be able to identify and influence good outcomes through a sound theoretical approach and a thorough understanding of the environment in which they work.

Graduates will be able to:

- ↘ Know when and how PR should/can be factored into a situation or event
- ↘ Know how to use a variety of communication methods, including new media, to take a message out
- ↘ Identify internal and external risks to reputation or brand and know how to mitigate these
- ↘ Promote and run an event successfully

Application Criteria

Entry is open to degree graduates, however those who have been able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

The Head of Faculty will determine the maximum number of students permitted to enrol in the degree programme.

All enrolments in the Graduate Certificate in Communication (Public Relations) are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Career Opportunities

The Graduate Certificate in Communications (Public Relations) provides graduates with the theory behind public relations communications; the effectiveness of various channels of communication; and the laws and ethics which impact on these. It provides those already working in communications or journalism with the necessary theoretical knowledge to be able to move into a more complex public relations role.

GRADUATE DIPLOMA IN COMMUNICATION (LOCAL GOVERNMENT)

Qualification	Graduate Diploma in Communication (Local Government)
Level	7
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates of the Graduate Diploma in Communication (LG) will be media-savvy communication practitioners who know the local government environment and understand how it works. They will be able to plan for internal and external change or crises utilising new media as well as traditional means. They will also be able to take a lead role in engaging with communities, managing events and protecting their organisation through adverse situations.

Graduates will be able to:

- ↘ Develop and maintain good relationships with local and national media
- ↘ Plan for events, positive or adverse, which may impact on the local authority and its community
- ↘ Advise senior management and Council when required
- ↘ Utilise a variety of communication methods including new media
- ↘ Be able to communicate effectively - internally and externally
- ↘ Be able to keep pace with, and communicate changes in local government

Application Criteria

Entry is open to degree graduates, however those who have been able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

The Graduate Diploma in Communication (Local Government) gives more experienced communications practitioners the opportunity to develop the skills necessary to manage specific issues, events and tasks, which may occur within that environment and draw on the theory which underpins these.

The Graduate Diploma in Communication (LG) also provides a professional development opportunity for a communications practitioner with a generic or similar undergraduate degree, who wishes to specialise in local government working at a higher level.

GRADUATE DIPLOMA IN COMMUNICATION (PUBLIC RELATIONS)

Qualification	Graduate Diploma in Communication (Public Relations)
Level	7
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduate Diploma in Communication (PR) graduates will understand the news media and how the two communication processes interact and overlap.

They will be able to write higher level communication strategies for use internally and externally, which will reach people, communities and organisations, and where necessary, exert influence for change.

Graduates will be able to:

- ↘ Put in place internal and external communications strategies and plans
- ↘ Use communication to influence public thinking and effect positive change
- ↘ Use a variety of new and traditional media to take a message/s out
- ↘ Take a leading role in a campaign or an event

Application Criteria

Entry is open to degree graduates, however those who have been able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

The Graduate Diploma in Communication (Public Relations) aims to enable public relations practitioners (with an undergraduate qualification) to build on their applied skills and learning. The programme aims to ensure its graduates can manage significant events or specialised roles in an organisation or government body. A person already engaged in PR at middle management level, or someone with a good body of prior on-the-job learning, is given the opportunity to become a PR specialist.

“I really appreciate the concise study guides, focus on relevant, hands-on assignments, and activities that help to form my own point of view. Comprehensive feedback on my assignments from my tutors helped immensely.”

Megan Hiew
Bachelor of Professional Communication





CREATIVE INDUSTRIES

Love to create? Want to immerse yourself in a world of art? SIT's Art and Design courses will help you develop the skills and knowledge you need to establish your career as an artist, designer or photographer.

SIT2LRN offers the Certificate in Interior Décor, the New Zealand Diploma in Photography and the New Zealand Diploma in Screen Production via SIT2LRN distance learning.

These courses could lead to careers in fields such as photography, film and animation, teaching, tourism, screen printing, graphic design, illustration, textiles, visual merchandising, interior design, self-employment and much, much more.

PROGRAMMES IN CREATIVE INDUSTRIES

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN					●	●

- S** New Zealand Certificate in Interior Décor (Level 4) 149
- S** New Zealand Diploma in Photography (Level 5) 149
- S** New Zealand Diploma in Screen Production (Level 5) 150

NEW ZEALAND CERTIFICATE IN INTERIOR DÉCOR

Qualification	New Zealand Certificate in Interior Décor (Level 4)
Level	4
Intakes	Various please see our website
Duration	17 weeks full-time Up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aims of the qualification are to:

- ↳ Gain skills and knowledge that are directly relevant to working or further training in the interior décor sector
- ↳ Develop knowledge and skills to standards recognised by the industry sector as appropriate
- ↳ Develop work habits and practice appropriate for further training and employment in the interior décor sector

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2.

All applicants should demonstrate a keen interest in interior design and demonstrate a reasonable likelihood of successful completion of the programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience, Curriculum Vitae, letter of intent, achievement of NCEA standards in art, graphics, or other relevant subjects, or through an interview.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant (20 years and over) who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard entry.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be equipped to work in the interior décor industry in a variety of roles including:

- ↳ Colour advisor
- ↳ Showroom assistant
- ↳ Interior stylist/décor consultant
- ↳ Visual merchandiser
- ↳ Interior design assistant
- ↳ Interior product sales

Graduates will be able to:

- ↳ Contribute to the creation of décor for a range of interior environments
- ↳ Apply knowledge of theory and practice to rationalise and select products and materials for use in interior décor
- ↳ Communicate effectively to assist clients, colleagues and stakeholders with fulfilling an interior décor brief
- ↳ Coordinate and assist clients with an interior décor brief

NEW ZEALAND DIPLOMA IN PHOTOGRAPHY (LEVEL 5)

Qualification	New Zealand Diploma in Photography (Level 5)
Level	5
Intakes	Various please see our website
Duration	One year full-time Up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aims of the qualification are to:

- ↳ To gain skills and knowledge that are directly relevant to working or further training in the arts/photography sector
- ↳ To provide a base for learners to progress to more advanced studies or employment in photography
- ↳ To produce dedicated, professional practitioners who hold a qualification which is well regarded by employers in the photography sector

Application Criteria

Applicants for this programme of study should have a keen interest and aptitude in photography, as evidenced by the portfolio of images required to be submitted for assessment by any applicant new to the programme of study

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to work in junior technical or assistant roles in the photographic sector and:

- ↳ Apply problem-solving skills to a range of design challenges within a photographic context
- ↳ Apply conceptual, creative and technical skills in photographic imaging
- ↳ Apply knowledge of image making and use of technologies relevant to a range of photographic applications and genres.
- ↳ Create a range of photographic imaging works
- ↳ Analyse and evaluate own photographic work and the work of others
- ↳ Self-manage photographic project briefs within defined guidelines
- ↳ Behave professionally in a photographic work environment

NEW ZEALAND DIPLOMA IN SCREEN PRODUCTION

Qualification	New Zealand Diploma in Screen Production
Level	5
Intakes	Various please see our website
Duration	One year full-time Up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Apply creative and technical processes across a range of capture, manipulation and delivery methods/platforms to screen productions
- Analyse storytelling and its relationship to audience in screen productions
- Apply relevant screen production business practices to screen production processes
- Collaborate with team members using appropriate communication skills to realise a range of screen productions
- Apply practical and problem solving skills to a range of screen production processes
- Research and analyse the social, economic, cultural and historical conditions relevant to the screen production industry to inform screen production practice
- Apply an understanding of the relevant Health and Safety legislation and workplace safety culture in order to work safely and meet responsibilities in screen production industries

Application Criteria

School Leavers

All applicants should hold NCEA Level 2 or equivalent skills and knowledge, and demonstrate a keen interest in screen production, applicants are also required to submit a portfolio of their work with their application.

Mature Applicants

Applicants of 20 years of age or over, at the time of programme entry, should demonstrate an interest and aptitude for screen production which demonstrate potential for success. Examples may include completion of a programme of study at Level 2 or above in a related discipline and/ or employment in a related field for two or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programme (e.g. strong work experience/ background as evidenced by CV, or referee attestations) may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

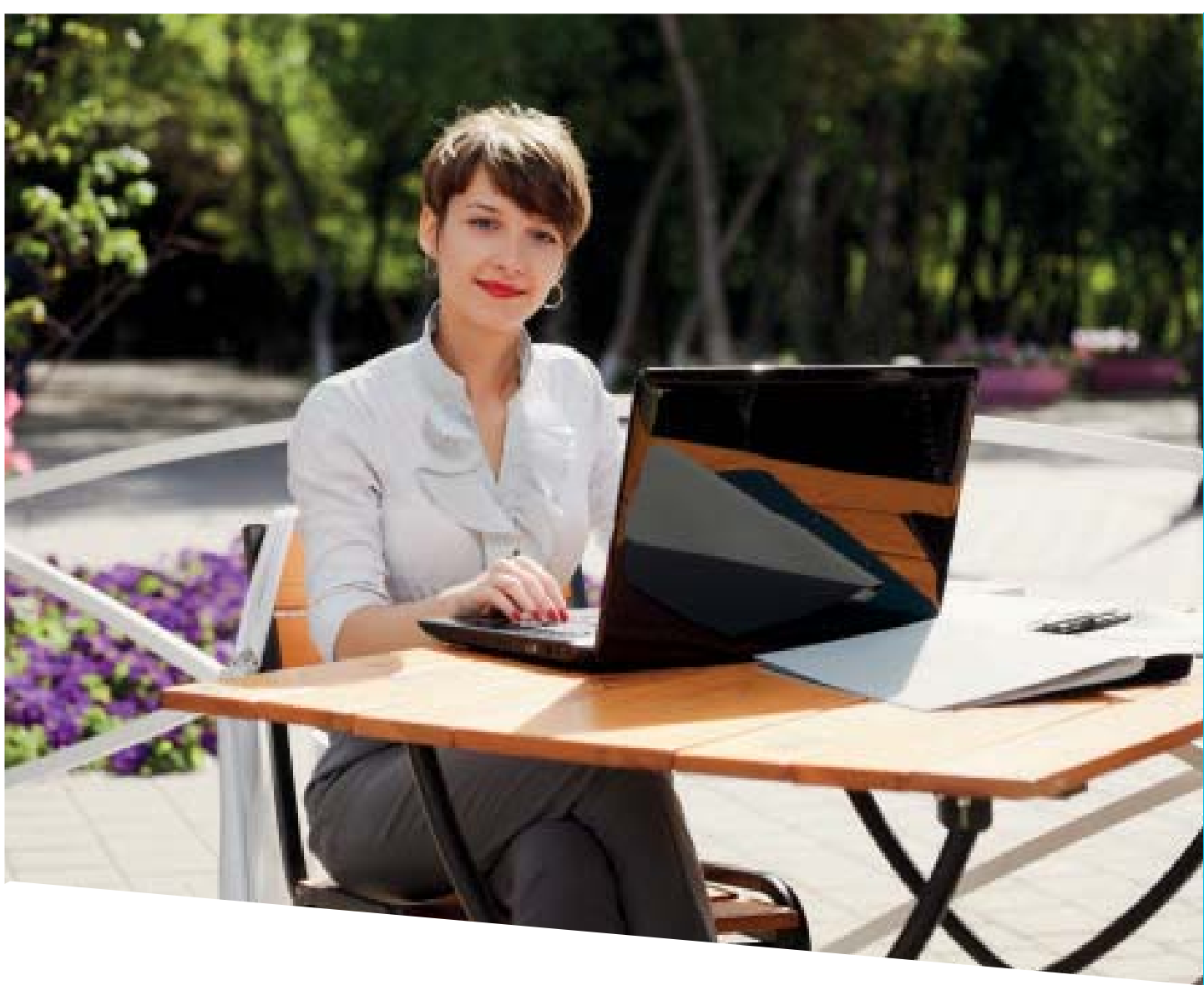
Career Opportunities

Graduates would be ideally suited to further study in related arts and creative areas, or to pursue entry level career opportunities in junior technical or assistant roles in a screen production environment. This includes areas such as camera operation, editorial, focus, location scouting, sound operation, continuity, production, lighting and technical production.

“It's only since graduating and working with people in the industry that I realise just how comprehensive our training really was.”

Emma Schranz
Diploma in Digital Film & Bachelor of Screen Arts





EDUCATION

SIT's Adult Education and Tertiary Teaching programmes are suitable for people who are working as tutors in tertiary institutes, or those who have training responsibilities in their workplace. The Level 5 programme covers practical aspects of teaching adults, including designing and evaluating learning sessions, using standards to assess performance, moderating

assessments and the cultural aspects of teaching adults. The Level 6 programme delves deeper and includes course design, materials development and some higher level papers that incorporate knowledge of ethics and educational research.

For those who enjoy assisting or

caregiving with young people, or those with special needs, the New Zealand Certificate in Education Support and Care is offered by distance learning and assists graduates to enter into a support role in a variety of education establishments as a teacher aide, or in a support services role.

PROGRAMMES IN EDUCATION

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN					●	●

- S** New Zealand Certificate in Education Support and Care (Level 3) 152
- S** New Zealand Certificate in Adult and Tertiary Teaching (Level 4) 152
- S** New Zealand Certificate in Adult and Tertiary Teaching (Level 5) 153
- S** New Zealand Certificate in Adult Literacy and Numeracy Education (Vocational or Workplace) (Level 5) 153
- S** New Zealand Diploma in Adult and Tertiary Teaching (Level 6)) 154

NEW ZEALAND CERTIFICATE IN EDUCATION SUPPORT AND CARE (LEVEL 3)

Qualification	New Zealand Certificate in Education Support and Care (Level 3)
Level	3
Intakes	Various please see our website
Duration	12 weeks full-time Up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ To gain skills and knowledge that are directly relevant to working or further training in the education support and care sector
- ↘ To provide a base for learners to progress to more advanced studies in education support and care
- ↘ To provide education support and care programmes of study that will enhance the knowledge base, skills and professionalism of those working or intending to work in the sector
- ↘ To produce dedicated, professional practitioners who hold a qualification which is well regarded by employers in the sector

Application Criteria

All applicants wishing to undertake this programme of study are required to submit the following with their application:

- ↘ Evidence of having secured a practicum venue where they can participate in supporting students while under supervision
- ↘ Evidence of having completed a safety check as required to comply with the requirements of the Vulnerable Childrens Act 2014

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 2 or above in a related discipline and/ or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge for roles such as:

- ↘ Education support worker, teacher aide, ICT assistant, librarian assistant, administrator assistant in school and early childhood settings
- ↘ Community support worker in the disability sector
- ↘ Out of school care worker in school holiday programmes and after school care

NEW ZEALAND CERTIFICATE IN ADULT AND TERTIARY TEACHING (LEVEL 4)

Qualification	New Zealand Certificate in Adult and Tertiary Teaching (Level 4)
Level	4
Intakes	Various please see our website
Duration	12 weeks full-time Up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Design for learning to meet specified learning outcomes in a familiar context
- ↘ Use learner-centred teaching strategies that respect learners mana and diverse backgrounds
- ↘ Select and apply facilitation, teaching and learning strategies in familiar contexts, using resources and technologies to meet specific outcomes
- ↘ Use assessment and moderation processes
- ↘ Seek and respond to feedback from learners and other stakeholders to improve learner outcomes in candidates own context

Application Criteria

Applicants for this programme of study must have access to adult (e.g. over the age of 18) learners in order to enable them to undertake learning and reflection in an authentic setting.

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/ or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates will have the skills and knowledge for roles such as:

- ↘ Industry or workplace trainer
- ↘ Community educator

or to progress to more advanced study in adult and tertiary teaching.

NEW ZEALAND CERTIFICATE IN ADULT AND TERTIARY TEACHING (LEVEL 5)

Qualification	New Zealand Certificate in Adult and Tertiary Teaching (Level 5)
Level	5
Intakes	Various please see our website
Duration	17 weeks full-time Up to two years part-time Intakes are 17 weeks in long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Design for learning to meet specified learning outcomes in a familiar context
- ↘ Use learner-centred teaching strategies that respect learners; mana and diverse backgrounds
- ↘ Select and apply facilitation, teaching and learning strategies in familiar contexts, using resources and technologies to meet specific outcomes
- ↘ Use assessment and moderation processes
- ↘ Seek and respond to feedback from learners and other stakeholders to improve learner outcomes in candidate's own context

Application Criteria

Applicants for this programme of study must have access to adult (e.g. over the age of 18) learners in order to enable them to undertake learning and reflection in an authentic setting.

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge for roles such as:

- ↘ Vocational or workplace educator and trainer
- ↘ Academic staff member/tutor

or undertake further study towards Level 6 and above qualifications in adult and tertiary teaching.

NEW ZEALAND CERTIFICATE IN ADULT LITERACY AND NUMERACY EDUCATION (VOCATIONAL OR WORKPLACE) (LEVEL 5)

Qualification	New Zealand Certificate in Adult Literacy and Numeracy Education (Vocational or Workplace) (Level 5)
Level	5
Intakes	Various please see our website
Duration	12 weeks full-time, can be studied part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Design embedded literacy and numeracy strategies to enhance learner outcomes in a vocational or workplace programme
- ↘ Create and sustain a learner-centred teaching environment that respects learners' mana and diverse backgrounds, and the wider educational and societal context, in order to facilitate quality learning
- ↘ Embed literacy and numeracy teaching and learning in a vocational or workplace programme, with consideration of Aotearoa New Zealand's unique context
- ↘ Use assessment and evaluation as tools to enhance student learning and own teaching practice in embedded literacy and numeracy teaching

Application Criteria

Applicants for this programme of study must have access to adult (e.g. over the age of 18) learners in order to enable them to undertake learning and reflection in an authentic setting.

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge for a role such as:

- ↘ Vocational, workplace or other specific content educator, with the ability to embed literacy and numeracy within the programme, or undertake further study in adult and tertiary teaching

NEW ZEALAND DIPLOMA IN ADULT AND TERTIARY TEACHING (LEVEL 6)

Qualification	New Zealand Diploma in Adult and Tertiary Teaching (Level 6)
Level	6
Intakes	Various please see our website
Duration	One year full-time Up to three years part-time (part-time study is recommended) Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Design for learning to meet specified learning outcomes in dynamic contexts
- ↳ Promote teaching environments that give primacy to learners
- ↳ Explore and implement facilitation and teaching strategies to meet the needs of diverse learners and contexts
- ↳ Select and implement assessment and consistency management and processes
- ↳ Undertake kaitiakitanga in an adult and tertiary teaching environment
- ↳ Provide leadership and professional support to other practitioners working both within and across programmes
- ↳ Analyse the educational environment and apply knowledge as a basis for influencing own and others' decision-making, innovation and change

Application Criteria

Applicants for this programme of study must have access to adult (e.g. over the age of 18) learners in order to enable them to undertake learning and reflection in an authentic setting

Mature Applicants

A qualification and/or equivalent work experience in a vocation or field in which they currently, or would like to, teach. Applicants over the age of 20 years at time of enrolment will be considered

where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 5 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge for roles such as:

- ↳ Education programme leader
- ↳ Lead teacher
- ↳ Learning and development department manager
- ↳ Strategic leader in education

and/or undertake further study in adult education and tertiary teaching.

“The support has been awesome. I can't say enough about how great the facilitators are at SIT. They have been extremely motivating and hold you to a high standard.”

Rachael Cowan

National Certificate in Adult Education and Training





Bachelor of Environmental Management students experience many practical conservation activities during field trips

ENVIRONMENTAL MANAGEMENT

Want to begin a career in Environmental Management?

In SIT's New Zealand Certificate in Study and Career Preparation (Level 4) Environmental Management) you

will gain skills and knowledge that are directly relevant to further study at higher levels in environmental management, be equipped with the knowledge and skills to standards recognised by the industry sector as appropriate, and develop

work habits and practice appropriate for further study and employment in the environmental management sector.

PROGRAMMES IN ENVIRONMENTAL MANAGEMENT

	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
Campus						
S SIT2LRN						●

S New Zealand Certificate in Study and Career Preparation (Level 4) Environmental Management

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NEW ZEALAND CERTIFICATE IN STUDY AND CAREER PREPARATION (LEVEL 4) ENVIRONMENTAL MANAGEMENT

Qualification	New Zealand Certificate in Study and Career Preparation (Level 4) Environmental Management
Level	4
Intakes	Various please see our website
Duration	Six months full-time Up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ✎ Introduction to ecology and conservation
- ✎ Conservation management
- ✎ Resource management and environmental law
- ✎ Marine and freshwater ecology

Application Criteria

Applicants should demonstrate a likelihood of success in the programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience, Curriculum Vitae, letter of intent, achievement of NCEA in environmental management related or science related standards, or an interview.

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduating students may be able to undertake entry level/assistant environmental type positions in the following areas:

- ✎ Regional or local authorities
- ✎ Environmental monitoring/testing
- ✎ Relevant government departments
- ✎ Farming industry

Students may also progress to higher level study such as the Bachelor of Environmental Management at SIT (see page 62).





HEALTH & SAFETY MANAGEMENT

Whether you're already in a health and safety role, or you're looking to enter the industry, a qualification in Occupational Safety and Health (OSH) will teach you skills and knowledge that are directly relevant to working or further training in this industry. Health and Safety graduates are able to demonstrate knowledge of occupational health and safety systems,

practices and programmes, and are equipped to evaluate, plan, develop and implement them into a workplace.

Graduating students could go on to employment as:

- ↳ Health and safety co-ordinators / officers / representatives / advisors
- ↳ OSH investigators
- ↳ Production supervisors
- ↳ Training co-ordinators
- ↳ Occupational safety and health roles through the Ministry of Business, Innovation and Employment.
- ↳ Human Resource staff

PROGRAMMES IN HEALTH & SAFETY

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN			●	●	●	

- S New Zealand Diploma in Workplace Health and Safety Management 158
- S Bachelor of Applied Management (Occupational Health and Safety Management major) 158
- S Graduate Certificate in Occupational Health and Safety Management 159
- S Graduate Diploma in Occupational Health and Safety Management 159

NEW ZEALAND DIPLOMA IN WORKPLACE HEALTH AND SAFETY MANAGEMENT

Qualification	New Zealand Diploma in Workplace Health and Safety Management
Level	6
Intakes	Various please see our website
Duration	One year full-time Up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Lead and support the development, implementation, and review of integrated health and safety systems and strategies
- ↘ Lead, review and critically evaluate health and safety training strategies and programmes at all levels of an organisation
- ↘ Lead and influence effective internal and external health and safety communication, consultation and engagement strategies at all levels of an organisation
- ↘ Lead and support key organisational influencers of strategy and people to foster a positive, resilient health and safety leadership and culture
- ↘ Develop and lead processes for monitoring, measuring and evaluating performance in an integrated health and safety system
- ↘ Use risk management principles to identify, analyse, prioritise and articulate health and safety risks as part of an organisation's overall risk profile and recommend cost effective mitigation strategies
- ↘ Analyse and present health and safety related data from a range of sources to assist in strategic planning and performance measurement

Application Criteria

Applicants should be a minimum of 20 years of age, with a minimum of four years secondary education. All applicants should have academic attributes (e.g. successful completion of a previous qualification at Level 4 or above) or industry experience (e.g. as evidenced by CV or employer references) which indicate they have a reasonable likelihood of successful completion of the programme.

Personal commitment and a belief in one's own ability to succeed are also important personal traits and will always be taken into consideration during the selection process.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in advanced level studies in workplace health and safety management (e.g. strong work experience/background as evidenced by CV, or referee attestations), may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge to work as a manager or leader in a range of strategic roles within a health and safety context in New Zealand organisations.

BACHELOR OF APPLIED MANAGEMENT (OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management (Occupational Health and Safety Management major)
Level	7
Intakes	Various please see our website
Duration	Three years full-time Up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management programme aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments, whether locally, nationally, or internationally.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal, and problem solving skills) in addition to the development of specific business knowledge and skills.

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- ↘ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↘ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↘ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins, and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualifications, which are considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving onto the next year of the programme.

All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates will be qualified to work in a range of occupational health and safety management roles in both public and private sectors including general management, production management and human resource management.

GRADUATE CERTIFICATE IN OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT

Qualification	Graduate Certificate in Occupational Health and Safety Management
Level	7
Intakes	Various please see our website
Duration	17 weeks full-time Up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Certificate in Occupational Health and Safety Management is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in the field of occupational health and safety management, which can be used in professional practice or further advanced study in this area.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline.

Mature Applicants

Applicants must supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate programme.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates will critically analyse strategic occupational health and safety issues facing organisations and develop and implement policies and procedures in the area of occupational health and safety management.

“The facilitators have been very supportive and offered positive feedback. I’ve been using my practical experience and actual on the job health and safety requirements for my assignments. I’m learning to formulate these offshore requirements into the New Zealand context and legislation.”

Marty Steel
Diploma in Occupational Health and Safety

GRADUATE DIPLOMA IN OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT

Qualification	Graduate Diploma in Occupational Health and Safety Management
Level	7
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Occupational Health and Safety Management is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge of occupational health and safety management, which can be used in professional practice or further advanced study in this area.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline.

Mature Applicants

Applicants must supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma programme.

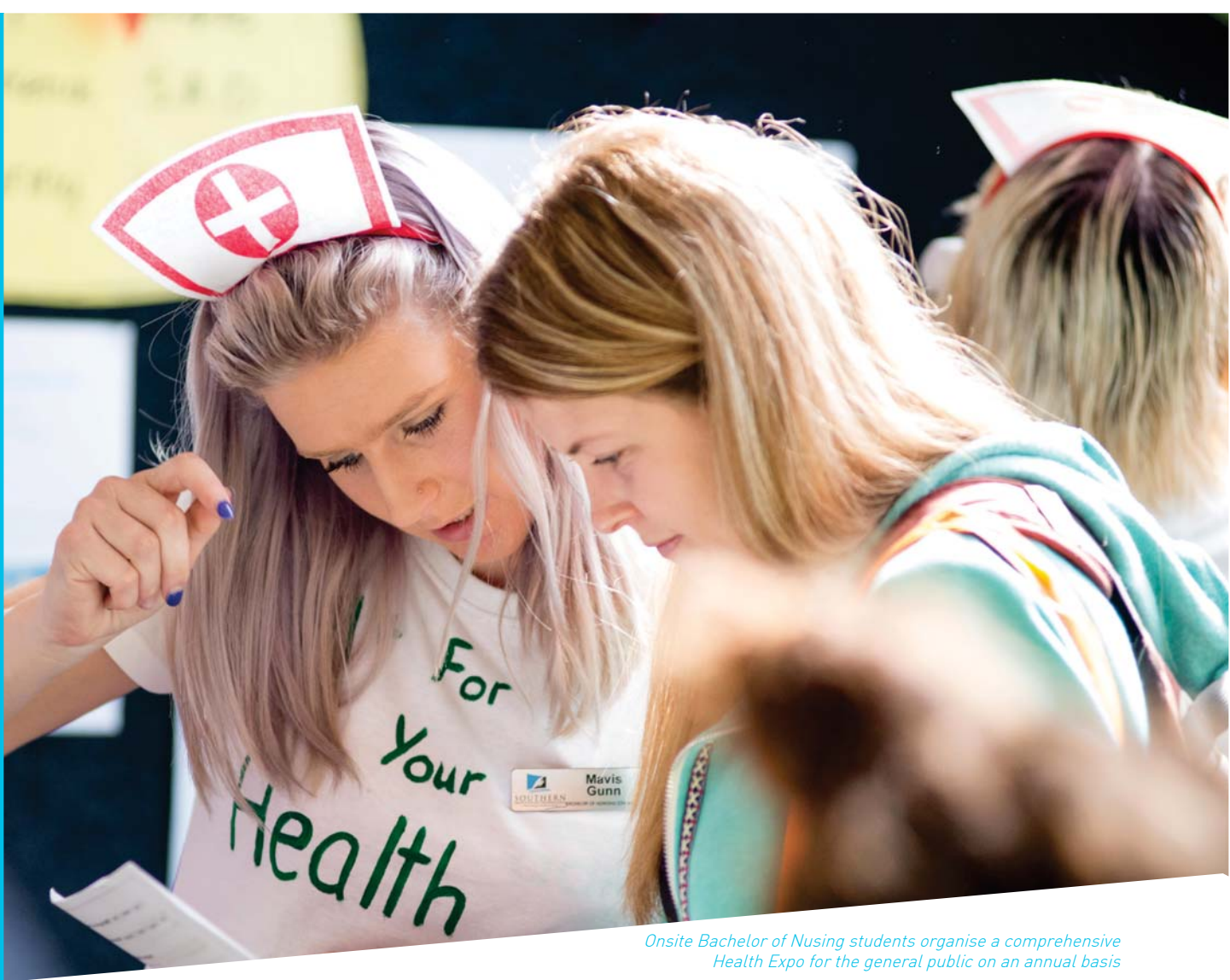
All enrolments in the Graduate Diploma in Occupational Health and Safety Management are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates will critically analyse strategic occupational health and safety issues facing organisations, develop and implement policies and procedures in the area of occupational health and safety management, and undertake an influential leadership role for occupational health and safety management.





Onsite Bachelor of Nursing students organise a comprehensive Health Expo for the general public on an annual basis

HEALTH SCIENCES

A foundation education in science is essential in the health sector, and SIT2LRN Applied Health Science courses provide prospective applicants with an introduction to health studies and help them develop skills and knowledge

which will equip them for further tertiary study in health related areas, or for employment in the health sector.

After completing study in health science, students may wish to pursue further

study in health and science related subjects, such as Nursing, Massage or Sport and Exercise. SIT offers further programmes in these areas, and Nursing in particular, is a popular choice.

PROGRAMMES IN HEALTH SCIENCES

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN						●

- S** New Zealand Certificate in Study and Career Preparation (Pre entry Applied Health Sciences) 161
- S** New Zealand Certificate in Study and Career Preparation (Intermediate Applied Health Sciences) 161

NEW ZEALAND CERTIFICATE IN STUDY AND CAREER PREPARATION (PRE ENTRY APPLIED HEALTH SCIENCES)

Qualification	Pre entry applied health sciences programme of study leading to the New Zealand Certificate in Study and Career Preparation
Level	3
Intakes	Various please see our website
Duration	17 weeks full-time Up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ✎ Gain skills and knowledge that are directly relevant to further training in the applied health sciences sector
- ✎ Provide a base for learners to progress to more advanced studies in applied health sciences

Application Criteria

Applicants should demonstrate a likelihood of success in the programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience (e.g. CV), letter of intent, achievement of NCEA standards in human biology, or an interview.

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills, capabilities, knowledge and attributes needed to advance to Level 4 or above within the context of applied health sciences.

NEW ZEALAND CERTIFICATE IN STUDY AND CAREER PREPARATION (INTERMEDIATE APPLIED HEALTH SCIENCES)

Qualification	Intermediate applied health sciences programme of study leading to the New Zealand Certificate in Study and Career Preparation
Level	4
Intakes	Various please see our website
Duration	17 weeks full-time Up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ✎ Gain skills and knowledge that are directly relevant to employment or further training in the applied health sciences sector
- ✎ Provide a base for learners to progress to more advanced studies or employment in applied health sciences

Application Criteria

Applicants should demonstrate a likelihood of success in the programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience (e.g. CV), letter of intent, achievement of NCEA standards in human biology, or an interview.

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- ✎ Locate, select and analyse relevant information from a variety of sources and apply to context-relevant tasks and problems
- ✎ Work independently and collaboratively on context-relevant academic tasks and problems
- ✎ Construct a reasoned and researched argument, communicated using a range of appropriate media
- ✎ Develop and critique a study and career plan that identifies specific long-term career goals

Graduates will be equipped with the skills, capabilities, knowledge and attributes needed to advance to higher level study within the context of applied health sciences, or gain employment at entry level in this area.



HUMAN RESOURCES (HR) & COACHING

SIT's Human Resource (HR) qualifications are aimed at those in the "people" side of business, either through the personnel function, employment relations or the wider area of human resource management, and teach the range of skills necessary for someone working in this demanding field.

Our Coaching programmes are suitable for professionals working in areas of social development (teachers, trainers, consultants, HR professionals) and/or social support services (social workers, nurses, therapists). They are also useful

to those working in service industries with a strong client orientation (such as tourism and hospitality) who would like to develop their people skills and improve their interpersonal communication and client relationship skills.

PROGRAMMES IN HR & COACHING

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN				●	●	●
A Auckland						

- S** New Zealand Certificate in Business (Introduction to Team Leadership) 163
- S** New Zealand Certificate in Business (First Line Management) (Level 4) 163
- S A** New Zealand Diploma in Business (Level 5) (Leadership and Management Strand) 163
- S** New Zealand Diploma in Business (Level 6) (Leadership and Management Strand) 163
- S** Bachelor of Applied Management (HR Management Major) 163
- S** Graduate Certificate in Human Resource Management 164
- S** Graduate Diploma in Human Resource Management 164

NEW ZEALAND CERTIFICATE IN BUSINESS (INTRODUCTION TO TEAM LEADERSHIP)

Qualification	New Zealand Certificate in Business (Introduction to Team Leadership)
Level	3
Intakes	Various please see our website
Duration	Six months full-time Up to two years part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

See page 138 for details

NEW ZEALAND CERTIFICATE IN BUSINESS (FIRST LINE MANAGEMENT)

Qualification	New Zealand Certificate in Business (First Line Management) (Level 4)
Level	4
Intakes	Various please see our website
Duration	17 weeks full-time Up to five years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

See page 139 for details

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (LEADERSHIP AND MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 5)
Level	5
Intakes	Various please see our website
Duration	Intakes will be 17 weeks long One year full-time Up to five years part-time
Location	SIT2LRN Distance Learning, Auckland
Fees	For current fees please refer to our website www.sit.ac.nz

See page 140 for details

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 6) (LEADERSHIP AND MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 6) (Leadership and Management strand)
Level	6
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

See page 142 for details

BACHELOR OF APPLIED MANAGEMENT (HUMAN RESOURCE MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management (Human Resource Management major)
Level	7
Intakes	Various please see our website
Duration	Three years full-time Up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management programme aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments, whether locally, nationally, or internationally.

The programme offers a blend of theoretical and practical learning with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal and problem solving skills) in addition to the development of specific business knowledge and skills.

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- ❑ 14 credits each, in three NZQA University Entrance approved subjects, and
- ❑ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ❑ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualifications, which are considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving on to the next year of the programme.

All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Human Resource Management Major

Graduates of the Bachelor of Applied Management with a major in Human Resource Management, will strategically analyse information relevant to human resource areas including recruiting, organisational departmental planning, performance management, and employment compliance. Graduates will employ reflective practice techniques to develop and implement appropriate human resource management organisational policies and procedures.

Graduates will be qualified to work in a range of employment sectors, from small to medium enterprises (SMEs), through to engagement in human resource departments in larger, more complex, enterprises.

Educational Pathways

Further educational opportunities for graduates may include enrolling in postgraduate study, for example the SIT Postgraduate Diploma in Business Enterprise, or the Postgraduate Certificate or Diploma in Applied Management.

GRADUATE CERTIFICATE IN HUMAN RESOURCE MANAGEMENT

Qualification	Graduate Certificate in Human Resource Management
Level	7
Intakes	Various please see our website
Duration	SIT2LRN 17 weeks full-time, up to three years part-time Intakes are 17 weeks long
	Auckland Six months full-time, up to three years part-time Intakes are eight weeks long
Location	SIT2LRN Distance Learning, Auckland
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Certificate in Human Resource Management is to provide students who already have a degree, or extensive applicable experience, with theoretical and applied knowledge in Human Resource (HR) Management.

Students will learn to solve problems, both independently and as part of a team, and to develop and critically evaluate HR policy in areas such as recruiting, organisational departmental planning, performance management and employment compliance.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The

Programme Manager will use this information to assess whether the applicant is likely to successfully complete the graduate certificate.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Certificate in Human Resource Management will undertake critical evaluation to inform the development of human resource policies and procedures in areas such as: recruiting, organisational departmental planning, performance management and employment compliance. They will solve problems, both independently and as part of a team.

GRADUATE DIPLOMA IN HUMAN RESOURCE MANAGEMENT

Qualification	Graduate Diploma in Human Resource Management
Level	7
Intakes	Various please see our website
Duration	SIT2LRN One year full-time, up to five years part-time Intakes are 17 weeks long
	Auckland One year fulltime, up to five years part-time Intakes are eight weeks long
Location	SIT2LRN Distance Learning, Auckland
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Human Resource Management is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in Human Resource (HR) Management.

Students will learn about HR policy, management, ethics, and business practice, as well as getting hands on experience or undertaking a research project. Elective papers are available in contemporary topics such as change management, health and safety and employee relations.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Diploma in Human Resource Management will undertake critical evaluation to inform the development and application of human resource policies and procedures at an advanced level in areas such as: recruiting, organisational departmental planning, performance management and employment compliance. They will solve problems, both independently and as part of a team.



Bachelor of Commerce students prepare business assignments in SIT Library

MARKETING & MANAGEMENT

Students studying Management and Applied Management will learn about existing business management practices and the development and implementation of strategies to alter, improve or streamline them.

Applied management theory can involve the research and use of emerging technologies and new business theories where students will have the opportunity to investigate the application of these theories to business. Specialisations in areas such as Marketing and Event Management offer an in-depth study of the application of theories to these disciplines.

The Master of Applied Management is aimed at management practitioners and recent graduates, wishing to undertake an advanced programme of study in order to prepare for further study or to assist with obtaining a more senior position. Public and private sector organisations employing graduates of the Master of Applied Management will benefit from the advanced knowledge and capabilities (including analytical, managerial and research) that the graduates have acquired during their programme of study. This programme is offered on the Invercargill campus and also by SIT2LRN distance learning.

Our high quality programmes will equip you with the knowledge and skills required to succeed in business, marketing and management. The teaching staff have extensive experience, combined with excellent academic backgrounds and strong links with the professions.

We know that our programmes will challenge you, but that you will feel supported and excited about your future.

PROGRAMMES IN MARKETING & MANAGEMENT

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN	●	●	●	●		●
A Auckland			●			
Q Queenstown			●			

S	New Zealand Certificate in Business (First Line Management) (Level 4)	166
S	Bachelor of Applied Management (Applied Management Major)	166
S	Bachelor of Applied Management (Applied Marketing Major)	166
S	Bachelor of Applied Management (Event Management Major)	167
S	Bachelor of Applied Management (HR Management Major)	167
S	Bachelor of Applied Management (Project Management Major)	168
S	Bachelor of Applied Management (Occupational Health and Safety Management Major)	168
S A	Graduate Certificate in Applied Management	168
S	Graduate Certificate in Applied Marketing	169
S	Graduate Certificate in Event Management	169
S A	Graduate Diploma in Applied Management	169
S	Graduate Diploma in Applied Marketing	170
S Q	Graduate Diploma in Event Management	170
S	Postgraduate Certificate in Applied Management	171
S	Postgraduate Diploma in Applied Management	171
S	Master of Applied Management	172

NEW ZEALAND CERTIFICATE IN BUSINESS (FIRST LINE MANAGEMENT)

Qualification	New Zealand Certificate in Business (First Line Management) (Level 4)
Level	4
Intakes	Various please see our website
Duration	17 weeks full-time Up to five years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

See page 139 for more details.

BACHELOR OF APPLIED MANAGEMENT (APPLIED MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management
Level	7
Intakes	Various please see our website
Duration	Three years full-time Up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management programme aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments, whether locally, nationally or internationally.

This degree programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal and problem solving skills) in addition to the development of specific business knowledge and skills.

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- ⊃ 14 credits each, in three NZQA University Entrance approved subjects, and
- ⊃ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ⊃ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins, and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualification, which are considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving on to the next year of the programme.

All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Applied Management with an Applied Management major, will critically analyse strategic issues facing organisations, and develop and implement policies and procedures in the areas of operations, management, and financial management. They will employ reflective practices to solve problems both independently and as part of a team, and collect, critically analyse and communicate information effectively.

Graduates will be qualified to work in a range of management disciplines in both the public and private sectors, including production management, general management and project/contract management.

Educational Pathways

Further educational opportunities for graduates may include enrolling in postgraduate study, for example the SIT Postgraduate Diploma in Business Enterprise, and the Postgraduate Certificate and Diploma in Applied Management.

BACHELOR OF APPLIED MANAGEMENT (APPLIED MARKETING MAJOR)

Qualification	Bachelor of Applied Management
Level	7
Intakes	Various please see our website
Duration	Three years full-time Up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management programme aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments, whether locally, nationally, or internationally.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal, and problem solving skills) in addition to the development of specific business knowledge and skills.

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- ⊃ 14 credits each, in three NZQA University Entrance approved subjects, and
- ⊃ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ⊃ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins, and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualifications, which are considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving on to the next year of the programme.

All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Applied Management with an Applied Marketing major will critically analyse marketing strategies and apply marketing concepts to justify solutions to complex scenarios. These include formulating marketing plans, conceptualising and evaluating promotion campaigns, making reasoned trade-offs between objectives and budgets, and to innovate and manage change via a strong grounding in the realities of social, economic, and technological change processes. They will use reflective practice to inform problem solving, critical review and the communication of information to both lay and expert audiences.

Graduates will be qualified to work in a range of marketing applications, including marketing and sales management, product management, merchandising, services marketing, marketing research, brand management, customer services management, and key account management.

Educational Pathways

Further educational opportunities for graduates may include enrolling in postgraduate study, for example the SIT Postgraduate Diploma in Business Enterprise.

BACHELOR OF APPLIED MANAGEMENT (EVENT MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management
Level	7
Intakes	Various please see our website
Duration	Three years full-time Up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management programme aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments, whether locally, nationally or internationally.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal and problem solving skills) in addition to the development of specific business knowledge and skills.

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3

- Three subjects at Level 3, made up of 14 credits each, in three NZQA University Entrance approved subjects, and
- Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins, and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualifications, which are considered to be the equivalent to any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving on to the next year of the programme.

All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Applied Management with a major in Event Management will critically analyse strategic issues relevant to event management environments and outcomes. They will employ reflective practice in the application of conceptual and technical skills to develop and implement appropriate procedures and processes for event management.

Graduates will be qualified to work in a range of event management areas, including exhibitions, local government events, sporting events, festivals, product launches and conferences.

Educational Pathways

Graduates may be eligible to enrol in postgraduate study, for example the SIT Postgraduate Diploma in Business Enterprise.

BACHELOR OF APPLIED MANAGEMENT (HUMAN RESOURCE MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management (Human Resource Management major)
Level	
Intakes	Various please see our website
Duration	Three years full-time Up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

See page 163 for more details

BACHELOR OF APPLIED MANAGEMENT (PROJECT MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management (Project Management major)
Level	7
Intakes	Various please see our website
Duration	Three years full-time Up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management programme aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments, whether locally, nationally, or internationally.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal, and problem solving skills), in addition to the development of specific business knowledge and skills.

Double majors available:

- ↳ Project Management / Applied Management
- ↳ Event Management / Applied Marketing

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins, and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualifications, which are considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving onto the next year of the programme.

All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Applied Management with a major in Project Management will critically analyse strategic issues facing organisations, develop and implement appropriate policies and develop and implement procedures and processes to enable the successful implementation of specific projects, which are outside the 'business as usual' scope of operations.

Graduates will be qualified to work in a range of project management disciplines in both the public and private sectors.

Educational Pathways

Further educational opportunities for graduates may include enrolling in postgraduate study, for example the SIT Postgraduate Diploma in Business Enterprise.

BACHELOR OF APPLIED MANAGEMENT (OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management (Occupational Health and Safety Management major)
Level	7
Intakes	Various please see our website
Duration	Three years full-time Up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

See page 158 for more details.

GRADUATE CERTIFICATE IN APPLIED MANAGEMENT

Qualification	Graduate Certificate in Applied Management
Level	7
Intakes	Various please see our website
Duration	17 weeks full-time Up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning, Auckland
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Certificate in Applied Management is to provide students who already have a degree, or extensive applicable experience, with theoretical and applied knowledge in Applied Management.

Students will learn how to analyse strategic issues facing organisations, understand costing and financial management processes and develop and implement appropriate policies in operations and general management.

High importance is placed on the development of 'soft' skills for management (such as communication, business writing, presenting, interpersonal and problem solving skills) in addition to the development of specific business knowledge and skills.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Certificate in Applied Management will critically analyse issues facing organisations, develop and implement policy in the areas of operations and general management and understand costing and financial management processes. They will solve problems, both independently and as part of a team.

Graduates will be qualified to work in a range of management disciplines in both the public and private sectors, such as operations management and general management.

GRADUATE CERTIFICATE IN APPLIED MARKETING

Qualification	Graduate Certificate in Applied Marketing
Level	7
Intakes	Various please see our website
Duration	17 weeks full-time Up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Certificate in Applied Marketing is to provide students who already have a degree, or extensive applicable experience, with theoretical and applied knowledge in Applied Marketing, which can be used in professional practice or further advanced study in this area.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem solving skills), in addition to the development of specific business knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Certificate in Applied Marketing will strategically analyse market information in order to apply and develop market research, marketing plans, promotional campaigns and cost effective budgets. They will solve problems, both independently and as part of a team.

GRADUATE CERTIFICATE IN EVENT MANAGEMENT

Qualification	Graduate Certificate in Event Management
Level	7
Intakes	Various please see our website
Duration	17 weeks full-time Up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Certificate in Event Management is to provide students who already have a degree, or extensive applicable experience, with theoretical and applied knowledge in Event Management, which can be used in professional practice or further advanced study in this area.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem solving skills), in addition to the development of specific business knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Certificate in Event Management will critically analyse and process management information in a range of event environments. They will apply conceptual and technical skills to cost determination and control in client and contract negotiations.

GRADUATE DIPLOMA IN APPLIED MANAGEMENT

Qualification	Graduate Diploma in Applied Management
Level	7
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning, Auckland
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Applied Management is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in Applied Management.

Students will learn how to analyse strategic issues facing organisations, understand costing and financial management processes and develop and implement appropriate policies in operations and general management.

The programme offers a blend of theoretical and practical learning, with an emphasis on the development of soft skills for management (such as communication, presentation, interpersonal and problem solving skills), in addition to the development of specific business knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Diploma in Applied Management will gain employment in organisations where they will critically analyse strategic issues, develop and implement appropriate policies in the areas of operations and general management, and understand costing and financial management processes. They will solve problems, both independently, and as part of a team.

GRADUATE DIPLOMA IN APPLIED MARKETING

Qualification	Graduate Diploma in Applied Marketing
Level	7
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Applied Marketing is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in Applied Marketing, which can be used in professional practice or further advanced study in this area.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem solving skills), in addition to the development of specific business knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The

Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Diploma in Applied Marketing will obtain employment in organisations where they will strategically analyse market information in order to develop and apply marketing concepts to complex real-world scenarios.

Such scenarios may include: formulating marketing plans, conceptualising and evaluating promotion campaigns, making reasoned trade-offs between objectives and budgets, innovating and managing change via a strong grounding in the realities of social, economic, and technological change processes, the underlying dynamics of consumer and industrial buyer behaviour, contemporary marketing research practice, and organisational behavioural principles. They will solve problems, both independently and as part of a team.

GRADUATE DIPLOMA IN EVENT MANAGEMENT

Qualification	Graduate Diploma in Event Management
Level	7
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Students who have completed a Graduate Diploma in Event Management will critically evaluate and process management information in a range of event environments. They will apply conceptual and technical skills to cost determination and control in client and contract negotiations.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem solving skills), in addition to the development of specific business knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates will be equipped with skills and knowledge to work in a range of event management areas including exhibitions, local government events, sporting events, festivals, product launches and conferences.

POSTGRADUATE CERTIFICATE IN APPLIED MANAGEMENT

Qualification	Postgraduate Certificate in Applied Management
Level	8
Intakes	Various please see our website
Duration	17 weeks full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates of the Postgraduate Certificate in Applied Management will be able to:

- ↘ Assess corporate social responsibility issues and determine appropriate responses
- ↘ Apply acquired knowledge and skills in practical management situations
- ↘ Evaluate evidence in order to support a management course of action
- ↘ Show evidence of advanced knowledge about management practice
- ↘ Work effectively in teams

Application Criteria

Students will have completed all requirements of a relevant bachelor degree or graduate diploma with at least a B grade average at Level 7 or higher.

For students wanting to complete MGT810 you will need to download and fill out the Applied Project Proposal and submit this with your application

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant work experience, which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

The Postgraduate Certificate in Applied Management is aimed at management practitioners wishing to undertake a short programme of study in order to extend and update their management knowledge and skills. Public and private sector organisations employing graduates of the Postgraduate Certificate in Applied Management will benefit from the knowledge and skills that the graduates have acquired during their programme of study.

Possible employers in the public sector include educational institutions, government departments, local government bodies and district health boards.

Possible employers in the private sector include multi-national companies, not-for-profits, small and medium enterprises. Industries include agriculture, banking, construction, distribution, electricity, finance, entertainment, fishing, forestry, health, hospitality, legal, manufacturing, retail, telecommunications, tourism and transport.

POSTGRADUATE DIPLOMA IN APPLIED MANAGEMENT

Qualification	Postgraduate Diploma in Applied Management
Level	8
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Postgraduate Diploma in Applied Management is aimed at management practitioners and recent graduates (domestic and international) wishing to undertake a comprehensive programme of study in order to upgrade their qualifications and extend their management knowledge and skills with the objective of obtaining employment or advancing their careers. Public and private sector organisations employing graduates of the Postgraduate Diploma in Applied Management will benefit from the broad knowledge and skill set (including problem-solving and team work) that the graduates have acquired during their programme of study.

Application Criteria

Students will have completed all requirements of a relevant bachelor's degree or graduate diploma or postgraduate certificate, with at least a B grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant work experience which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

All enrolments in the postgraduate applied management programme are approved at the discretion of the Programme Manager, in consultation with the Head of Faculty and teaching staff as required.

Career Opportunities

International trends are for employers to reward postgraduate study well, especially in larger enterprises. The skills you learn are increasingly recognised as setting you apart from other potential employees.

Graduates of the Postgraduate Diploma in Applied Management will be able to:

- ↘ Show evidence of advanced knowledge about specialist areas of management

- ↘ Learn independently and recognise the importance of continued learning
- ↘ Engage in rigorous intellectual analysis, criticism and problem-solving
- ↘ Recognise, evaluate and address management-related ethical issues
- ↘ Work effectively in teams and take on leadership roles as needed
- ↘ Apply acquired knowledge and skills in practical situations
- ↘ Communicate effectively (orally, visually and in writing)
- ↘ Analyse and critique management research literature

Successful completion of this Postgraduate Diploma provides a pathway into SIT's Master of Applied Management programme.

For possible employers see Postgraduate Certificate in Applied Management, page 171.

MASTER OF APPLIED MANAGEMENT

Qualification	Master of Applied Management
Level	9
Intakes	Various please see our website
Duration	18 months full-time Up to seven years part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Master of Applied Management is aimed at management practitioners and recent graduates (domestic and international), wishing to undertake an advanced programme of study in order to prepare for further study or to assist with obtaining a more senior position. Public and private sector organisations employing graduates of the Master of Applied Management will benefit from the advanced knowledge and capabilities (including analytical, managerial and research) that the graduates have acquired during their programme of study.

Application Criteria

Students will have completed all requirements of a relevant bachelor's degree, graduate diploma, postgraduate certificate or postgraduate diploma with at least a B grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances a mature aged applicant who can show evidence of ability to succeed in the programmes, may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant work experience which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

For graduates who know they want to become business leaders, SIT's Master of Applied Management can be a way to start achieving your career goals more quickly. This Masters programme will give you the tools to advance your management, decision-making and problem-solving skills so you can move into senior managerial positions.

The variety of sectors and organisation types this qualification can apply to is huge - almost every type of organisation has scope for management careers. Graduates may opt to become self-employed practitioners, or pursue domestic and/or international professional careers in roles such as general manager, operations manager, international manager, human resource manager, marketing manager, or management consultant.

Graduates of the Master of Applied Management will be able to:

- ↘ Design, carry out and communicate the results of significant research projects in the field of management studies and relate the findings to professional and research literature
- ↘ Analyse and critique professional and research publications in management studies and related subject areas, identify practical applications and relate findings to their own research
- ↘ Evaluate the positive and negative impacts of business and management practices on society and address related ethical and professional issues
- ↘ Demonstrate mastery of complex concepts and theories in the field of management studies and their application in solving practical problems
- ↘ Apply their analytical, managerial and research capabilities to unfamiliar situations involving the application of management practices
- ↘ Think critically and act responsibly when confronted with academic or professional challenges
- ↘ Demonstrate high levels of skill in a management or research role in an organisation

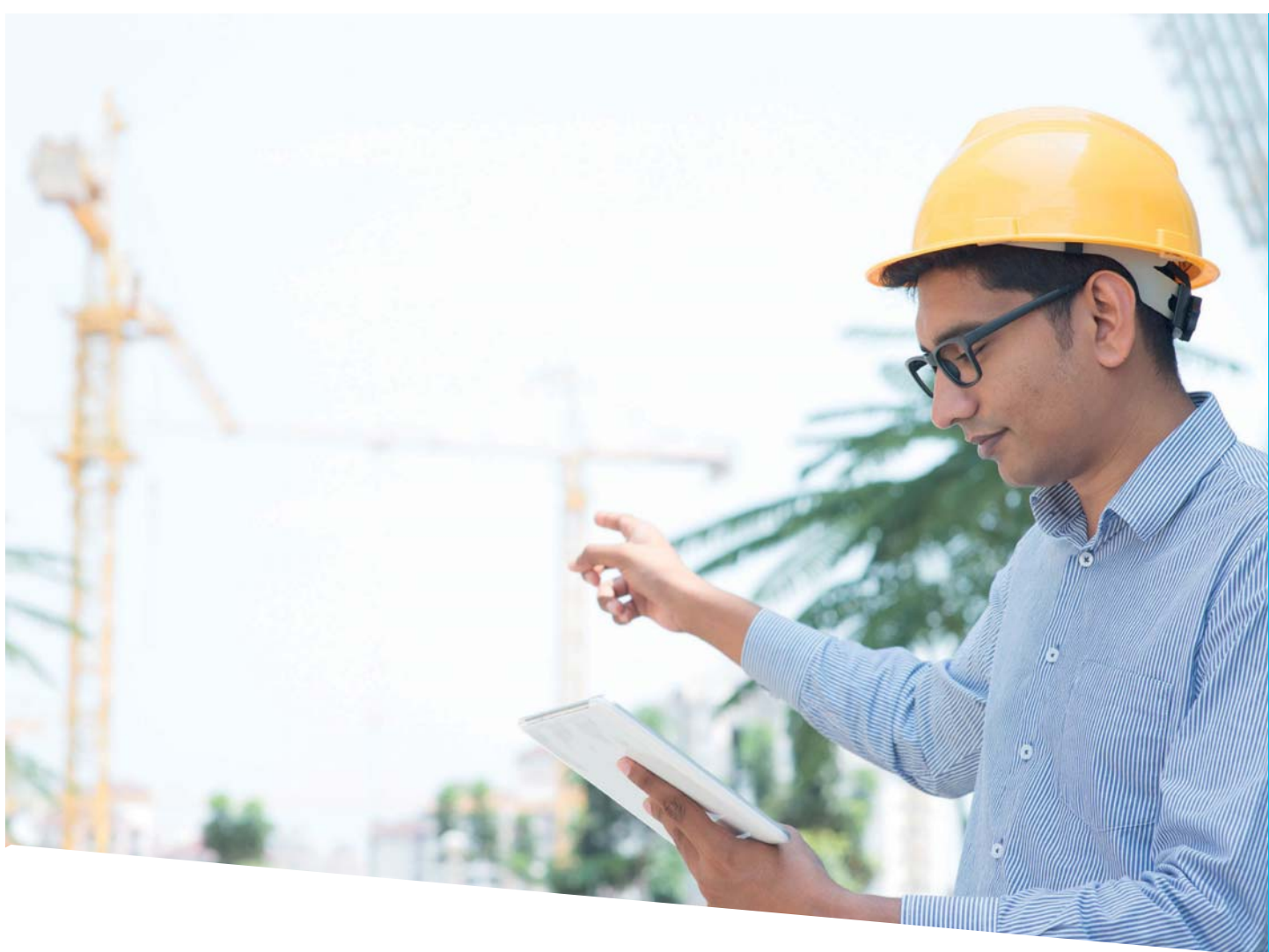
For possible employers see Postgraduate Certificate in Applied Management, page 171.

"The programme I chose includes a broad range of topics that can be utilised in a number of roles."

"The feeling of achievement is always up there but being able to apply what you have learnt in a day-to-day work environment actually brings it home that you have learnt something."

"Study can seem quite daunting when you have been in the work force for some time, however SIT made the transition back into study a fairly smooth ride."

Mark Reid
Bachelor of Applied Management



PROJECT MANAGEMENT

SIT's Project Management courses offer the chance for students to understand the project life cycle, how to plan and implement projects, and management of all aspects of a project from start to finish.

If you see yourself as a "finisher" - someone who could thrive on seeing

projects from the proposal right through to completion, with good people skills, attention to detail and the ability to control costs and timeframes, Project Management is the ideal career path for you.

Project Management is a growth sector in New Zealand and all around the world. Project Management skills are diverse and transferable across many disciplines and employment sectors.

PROGRAMMES IN PROJECT MANAGEMENT

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN			●	●	●	●
A Auckland						●

S A	New Zealand Certificate in Project Management	174
S	New Zealand Diploma in Business (Level 5) (Project Management Strand)	174
S	Bachelor of Applied Management	174
S	Graduate Certificate in Project Management	174
S	Graduate Diploma in Project Management	175

NEW ZEALAND CERTIFICATE IN PROJECT MANAGEMENT

Qualification	New Zealand Certificate in Project Management
Level	4
Intakes	Various please see our website
Duration	17 weeks full-time Up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning, Auckland
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The course includes the following content:

- ✎ Project management
- ✎ Project scope control
- ✎ Time management
- ✎ Cost management
- ✎ Quality assurance
- ✎ Human resources
- ✎ Contracts and procurement
- ✎ Data analysis
- ✎ Interpersonal communication

People awarded this qualification will have demonstrated that they have contributed to the management of projects, including the management of a straightforward project or a section of a larger project and working with others in a project team.

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2:

- ✎ 60 credits at Level 2 or above, plus 20 credits from any level, and Level 1 Literacy and Numeracy requirements
- ✎ Literacy - 10 credits at Level 1 or above, made up of specified assessment standards available through a range of subjects and English for academic purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards [26622, 26624, 26625 - all three required], and
- ✎ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be equipped with the skills and knowledge to be employed in a variety of business entities in project support roles. Graduates will also be able to contribute to community groups in volunteer project roles.

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (PROJECT MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 5) (Project Management strand)
Level	5
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

See page 140 for details.

BACHELOR OF APPLIED MANAGEMENT (PROJECT MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management
Level	7
Intakes	Various please see our website
Duration	Three years full-time Up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

See page 168 for details.

GRADUATE CERTIFICATE IN PROJECT MANAGEMENT

Qualification	Graduate Certificate in Project Management
Level	7
Intakes	Various please see our website
Duration	17 weeks full-time Up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you already hold a bachelor's degree or equivalent experience, the Graduate Certificate in Project Management provides a recognised qualification covering foundation skills in project management theory and practice.

With a core paper in strategic management, and a choice of one of six elective papers, skills learnt are then applied through a choice of a dissertation or internship.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements.

The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Certificate in Project Management will critically analyse and evaluate strategic issues facing organisations and develop and implement procedures and processes to enable the successful implementation of specific projects which are outside the business as usual' scope of operations. They will solve problems, both independently and as part of a team.

“The facilitators have been very helpful answering any questions I have had and have encouraged me with the work I have submitted. I have also rung my tutors when I have needed greater clarification.”

The practical aspect of integrating his studies into his work has proven to be most rewarding so far. “My favourite aspect of my study is its applicability to my current part-time work. I have been able to look at my workplace’s processes and procedures through the eyes of a project manager.”

Jim Ennion

National Diploma in Project Management

GRADUATE DIPLOMA IN PROJECT MANAGEMENT

Qualification	Graduate Diploma in Project Management
Level	7
Intakes	Various please see our website
Duration	One year full-time Up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Project Management is to provide students who already have a degree or extensive applicable experience, with advanced theoretical and applied knowledge in Project Management (equivalent to a second major subject).

This programme covers all aspects of Project Management, including strategic management, contemporary issues, relationships, influence and leadership, plus three elective papers. Knowledge gained is then applied through a choice of a dissertation or internship.

Application Criteria

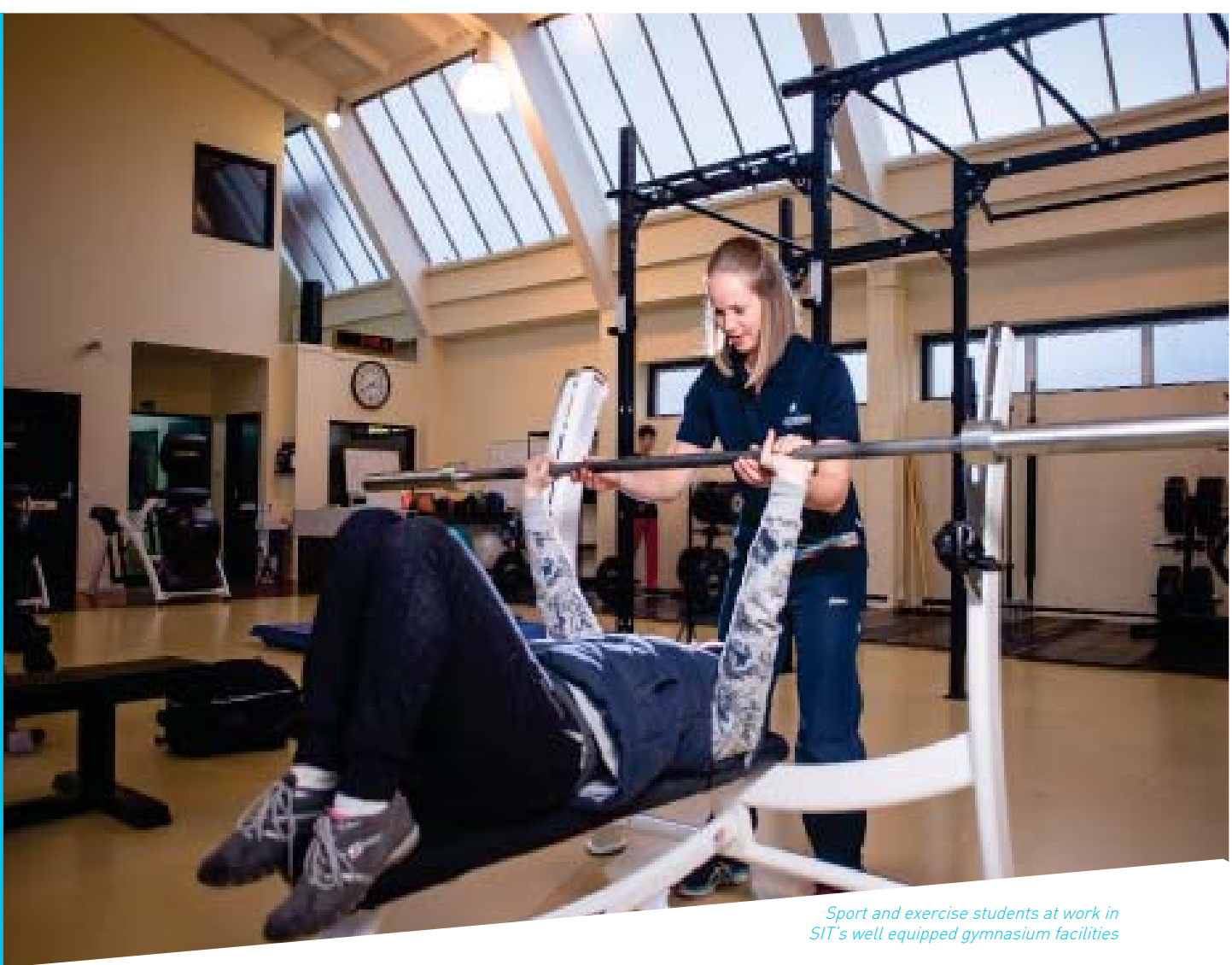
Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Diploma in Project Management will critically analyse and evaluate strategic issues facing organisations, develop and implement appropriate policies and develop and implement procedures and processes to enable the successful implementation of specific projects which are outside the 'business as usual' scope of operations. They will solve problems, both independently and as part of a team.





Sport and exercise students at work in SIT's well equipped gymnasium facilities

SPORTS COACHING

From the fundamentals of fitness to the science of sporting success, studying Sport, Exercise and Recreation at SIT will give you the start you need for a career in the industry. Our programmes attract a high calibre of students, from elite sportspeople to sports administrators and academic achievers, and our programmes produce graduates who are skilled and knowledgeable practitioners, as well as researchers who have successful careers.

Many of our graduates move into the rapidly growing field of exercise science/

health promotion/rehabilitation, while others pursue roles in sport and leisure management areas, or complete the course as preparation for a career in police, teacher training, fire service or armed services.

SIT Sport, Exercise and Recreation students work with athletes and sports administrators at all levels, including elite national and regional representative teams and individuals, but also at community and school levels, as well as

amateur sport and recreation activities. With a wide range of programmes, we offer the opportunity for every student to pursue their interests as part of a quality educational programme.

Our distance education programme in Sport Coaching (Level 3) may lead to entry-level employment or to pathways into SIT's onsite Sport and Exercise programmes. See pages 78-84.

PROGRAMMES IN SPORTS COACHING

	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
Campus						
S SIT2LRN						●

S New Zealand Certificate in Sports Coaching (Level 3)

NEW ZEALAND CERTIFICATE IN SPORT COACHING (LEVEL 3)

Qualification	New Zealand Certificate in Sports Coaching (Level 3)
Level	3
Intakes	Various please see our website
Duration	14 weeks full-time Up to two years part-time Intakes are 14 weeks long.
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification has been developed for people wanting to pursue further development in sports coaching. Content includes:

- ↘ Applied sports psychology
- ↘ Nutrition
- ↘ Exercise prescription
- ↘ Injury prevention
- ↘ Sports conditioning
- ↘ Sports coaching

Application Criteria

Applicants should demonstrate a likelihood of success in the New Zealand Certificate in Sport Coaching (Level 3) (sports training and development) programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience [e.g. CV], letter of intent, achievement of Level 2 NCEA standards in human biology, or an interview.

All applicants are required to have access to a sports team to undertake coaching sessions with an experienced coach and to observe coaching sessions.

All applicants are strongly recommended to complete First Aid training if they do not already hold First Aid Certification.

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

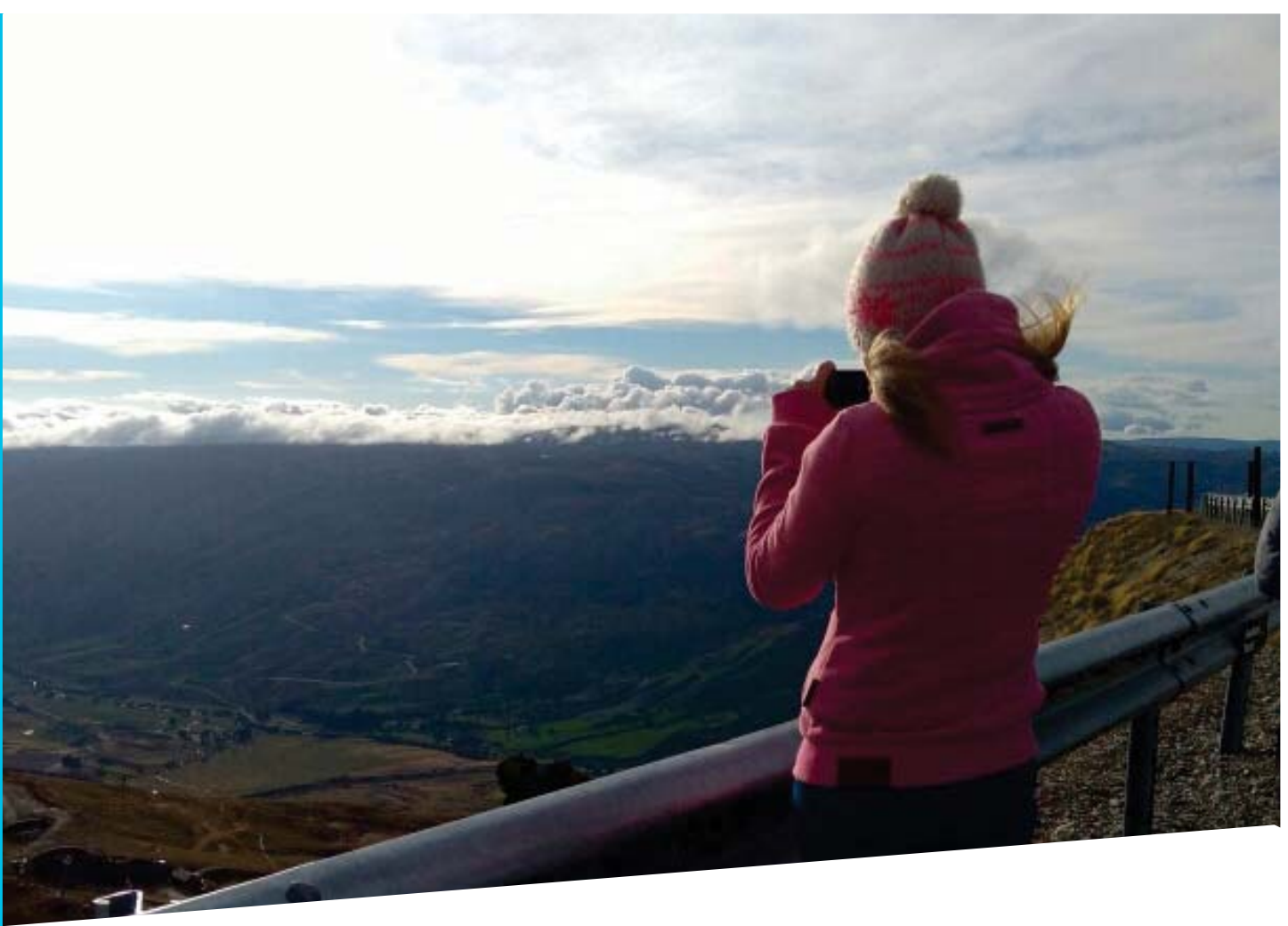
Career Opportunities

Graduates will be able to:

- ↘ Create a supportive sport coaching environment and demonstrate positive sideline behaviours for the safety of participants while coaching a chosen sport
- ↘ Model simple skills and apply general coaching principles and group management techniques to achieve performance outcomes
- ↘ Apply basic injury prevention techniques, including warm up and cool down procedures, to meet the physical requirements of the chosen sport
- ↘ Give constructive, specific and positive feedback on performance to achieve outcomes while coaching a chosen sport

The qualification can lead to employment (paid or volunteer) or as an entry level coach, school sports coach, club coach or assistant coach, or graduates may progress to higher level study.





TRAVEL, TOURISM & HOTEL MANAGEMENT

Looking for qualifications to begin a travel career or training in tourism and hotel management? SIT has exciting courses which can lead to employment in industries such as hotels, airlines, travel agencies, cruise ships and airports. Our graduates are now in jobs such as flight attendants, travel agents, tour guides, hotel managers and booking agents.

Our Hotel and Tourism Management programmes are designed to allow graduates to hit the ground running

in employment. The Bachelor of Hotel Management is a business degree focused on equipping graduates with skills that are sought after by employers. Students are given every opportunity to experience the industry first hand, including an internship for the final semester of the third year. Graduate Certificate and Graduate Diploma courses in Hotel Management allow graduates to quickly become qualified and experienced in the hotel industry at a high level. The

New Zealand Diploma in Tourism and Travel is an ideal qualification for those looking to operate or manage a tourism business or those who wish to enter the industry.

SIT travel programmes provide great training for your travel career. Our courses have strong ties with the House of Travel group and Air New Zealand, and these companies offer internships for top travel students.

PROGRAMMES IN TRAVEL, TOURISM & HOTEL MANAGEMENT

Campus	Masters	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN					●	

- S New Zealand Diploma in Tourism and Travel (Level 5) 179
- S New Zealand Diploma in Tourism and Travel (Level 6) 179

NEW ZEALAND DIPLOMA IN TOURISM AND TRAVEL (LEVEL 5)

Qualification	New Zealand Diploma in Tourism and Travel
Level	5
Intakes	Various please see our website
Duration	One year full-time. Up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The course outline provides broad-based skills and knowledge on the following:

- ↳ Business communications
- ↳ Tourism and hospitality studies
- ↳ Hotel operations
- ↳ Sales and promotion
- ↳ Introduction to marketing
- ↳ Management and human resources
- ↳ Financial analysis

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of NCEA Level 3.

- ↳ 60 credits at Level 3 or above, plus 20 credits from Level 2 or above, and Level 1 Literacy and Numeracy requirements
- ↳ Literacy - 10 credits at Level 1 or above, made up of specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards (26622, 26624, 26625 - all three required), and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the tourism or related sector for two or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills and knowledge to work as operators in the hotel, tourism, and travel industries. Roles may include tourism operations advisers, tourism business development coordinators, trade development advisers.

NEW ZEALAND DIPLOMA IN TOURISM AND TRAVEL (LEVEL 6)

Qualification	New Zealand Diploma in Tourism and Travel
Level	6
Intakes	Various please see our website
Duration	One year full-time Up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Analyse and evaluate local, national and international tourism operating environments in order to effectively develop and guide strategic business direction in the tourism industry
- ↳ Identify and analyse strategic leadership roles and styles, and the potential impact on change management for a tourism enterprise
- ↳ Develop, analyse and critique tourism business strategic systems and processes that enable the commercial development of a quality visitor experience and contribute to overall sustainable business effectiveness
- ↳ Prepare effective public relations campaigns including multi-media communications for a tourism business development
- ↳ Analyse and propose strategic business models to improve environmental sustainability for a tourism business or tourism development
- ↳ Develop strategic investment plans for a tourism enterprise

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age and have completed the New Zealand Diploma in Tourism and Travel (Level 5) or equivalent.

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in the programme of study. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of the New Zealand Diploma in Tourism and Travel (Level 5) or equivalent and/or employment in the tourism or related sector at an entry-level management position or higher for two or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills and knowledge to work at a senior level in a tourism and travel related business. Roles may include tourism operations manager, tourism business development manager, general manager and trade development manager.

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